

*Santa Barbara County*  
*SELPA*

**SELPA DIRECTOR'S REPORT**  
**JPA Board Meeting**  
**January 10, 2011**

**1) Due Process/ Dispute Updates**

- 2 due process cases on file
- 1 CDE complaint filed

**2) California Teacher Credentialing (CTC) TBI Added Authorization**

Conditional approval has been received from CTC for the TBI Added Authorization. Once final approval has been received, SELPA will be offering 10 scholarships to special educators in Santa Barbara County.

**3) Community Mental Health (ADMHS) Update**

Suzanne Grimmersey-Kirk, Director of Children's Services for ADMHS, has requested that LEAs no longer write ADMHS as provider of services on IEPs. I am seeking legal advisement and may convene a meeting with the Mental Health Interagency Committee to consider changes to our current Interagency Agreement.

**4) Program Transfer Inquiry with CDE**

I contacted CDE to inquiry about whether or not the SELPA needs to notify CDE of regional program transfers by a certain date. The response I got back is below:

"The requirement for "Transfer of Programs" is delineated under E.C. 56207.

Prior to the implementation of the Annual Service Plan, SELPAs were required to notify CDE of program transfers. The Annual Service Plan identifies the location of services. Currently, SELPAs are not required to notify CDE."

Darlene Helbling, Associate Governmental Program Analyst  
Policy & Program Services  
California Department of Education  
Special Education Division

**5) Disproportionality Notices**

One SBCSELPA District, Santa Barbara High School District, received a letter from CDE stating they were one of the 150 districts in California found to have disproportionate representation in Special Education.

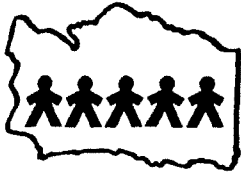
## 6) Highlights from the December State SELPA Directors' Meeting in Sacramento

### AB 602 Finance Overview by Dr. Vicki Barber (handout)

Dr. Barber presented an overview of the past history of SPED funding. She explained why there continues to be disparity in the amount of funding per ADA that SELPAs get. It all goes back to the change from the J-50 model to AB 602 and what the base revenue allocation was at the time. Essentially, districts that had high numbers of placements and NPS costs back then now get a higher base allocation. SBCSELPA is somewhere in the middle at \$636.39 per ADA allocation. This was an excellent presentation. Dr. Barber presented issues that SELPA Boards should consider when making revisions to allocation plans. She particularly focused on Charter schools and the fiscal impact they can have on SELPA budgets.

### State Director's / CDE Report by Dr. Fred Balcom

- ❖ **AB 3632 Mental Health Services** – It is CDE's goal for AB 3632 services to continue as usual until studies can take place so that structures can be set up for SELPAs / LEAs to provide mental health services; the goal is to resolve issues by January or February, 2011
- ❖ **Specialized Academic Instruction (SAI)** - there are allegations by CTA/CARS + that districts are abusing the term and using it to avoid caseload limits for RSP; for example, there are reports that districts are calling all special educators SAI instructors and are using learning centers to avoid the caseload limit of 28 students for RSP teachers; general and special educators are feeling abused; Dr. Balcom warned that if districts are abusing this that LEAs will see a legislative fix that may set caps on all special education programs. He reminded SELPA directors that both the new State Superintendent of Instruction and Governor were backed by CTA
- ❖ **Larry P. Work Group** - CDE met with the Larry P. work group this week; hand selected the group; focus in on assessment and methodology
- ❖ **Disproportionality** - OSEP rejected CDE's disproportionality calculation methodology; OSEP guidance would have resulted in 60-70 districts being significantly disproportionate in California; CDE sent an appeal to OSEP and proposed some changes to the way OSEP wants to calculate disproportionality; CDE is waiting for word back; they are proceeding as if all is good since they have not heard back
- ❖ **OAH Resolution Sessions** - LEAs are supposed to be reporting the outcomes of the resolution sessions; OAH needs this information; OAH contract will continue for 2011-2012; SELPAs need to remind LEAs to report outcomes



**Santa Barbara County**  
**Special Education Local Plan Area**  
*A Joint Powers Agency*

**SANTA BARBARA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA**  
**JOINT POWERS AGENCY BOARD**  
**MINUTES OF DECEMBER 6, 2010 REGULAR MEETING**  
**JONATA SCHOOL LIBRARY**

The regular meeting of the Santa Barbara County Special Education Local Plan Area (SBCSELPA) Joint Powers Agency Board was called to order by Kathleen Boomer, Chairperson, at 11:30 a.m. at the Jonata School Library.

**ROLL CALL**

***Members Present:*** Phil Alvarado  
Kathleen Boomer  
Paul Cordeiro  
Tom Cooper  
Kristin Garrison-Lima  
Bryan McCabe  
Hugo Lara  
Paul Turnbull

***Members Absent:*** Bill Cirone

***Others Present:*** Florene Bednersh, Jarice Butterfield, Tina Christen,  
Claudia Echavarria, Lisa Fernandez, Ruth Rech,  
Margaret Slater

**Pledge of Allegiance:** Hugo Lara led the assembly in the Pledge of Allegiance.

**Welcome Guests:** Kathleen Boomer welcomed guests.

**SELPA Director Report:** Jarice Butterfield reviewed her report to the board, noting an error in context regarding Autism Certification through Innovative Learning and Project Optimal. In an editing error, it was stated that the certification process was “not” approved by the CTC and was “not” up and running online. Jarice clarified that the certification process is “now” approved by CTC and “is” up and running online.

**PUBLIC COMMENT** None

**APPROVAL OF ADDITIONAL EMERGENCY ITEMS** There were no emergency items

**APPROVAL OF ACTION AGENDA** Hugo Lara moved and Phil Alvarado seconded a motion to approve the Action Agenda, as presented. The motion passed unanimously.

**CONSENT AGENDA**

Tom Cooper moved and Paul Turnbull seconded a motion to approve Consent Agenda Items A through D, as presented.

Items on the Consent Agenda that were approved are as follows:

- A. Minutes of the November 1, 2010 Regular Meeting
- B. Ratification of Payment of Claims: 1646703 – 1646716; 1647821 – 1647831; 1650068 - 1650077
- C. Addition of SELPA Personnel Policies 4401, *Prohibitions Against Employee Use of Drugs and Alcohol in the Workplace*; 4501, *Employment Eligibility Verification and Nondiscrimination*; and 4601, *Prohibitions Against Discrimination and Harassment (Second Reading)*
- D. Local Plan Policy 6208, *Independent Educational Evaluations (Second Reading)*

**ITEMS SCHEDULED FOR ACTION/CONSIDERATION**

**Procedural Handbook Form 56,  
*A Tool for Teachers to Investigate  
a Student's Possible Motor and/or  
Sensory Delays (First Reading)***

Jarice Butterfield presented the proposed revisions to Procedural Handbook form 56 that reword and reformat the form for better survey efficiency. Claudia Echavarría provided further explanation about the changes. Tom Cooper moved and Paul Turnbull seconded a motion to approve the first reading of the proposed revisions to Procedural Handbook form 56, as presented. The item will return to the Consent Agenda for second reading in January 2011.

**Local Plan Policy 3204, AB 602  
*Special Education Fiscal  
Allocation Plan, Section XI,  
SELPA Funding Costs Associated  
with Due Process (First Reading)***

Jarice Butterfield presented proposed revisions to Local Plan Policy 3204, Section XI that exclude students served in a regional program operated by their district of residence from the current SBCSELPA Local Plan provisions of how dispute resolution legal consultation fees and costs associated with due process are funded. Paul Turnbull moved and Phil Alvarado seconded a motion to approve the first reading of the proposed revisions to Local Plan Policy 3204, Section XI. The motion passed unanimously. The item will return to the Consent Agenda for second reading in January 2011.

**CTE Program Take Back  
Request - Santa Maria Joint  
Union High School District**

Jarice Butterfield presented the proposed CTE Take Back plan submitted by Santa Maria Joint Union High School District (SMJUHS), explaining that SMJUHS had met the requirements and deadlines of the request for Take Back and that the program would best serve SMJUHS and neighboring districts if it remained a regional program rather than be reclassified as a district program. The Board raised the question of staffing and program cost. Jarice explained that current staff will be offered reassignment and that costs would not exceed what is currently being expended by the SBCEO as the current program operator. Jarice further explained that she would bring back the proposed allocation for administrative services after convening an ad hoc committee to review the needs. Tom Cooper moved and Hugo Lara seconded a motion to approve SMJUHS's request for CTE Program Take Back with the understanding that the item would return for second reading when a final figure for program cost is calculated. The motion passed unanimously.

**ITEMS SCHEDULED FOR ACTION/CONSIDERATION (Continued)**

**Certification of First Period Interim Report for the Fiscal Year 2010-2011**

Margaret Slater reviewed the First Period Interim Report for the Fiscal Year 2010-2011 with the Board. Tom Cooper moved and Hugo Lara seconded a motion to approve the Certification of First Period Interim Report of the Fiscal Year 2010-2011, as presented. The motion passed unanimously.

**SBCEO Request for Preschool Program Expansion**

Jarice Butterfield presented the SBCEO’s request for preschool program expansion. She explained that the enrollment capacity in the current SDC preschool class in Northern Santa Barbara County will be exceeded with the numbers in student enrollment increasing. Paul Turnbull moved and Paul Cordeiro seconded a motion to approve the SBCEO’s request for preschool expansion. The motion passed with 7 members in favor. One member abstained.

**ITEMS FOR INFORMATION AND DISCUSSION**

**AB 3632 Mental Health IEP Services Update**

Jarice Butterfield brought back an update to the Board regarding the effects of Governor Schwarzenegger’s line item veto on Mental Health funding. In her update, Jarice first reiterated that the Child Welfare Services would no longer be funding the residential portion of nonpublic school placements. Jarice then indicated that Mental Health has not agreed to the amended MOU proposed by SELPA and SBCEO. There seems to be continued dispute about how the funding and payment for residential costs for NPS students will take place. Jonathan Read has been retained by SELPA to help resolve this matter with ADMHS. Jarice further shared with the Board that she made recent placement of a student in a residential NPS setting, and SELPA signed and initiated the room and board contract since ADMHS refused to. She said that she is working with CDE to obtain a waiver so that SBCEO can directly reimburse SELPA for board and care costs for this student and other currently placed students. Jarice said that a phone conference is forthcoming, and she will bring any updates back to the Board.

**2010-11 Year-to-Date SELPA Legal Fees (Allocation to Districts)**

The Board reviewed. No questions or comments.

**2010-11 Year-to-Date SELPA Legal Fees (Reserve)**

The Board reviewed. No questions or comments.

**Financial Status Report, Period Ending 10/31//2010**

The Board reviewed. No questions or comments.

**2010-11 Update Chart for Nonpublic School Placement Costs**

The Board reviewed. No questions or comments.

**MISCELLANEOUS AGENDA ITEMS**

**Items Proposed for Future Action or Discussion** Jarice Butterfield will bring back the program costs related to SMJUHSD’s Take Back of the CTE program and present the item for second reading.

**JPA Board Member’s Items** None

**Next Scheduled JPA Board Meeting** The next regular JPA Board Meeting is scheduled for January 10, 2011, 12:00 p.m., Jonata School Library.

**CLOSED SESSION** The Board adjourned to closed session at 12:01 p.m.

- A. **Confidential Student NPS Individual Service Agreements Update**
- B. **SELPA Director’s Professional Goals Progress Report**

**RECONVENE TO PUBLIC SESSION** Report of the action taken in Closed Session, as appropriate.

The meeting was called back into session at 12:13 p.m. Kathleen Boomer reported that the following action was taken in Closed Session.

A.	<i>Nonpublic School</i>	<i>Case Number</i>	<i>100% Contract Cost</i>	<i>Effective Dates</i>
	Heritage	2010-11-06	\$18,425	11/19/10 – 6/30/2011

Hugo Lara moved and Bryan McCabe seconded a motion to approve the nonpublic school placement, as presented. The motion passed unanimously.

**ADJOURNMENT** Paul Turnbull moved and Paul Cordeiro seconded a motion that the meeting be adjourned. The motion passed unanimously. The meeting adjourned at 12:14 p.m.

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Kathleen Boomer, Chairperson  
Santa Barbara County SELPA

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Jarice Butterfield, Secretary  
Santa Barbara County SELPA

APY170-01                    SANTA BARBARA COUNTY SCHOOLS                    PAGE     1  
 DATE 11/19/10            SCHOOL DISTRICT BOARD APPROVAL LIST  
 TIME 00:01:34            BY WARRANT NUMBER  
 DISTRICT 71                SANTA BARBARA SELPA                                ISSUE DATE 11/19/10

WARRANT NO. DOCUMENT NO.	PAYEE DESCRIPTION #1 DESCRIPTION #2	WARRANT AMT. DOCUMENT AMT.
1651221 DP010835	COUNCIL FOR EXCEPTIONAL CHILDR STAFF DEVELOPMENT REIMB.	133.75 ** 133.75 *
1651222 DP010836	CRISIS PREVENTION INSTITUTE ANNUAL MEMBERSHIPS	200.00 ** 200.00 *
1651223 DP010837	DEVEREUX TEXAS TREATMENT NETWO OCTOBER NPS PLACEMENT	2,271.57 ** 2,271.57 *
1651224 DP010838	CLAUDIA ECHAVARRIA STAFF DEV/TRAVEL/PHONE REIMB.	2,076.06 ** 2,076.06 *
1651225 DP010839	ESSENTIAL COMMUNICATION SELPA TELEPHONES	1,401.25 ** 1,401.25 *
1651226 DP010840	FAGEN FRIEDMAN & FULFROST LLP OCTOBER LEGAL SERVICES	3,976.54 ** 3,976.54 *
1651227 DP010841	LAW OFFICE OF G. MELISSA HATCH OCTOBER LEGAL SERVICES	4,638.00 ** 4,638.00 *
1651228 DP010842	LOGAN RIVER ACADEMY OCTOBER NPS PLACEMENT	2,126.00 ** 2,126.00 *
1651229 DP010843	NORTH VALLEY SCHOOLS INC. OCTOBER NPS PLACEMENT	3,992.07 ** 3,992.07 *
1651230 DP010844	SPRINT MTU TELEPHONE	49.17 ** 49.17 *
1651231 DP010845	STAPLES ADVANTAGE MTU SUPPLIES REIMB.	177.15 ** 177.15 *
1651232 DP010846	VERIZON CALIFORNIA SELPA/MTU TELEPHONES	398.04 ** 398.04 *
1651233 DP010847	VOCE TELECOM MTU TELEPHONES	72.38 ** 72.38 *

DISTRICT TOTAL                    21,511.98

DISTRICT WARRANTS                    13

APY170-01  
DATE 12/03/10  
TIME 00:02:39  
DISTRICT 71

SANTA BARBARA COUNTY SCHOOLS  
SCHOOL DISTRICT BOARD APPROVAL LIST  
BY WARRANT NUMBER  
SANTA BARBARA SELPA

PAGE 1

ISSUE DATE 12/03/10

WARRANT NO. DOCUMENT NO.	PAYEE DESCRIPTION #1 DESCRIPTION #2	WARRANT AMT. DOCUMENT AMT.
1652887 DP010848	AT&T SELPA/MTU TELEPHONES	311.82 ** 311.82 *
1652888 DP010849	JARICE BUTTERFIELD TRAVEL/TELEPHONE REIMB.	291.00 ** 291.00 *
1652889 DP010850	COUNTY EDUCATION OFFICE DUPLICATING SERVICES	16.11 ** 16.11 *
1652890 DP010851	EMPLOYMENT DEVELOPMENT DEPT. EDD CHARGES THROUGH 10/22/10	33.29 ** 33.29 *
1652891 DP010852	FAGEN FRIEDMAN & FULFROST LLP OCTOBER LEGAL SERVICES	46.00 ** 46.00 *
1652892 DP010853	JEANINE JOHNSON-CALOUDES MTU INST. MATERIALS REIMB.	32.61 ** 32.61 *
1652893 DP010861	MARGARET SLATER TRAVEL/SUPPLIES REIMB.	551.07 ** 551.07 *
1652894 DP010854	SPARKLETTS SELPA OFFICE	30.85 ** 30.85 *
1652895 DP010855	SPRINT MTU TELEPHONE	15.26 ** 15.26 *
1652896 DP010856	STAPLES ADVANTAGE MTU INST. MATERIALS	93.36 ** 93.36 *
1652897 DP010857	VERIZON CALIFORNIA MTU TELEPHONES	105.48 ** 105.48 *
1652898 DP010859	ERICA VLOEBERGHES TRAVEL/TELEPHONE REIMB.	216.50 ** 216.50 *
1652899 DP010860	WEST SHIELD ADOLESCENT SERVICE STUDENT TRANSPORT SERVICES	3,154.81 ** 3,154.81 *

DISTRICT TOTAL 4,898.16

DISTRICT WARRANTS 13

APY170-01  
DATE 12/10/10  
TIME 00:08:08  
DISTRICT 71

SANTA BARBARA COUNTY SCHOOLS  
SCHOOL DISTRICT BOARD APPROVAL LIST  
BY WARRANT NUMBER  
SANTA BARBARA SELPA

PAGE 1  
ISSUE DATE 12/10/10

WARRANT NO. DOCUMENT NO.	PAYEE DESCRIPTION #1 DESCRIPTION #2	WARRANT AMT. DOCUMENT AMT.
1654154 DP010862	AT&T MTU TELEPHONE	29.73 ** 29.73 *
1654155 DP010863	NPS CASE NUMBER 2010-11-07 NPS TRAVEL REIMB.	649.61 ** 649.61 *
1654156 DP010864	JARICE BUTTERFIELD SELPA ADMIN. MTG. TRAVEL REIMB	421.04 ** 421.04 *
1654157 DP010865	CASA PACIFICA NOVEMBER NPS PLACEMENT	1,008.00 ** 1,008.00 *
1654158 DP010866	COX COMMUNICATIONS SELPA INTERNET SERVICE	81.75 ** 81.75 *
1654159 DP010867	GOLETA UNION SCHOOL DISTRICT NOVEMBER DUPLICATING/POSTAGE	684.05 ** 684.05 *
1654160 DP010868	LOGAN RIVER ACADEMY NOVEMBER NPS PLACEMENT	1,700.80 ** 1,700.80 *
1654161 DP010869	PAUL PEDOTA JR. STAFF DEVELOPMENT REIMB.	925.00 ** 925.00 *
1654162 DP010870	HOLLY RAPSON MTU INST. MATERIALS	103.27 ** 103.27 *
1654163 DP010871	SANTA MARIA JT.UNION HIGH DIST STAFF DEVELOPMENT REIMB.	714.31 ** 714.31 *
1654164 DP010876	MARGARET SLATER STAFF DEVELOPMENT REIMB.	68.50 ** 68.50 *
1654165 DP010872	ISABEL TELLEZ MTU INST. MATERIALS REIMB.	439.75 ** 439.75 *
1654166 DP010873	VERIZON CALIFORNIA MTU TELEPHONE	142.99 ** 142.99 *
1654167 DP010874	NPS CASE NUMBER 2010-11-05 MH SETTLEMENT PAYMENT	12,740.00 ** 12,740.00 *
1654168 DP010875	XEROX CORPORATION SELPA COPIER	214.92 ** 214.92 *

DISTRICT TOTAL 19,923.72

DISTRICT WARRANTS 15

APY170-01  
DATE 12/17/10  
TIME 00:02:00  
DISTRICT 71

SANTA BARBARA COUNTY SCHOOLS  
SCHOOL DISTRICT BOARD APPROVAL LIST  
BY WARRANT NUMBER  
SANTA BARBARA SELPA

PAGE 1  
ISSUE DATE 12/17/10

WARRANT NO. DOCUMENT NO.	PAYEE DESCRIPTION #1 DESCRIPTION #2	WARRANT AMT. DOCUMENT AMT.
1655479 DP010877	CRISIS PREVENTION INSTITUTE 4 DAY INSTRUCTOR CERT.	1,629.00 ** 1,629.00 *
1655480 DP010878	DEVEREUX TEXAS TREATMENT NETWO NOVEMBER NPS PLACEMENT	2,055.23 ** 2,055.23 *
1655481 DP010879	FAGEN FRIEDMAN & FULFROST LLP NOVEMBER LEGAL SERVICES	5,078.25 ** 5,078.25 *
1655482 DP010880	HERITAGE SCHOOL NOVEMBER NPS PLACEMENT	2,945.88 ** 2,945.88 *
1655483 DP010881	LAW OFFICE OF G. MELISSA HATCH NOVEMBER LEGAL SERVICES	973.50 ** 973.50 *
1655484 DP010898	LIEBERT CASSIDY WHITMORE OCTOBER LEGAL SERVICES	12,455.82 ** 12,455.82 *
1655485 DP010882	LOMPOC UNIFIED SCHOOL DISTRICT LOW INCIDENCE REIMB.	1,045.70 ** 1,045.70 *
1655486 DP010883	LOZANO SMITH NOVEMBER LEGAL SERVICES	768.44 ** 768.44 *
1655487 DP010884	LRP PUBLICATIONS SPECIAL EDUCATOR RENEWAL	324.50 ** 324.50 *
1655488 DP010885	NORTH VALLEY SCHOOL NOVEMBER NPS PLACEMENT	3,428.01 ** 3,428.01 *
1655489 DP010886	SAN JOAQUIN COUNTY OF EDUCATIO 2010-11 SEIS LICENSE FEE	23,184.00 ** 23,184.00 *
1655490 DP010887	SANTA BARBARA HIGH SCHOOL DIST LOW INCIDENCE REIMB.	748.71 ** 748.71 *
1655491 DP010888	SANTA BARBARA SCHOOL DISTRICT LEGAL/LOW INCIDENCE REIMB.	26,770.95 ** 26,770.95 *
1655492 DP010889	SPRINT MTU TELEPHONE	14.06 ** 14.06 *
1655493 DP010890	JESTIN ST.PETER TRAVEL REIMB.	1,088.00 ** 1,088.00 *
1655494	STANLEY CONVERGENT SECURITY SO	171.20 **

APY170-01  
DATE 12/17/10  
TIME 00:02:00  
DISTRICT 71

SANTA BARBARA COUNTY SCHOOLS  
SCHOOL DISTRICT BOARD APPROVAL LIST  
BY WARRANT NUMBER  
SANTA BARBARA SELPA

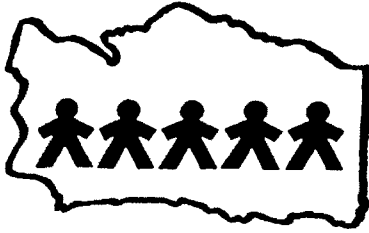
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ISSUE DATE 12/17/10

WARRANT NO. DOCUMENT NO.	PAYEE DESCRIPTION #1 DESCRIPTION #2	WARRANT AMT. DOCUMENT AMT.
DP010891	MTU ALARM SERVICE	171.20 *
1655495 DP010892	TRACY THOMPSON CPI INSTRUCTOR TRAINING REIMB.	628.56 ** 628.56 *
1655496 DP010893	JACK TIMMONS STAFF DEVELOPMENT REIMB.	376.61 ** 376.61 *
1655497 DP010894	UTAH YOUTH VILLAGE NOVEMBER NPS PLACEMENT	2,720.00 ** 2,720.00 *
1655498 DP010895	VERIZON CALIFORNIA MTU TELEPHONE	65.57 ** 65.57 *
1655499 DP010896	ERICA VLOEBERGHES FINGERPRINT/SUPPLIES REIMB.	97.41 ** 97.41 *
1655500 DP010897	VOCE TELECOM MTU TELEPHONES	68.39 ** 68.39 *

DISTRICT TOTAL 86,637.79

DISTRICT WARRANTS 22



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: January 10, 2011

To: SBCSELPA JPA Board

From: Jarice Butterfield, SELPA Director  
Claudia Echavarria, SELPA Coordinator

Re: Proposed Revisions to SBCSELPA Procedural Handbook form 56, *A Tool for Teachers to Investigate a Student's Possible Motor and/or Sensory Delays (Second Reading)*

**BACKGROUND:**

- At the December 2010 Board meeting, the Board took action on the first reading of the proposed revisions to SBCSELPA Procedural Handbook form 56. The motion to approve this item passed unanimously. The item has returned for second reading.
  
- I am proposing that the following revisions be made to the Procedural Handbook form 56, *A Tool for Teachers to Investigate a Student's Possible Motor and/or Sensory Delays* in order to condense the form but yet accurately gather the needed information for a motor/sensory screening:
  - Replace pages 1-4 with the attached "Student Profile Checklist"
  - Keep page 5 of form and attach to new "Student Profile Checklist"

**FISCAL IMPACT:** There will be no fiscal impact.

**RECOMMENDATIONS:**

I recommend that the Board approve the second reading of the proposed revisions to SBCSELPA Procedural Handbook form 56, *A Tool for Teachers to Investigate a Student's Possible Motor and/or Sensory Delays*.

JB/CE:lf

**A Tool for Teachers to Investigate a Student's Possible Motor and/or Sensory Delays  
(Return to Special Education Administrator)**

Student: _____	School: _____	Person(s) Completing:	STRATEGIES USED IN CLASSROOM CURRENTLY
QUESTIONS TO ASK RELATED TO UNDERLYING FOUNDATIONAL NEEDS	AREA OF CONCERN yes/no	HOW IS THE STUDENT'S EDUCATIONAL PERFORMANCE AFFECTED?	
<b>I. POSTURAL STABILITY</b>			
a. Does student respond to balance demands of activities within his/her educational program?	_____	_____	_____
b. Is the student able to assume and maintain postures which are safe and functional within his/her educational program?	_____	_____	_____
c. Does student have muscular strength & endurance to maintain postures within his/her educational program?	_____	_____	_____
d. Does student assume positions with enough ease and motor efficiency to keep pace with activities of the educational day?	_____	_____	_____
<b>II. SENSORY INTEGRATION AND PROCESSING</b>			
a. Does student tolerate contact-closeness, touch, and physical direction from others within the school environment?	_____	_____	_____
b. Does student tolerate contact with a variety of textured foods, clothing, or school materials?	_____	_____	_____
c. Does student filter out extraneous sounds, sights, and smells to maintain attention to task and instruction during school activities?	_____	_____	_____
<b>III. MOTOR PLANNING</b>			
a. Does student negotiate school environmental obstacles and simple obstacle courses?	_____	_____	_____
b. Does the student demonstrate understanding of directional concepts by motor movement?	_____	_____	_____

<b>Student:</b> <b>QUESTIONS TO ASK RELATED TO UNDERLYING FOUNDATIONAL NEEDS</b>	<b>AREA OF CONCERN</b> yes/no	<b>HOW IS THE STUDENT'S EDUCATIONAL PERFORMANCE AFFECTED?</b>	<b>STRATEGIES USED IN CLASSROOM CURRENTLY</b>
c. Does the student display crossing of midline?	____	____	____
d. Does the student imitate simple motor actions involving unilateral (ex: picking up blocks), bilateral (ex: catching ball), cross-lateral motions (ex: touching opposite shoulder)?	____	____	____
e. Does the student imitate complex motor actions (ex: getting out of desk, jumping jacks, skipping)?	____	____	____
f. Does the student display efficient and controlled movements (ex: Is timing movements appropriate, does not undershoot or overshoot when reaching for items)?	____	____	____
<b>IV. VISUAL PERCEPTION AND INTEGRATION</b>			
a. Does student frequently bump into objects?	____	____	____
b. Does student visually track in all planes? Is eye movement independent of head movement?	____	____	____
c. Is the student able to quickly locate and focus on objects and people in the environment?	____	____	____
d. Is student able to shift focus from one place to another (e.g. blackboard to paper)?	____	____	____
e. If cognitive development is 4 years or above, does student have sufficient visual perceptual skills (visual figure ground, form constancy, visual memory, spatial relationships, sequencing, visual discriminations, visual closure) for school task demands?	____	____	____
<b>V. FINE MOTOR</b>			
a. Does the student's structural frame allow for adequate participation in fine motor tasks and have structural limitations been adequately addressed through present modifications and/or equipment?	____	____	____

Student: \_\_\_\_\_

<p><b>QUESTIONS TO ASK RELATED TO UNDERLYING FOUNDATIONAL NEEDS</b></p>	<p><b>AREA OF CONCERN</b> yes/no</p>	<p><b>HOW IS THE STUDENT'S EDUCATIONAL PERFORMANCE AFFECTED?</b></p>	<p><b>STRATEGIES USED IN CLASSROOM CURRENTLY</b></p>
<p>b. Does student have sufficient muscle tone to perform fine motor tasks needed during the educational program/day?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>c. Does student keep elbow and shoulder stable during writing?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>d. Does student have adequate endurance to perform fine motor tasks needed during the educational program/day?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>e. If you touched the student with his/her eyes closed, can he/she indicate where he/she was touched either verbally or by pointing?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>f. Does student have adequate eye-hand coordination to perform fine motor activities within the educational program?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>g. Does student perform two handed tasks at midline (e.g., cutting, Legos)?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>h. Does student use a consistent hand to accomplish a given task?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>i. Does student have sufficient mature grasps to perform fine motor activities demands within the educational program?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>j. Does student have the motor control including finger dexterity to meet the demands of curriculum and student role tasks and keep pace with school activities?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>k. Does student demonstrate written work with appropriate formation of letters and numbers and spatial placement within expected time constraints?</p>	<p>_____</p>	<p>_____</p>	<p>_____</p>

Student: \_\_\_\_\_

QUESTIONS TO ASK RELATED TO UNDERLYING FOUNDATIONAL NEEDS	AREA OF CONCERN yes/no	HOW IS THE STUDENT'S EDUCATIONAL PERFORMANCE AFFECTED?	STRATEGIES USED IN CLASSROOM CURRENTLY
<b>VI. ACTIVITIES OF DAILY LIVING</b>			
a. Does student demonstrate adequate oral motor control (e.g. lip closure, tongue control, jaw control, and swallowing patterns) for feeding needs during the educational day?	_____	_____	_____
b. Does student demonstrate adequate motor planning and sequencing to complete self help tasks within the educational program?	_____	_____	_____
c. Does the student demonstrate adequate fine motor control and coordination to manage personal care within the educational program?	_____	_____	_____
<b>VII. Are this child's skills commensurate with their cognitive abilities? Please discuss and clarify:</b>			
<p>_____</p> <p>_____</p> <p>_____</p>			
<b>VIII. Comments:</b>			
<p>_____</p> <p>_____</p> <p>_____</p>			

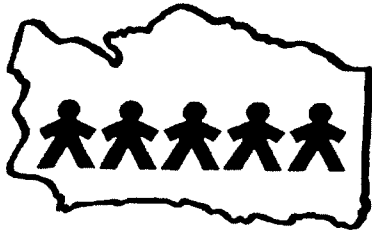
NOTE: Please send this completed form to the Special Education office within three weeks of receipt.

Student Profile Checklist

Check all areas that are interfering with the student's classroom performance - consider age and cognitive level of the student when completing this form		
Self Care	Area of Concern= <input checked="" type="checkbox"/>	Frequency of trials
Are there any concerns regarding eating, dressing, or toileting?		
<b>Activity Performance:</b>		
Responds to verbal/physical redirection		
Initiates tasks independently		
Completes tasks independently		
Able to finish tasks within allotted time frame		
Follows simple direction		
Follows multi-step directions		
Displays organized plan and approach to tasks		
Interacts appropriately with teacher		
Interacts appropriately with peers		
Follows school and class rules		
Asks for help independently		
Is able to transition between activities and places		
Able to adjust to changes in routine		
Easily frustrated		
Engages appropriately during unstructured time		
Is difficult to calm when upset		
Understands directional concepts		
<b>Modifications currently in use:</b>		
Verbal cues		
Physical cues		
Modified equipment		
Adaptive equipment		
Comments		







**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: January 10, 2011

To: SBCSELPA JPA Board

From: Jarice Butterfield, SELPA Director

Re: Local Plan Policy 3204, Payment of Fees Associate with Due Process (for Regional Program students) (*Second Reading*)

**BACKGROUND:**

- At the December 2010 Board meeting, the Board took action on the first reading of the proposed revisions to Local Plan Policy 3204, Section XI, *SELPA Funding of Costs Associated with Due Process*. The motion to approve this item passed unanimously. The item has returned for second reading.
- It recently came to my attention that the recent revisions made to Local Plan Policy 3204 regarding payment of fees associated with due process for regional program students did not specify what entity would be responsible for payment of fees associated with due process for regional program students being served by the district of residence (DOR).
- The recommendations made to me at recent and past meetings with business officials and special education administrators were in reference to regional program students being served in a program other than their district of residence. Districts did not feel it would be appropriate for districts to be liable for all the fees associated with due process for students they were not serving.

**FISCAL IMPACT:** Unknown

**RECOMMENDATIONS:**

It is my recommendation that the JPA Board approve the second reading of the revision to policy 3204 that clarifies that the DOR is responsible for fees associated with due process for regional program students it is serving.

JB:lf

SANTA BARBARA COUNTY  
SPECIAL EDUCATION LOCAL PLAN AREA

3000 BUSINESS AND NON-INSTRUCTIONAL OPERATION

3200 BUDGET PLANNING PROCESS

3204 AB 602 Special Education Fiscal Allocation Plan (*Continued*)

The LEA shall submit a brief written summary of why consultation is needed to the SELPA Director with a request for reimbursement for the legal consultation expenditure. All legal consultations the LEA requests to be funded out of the LEA's proportionate share of SELPA legal fees funding shall be for special education matters only.

An additional reserve of three hundred twenty five thousand dollars shall be set aside to fund dispute resolution legal consultation fees and costs associated with due process for students enrolled in a regional program or for LEA catastrophic financial situations, as designated by the JPA Board when an LEA exceeds their annual allocation of SELPA set-aside funding for due process legal consultation fees and costs associated with due process up to \$50,000.00 per student, per school year.

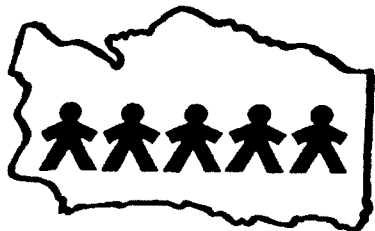
For students being served in regional programs (excluding preschool students defined as being Preschool Specialist students with mild to moderate disabilities **and students served in a regional program operated by their district of residence**), dispute resolution legal consultation fees and costs associated with due process shall be funded up to \$50,000.00 per student, per school year out of the \$300,000.00 reserve funding. Any remaining costs associated with due process/dispute resolution shall be funded as follows per student, per school year: fifty percent (50%) as a regional program expense and fifty percent (50%) by the district of residence for the time period in dispute.

The SELPA Director may solicit consultation from other experts as deemed necessary. No committee member shall serve when a case is presented that directly involves their LEA. The SELPA Director shall be responsible for compilation of data related to the request and presentation of the case to the JPA Board.

In circumstances where a LEA has exceeded their proportionate share of set-aside funds and determines that funding of dispute resolution legal fees or costs associated with due process would result in a catastrophic financial situation, they may make a request to the JPA Board that the costs be funded out of SELPA legal fee/due process reserve funding up to \$50,000.00. The request shall include a copy of financial records that reflect the status of all district funding sources and a written statement summarizing the financial impact the payment of the legal fees or costs associated with due process would have on the district financial situation over a three (3) year period.

Prior to the JPA Board considering requests from LEA's to access legal fee/due process reserve funding (for students enrolled in a regional program or in LEA catastrophic financial situations), the following documents shall be submitted to the SELPA Director:

1. A written case summary that provides a chronology of the history in the case for the past three years.



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: January 10, 2011  
To: SBCSELPA JPA Board  
From: Jarice Butterfield, SELPA Director  
Re: Local Plan Policy 6442, *Testing for Students Enrolled in Regional Programs (First Reading)*

**BACKGROUND:**

- It has been past practice for the LEA where regional programs are located to administer and oversee the CAHSEE for regional programs students.
- Santa Barbara County Education Office (SBCEO) Special Education Department has requested that Local Plan Policy 6442 be revised to indicate that SBCEO will be responsible for coordinating and administering the California High School Exit Exam (CAHSEE) for students being served in their regional programs. SBCEO has indicated that CDE requires them to report CAHSEE under the SBCEO CDS code since they collect ADA on the students.

**FISCAL IMPACT:** None

**RECOMMENDATIONS:**

I recommend that they JPA Board approve Local Plan Policy 6442 as amended to reflect that SBCEO will administer and oversee the CAHSEE for students being served in their regional programs.

JB:lf

SANTA BARBARA COUNTY  
SPECIAL EDUCATION LOCAL PLAN AREA

6000 Special Education Instruction

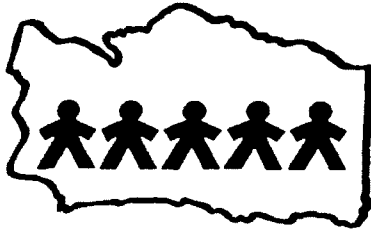
6400 Implementation

6442 Testing for Students Enrolled in Regional Programs

1. The regional operator shall oversee and handle STAR testing for the regional students.
2. The regional operator shall oversee and handle Desired Results for ***regionally enrolled*** preschool students housed at district sites.
3. The ~~district administration~~ ***regional operator*** shall be responsible for CELDT ***or alternate assessment*** testing for regional students ~~with the exception of the administration of the ALPI for students with severe disabilities.~~
4. High School Districts ***The regional operator*** shall be responsible for overseeing and administering the CAHSEE to regional high school students.

DATE APPROVED: February 4, 2008

**DATE APPROVED:**



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: January 10, 2011  
To: SBCSELPA JPA Board  
From: Jarice Butterfield, SELPA Director  
Re: Santa Barbara High School District (SBHSD) Request for Visually Impaired (VI) Program Expansion (*First Reading*)

**BACKGROUND:**

- As per our Local Plan, Regional Program providers must make a request to the JPA Board if student numbers necessitate that a new program be opened or expanded. SBHSD is requesting that a .5 teacher be added to the VI Program.
- The Local Plan designates that the caseload for a VI teacher should range between 15-18 students. The current caseloads of the three VI teachers at SBHSD are 26, 19, and 16, averaging out to just over 20 students per teacher; furthermore, the expected number of students that will qualify from current assessments will increase the caseloads to 21 students per teacher.
- The Special Education administrators and business officials have reviewed this request and feel it is appropriate at this time.

**FISCAL IMPACT:** The estimated cost for a .5 VI teacher for the remainder of the 2010-2011 school year is \$20,000.

**RECOMMENDATIONS:**

It is my recommendation that the JPA Board approve the SBHSD request for a .5 VI teacher.

JB:lf

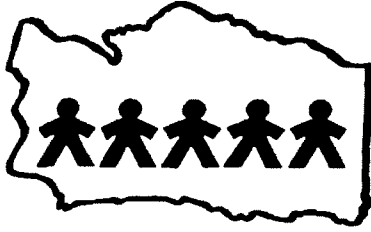
**REGIONAL PROGRAM OPERATOR  
REQUEST FOR FUNDING  
FOR  
PROGRAM EXPANSION**

**PLEASE COMPLETE ONE FORM FOR EACH REQUEST BEING SUBMITTED**

Date: 12/7/10

School Year for Which Request Applies:

1. Program Operator: SBHSD
2. Regional Program Type: VI
3. School: Itinerant
4. Current Class Size: 61
5. Age Range: preschool-22
6. Current number of Instructional Aides assigned to class: 3 teachers
7. Total number of hours per day of aide time assigned to class:  
All three teachers in the VI program are full time.
8. Describe specifics of this request:  
The SBHSD requests authorization to add a .5 teacher for the regional VI program. The teachers serve students ranging from preschool through transition, and geographically from Carpinteria to Goleta.
9. Please provide a narrative explanation of the reason for this request:  
The caseload of students for this itinerant program is noted in the local plan as 15-18. The current caseloads are 26, 19, and 16 for each of the three teachers, with an average of over 20 per teacher. There are currently three students being assessed who will likely qualify for services. Each of these would increase the caseload to 21 per teacher.
10. Estimate cost for this request for the remainder of the current school year:  
At approximately \$55,000 per year for an average teacher salary, plus benefits, the cost of a FTE teacher is roughly \$80,000 for 10 months, averaging \$8,000 per month; therefore a .5 FTE teacher for the remaining 6 months of 2010-2011 would cost \$24,000. However, this position would need to be filled in January with a likely February start date, lowering the cost to \$20,000 for the remainder of the school year.



**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: January 10, 2011

To: SBCSELPA JPA Board

From: Jarice Butterfield, SELPA Director

Re: Goleta Union School District (GUSD) Request for Deaf and Hard of Hearing (DHOH) Program Expansion (*First Reading*)

**BACKGROUND:**

- As per our Local Plan, Regional Program providers must make a request to the JPA Board if student numbers necessitate that a new program be opened or expanded. GUSD is requesting that the current .6 assignment for Elizabeth Tracy, DHOH Specialist, be increased to .8.
- Ms. Tracy currently has 12 students and will be adding another in November. This student-to-teacher ratio exceeds that of the previous .8 teacher who had 6 to 8 students, which by the Local Plan standards, is the caseload of a FTE teacher.
- In addition to the time she spends providing DHOH services to her students, Ms. Tracy travels to 8 different locations, attends ongoing in-services, assists in getting hearing aid's repaired, gives support to classroom teachers and instructional assistants, acts as an Inclusion Specialist for three Inclusion Instructional Assistants, and provides "watch and follow" for seven students, which entails observation and follow up with teachers and parents.
- The Special Education administrators and business officials have reviewed this request and feel it is appropriate at this time.

**FISCAL IMPACT:** An estimated increase of \$19,775 for the remainder of the current school year (see #10 of the attachment for breakdown).

**RECOMMENDATIONS:**

It is my recommendation that the JPA Board approve the GUSD request to increase the current .6 assignment for Elizabeth Tracy, DHOH Specialist, to .8.

**REGIONAL PROGRAM OPERATOR  
REQUEST FOR FUNDING  
FOR  
PROGRAM EXPANSION**

**PLEASE COMPLETE ONE FORM FOR EACH REQUEST BEING SUBMITTED**

Date: 10/27/10

School Year for Which Request Applies:

1. Program Operator: Elizabeth Tracy
2. Regional Program Type: DHOH
3. School: Multiple
4. Current Class Size: Caseload: 13 students, 7 watch and follow
5. Age Range: 3 - 11
6. Current number of Instructional Aides assigned to class: 0
7. Total number of hours per day of aide time assigned to class:  
0
8. Describe specifics of this request:  
Increase from 60% - 80%
9. Please provide a narrative explanation of the reason for this request:  
Requesting one additional day.
  1. Currently have 12 students and will be adding 1 more in November. Previous teacher was working 80% time with 6 or 8 students.
  2. Time varies per student ex: A student is seen for 5 private 30 minute sessions and 3 - 30 minute group sessions.
  3. 8 different locations increase travel times.
  4. In-service times are on-going for teachers and aides.
  5. Time is needed in situations involving hearing aids - ex: recently needed to take in a student's hearing aid to the audiologist in order to get new tube and ear piece.

6. Need to give necessary support to classroom teachers and aides.
7. Also acting as inclusion specialist for 3 inclusion aides.
8. Meeting time for parent support.
9. In addition to 13 students, 7 are "watch and follow". Need increased time to check in with teachers and parents. Have needed to observe in the classroom twice for one of these students, as well as follow up phone calls to parent.
10. Estimate cost of this request for the remainder of the current school year:  
Currently at 60% Salary = \$50,342.24, Benefits = \$10,642.65  
Increase to 80% Salary = 66,707.70, Benefits = \$14,052.31

SELPA 1 (E) 1/29/03

**Regional Program Operator Request for Funding of Additional Support Staff**  
 Demographics

Program Operator: <u>Elizabeth Tracy</u>		<input type="checkbox"/> Program-Wide Support	<input type="checkbox"/> Specific Student
Regional Program Type: <u>DtOH</u>			
District: <u>GUSD</u>	School: <u>Multiple</u>	For <u>10</u> - <u>11</u>	School Year
Teacher Name: <u>Elizabeth Tracy</u>	Current Class Size:	Age Range: <u>Prek-</u>	
Reason for additional request (check all appropriate boxes):			
<input type="checkbox"/> To meet the needs of a student with a low incidence disability		<input type="checkbox"/> The need is associated with legal issues	
<input type="checkbox"/> To assist a student with severe behavioral problems		<input checked="" type="checkbox"/> Staff ratio in individual classroom(s)	
Support staff being requested: <input type="checkbox"/> Aide Time <input type="checkbox"/> Signing Aide <input type="checkbox"/> Signing Interpreter <input type="checkbox"/> Transcriber			
<input checked="" type="checkbox"/> Other <u>Teachers</u>			
Number of additional support staff hours requested per day:		Estimated cost for requested support staff:	
<u>1 Day per week - (8hrs)</u>			

(complete this student information chart if request is for a specific student)

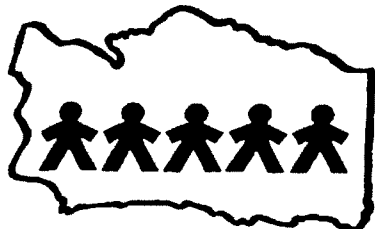
Student First Name :		Last Initial:	
DOB:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Age:	Grade:

Current Local Plan staffing ratio guidelines for this program:		
Current Support Staff (ex: program aide, additional aide, one on one, etc)	Hours	Duties

Provide a narrative explanation of the reason for the additional support staff request:

See attached schedule  
(JPA - schedule removed to protect student confidentiality)

Provide a plan or an IEP goal (must be measurable) that includes criteria for fading the additional support staff:



**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: January 10, 2011

To: SBCSELPA JPA Board

From: Jarice Butterfield, SELPA Director

Re: SBCEO Request for Preschool Program Expansion (*First Reading*)

**BACKGROUND:**

- As per our Local Plan, Regional Program providers must make a request to the JPA Board if student numbers necessitate that a new program be opened or expanded. SBCEO is requesting that 1 FTE Preschool Specialist and 1 Instructional Assistant at 6 hours per day, 5 days per week be added to the SBCEO preschool program in Southern Santa Barbara County.
- The Preschool Specialists in Southern Santa Barbara County are beyond capacity (32 per FTE). Expected student growth from the current 39 assessment referrals will further impact the classroom and jeopardize timeline requirements for assessment and the provision of IEP services.
- The Special Education administrators and business officials have reviewed this request and feel it is appropriate at this time.

**FISCAL IMPACT:** The estimated cost for 1 FTE Preschool Specialist and 1 Instructional Assistant at 6 hours per day, 5 days a week for the remainder of the current school year is \$65,186 (see #10 on attachment for breakdown).

**RECOMMENDATIONS:**

It is my recommendation that the JPA Board approve the SBCEO request to add 1 FTE Preschool Specialist and 1 Instructional Assistant at 6 hours per day, 5 days per week to the preschool program in Southern Santa Barbara County.

JB:lf

**REGIONAL PROGRAM OPERATOR  
REQUEST FOR FUNDING  
FOR  
PROGRAM EXPANSION**

**PLEASE COMPLETE ONE FORM FOR EACH REQUEST BEING SUBMITTED**

Date: 12/10/10

School Year for Which Request Applies: 2010-11

1. Program Operator: Santa Barbara County Education office
2. Regional Program Type: Preschool Specialist
3. School: Preschools/Home Visits
4. Current Class Size: 1 FTE Preschool Specialist=32 students  
Currently 6.9 FTE serving 233 students in South SB County  
(34 per FTE) with 39 referrals projected to be completed by  
end of January 2011
5. Age Range: 3-5 years of age
6. Current number of Instructional Aides assigned to class: NA
7. Total number of hours per day of aide time assigned to class: 6 hours
8. Describe specifics of this request: Due to growth will need 1 FTE Preschool Specialist and 1 Instructional assistant 6 hours per day, 5 days per week from January 3-June 2, 2011.
9. Please provide a narrative explanation of the reason for this request:  
Currently the Preschool Specialists in the South Santa Barbara County are beyond capacity (32 per FTE) with 39 referrals waiting to be assessed. We are averaging 18 referrals per month since August 2010. Meeting timeline requirements for assessment is in jeopardy as well as being able to provide services on individual IEPs.

Please see attached chart

10. Estimated cost of this request for the remainder of the current school year:  
**Preschool Specialist: \$46,256 (January 3-June 2, 2011)**  
**Instructional Assistant: \$18,930 (January 3-June 2, 2011)**  
**TOTAL- \$65,186**

**Projected Caseload Data as of 12/17/2010**

<u>PSS % FTE</u>	<u>Current Caseload #</u>	<u>% Of caseload enrolled</u>	<u>Current Referrals</u>	<u># Of Sites Traveled</u>
1	23	72%	6	15
1	43	134%	4	13
1	35	109%	5	16
1	25	78%	0	14
1	34	106%	6	16
0.8	26	100%	3	14
0.5	27	169%	6	7
0.35	14	140%	5	5
0.25	5	63%	4	4

# Preschool Specialist Referral Data 2010-2011

Referral Breakdown by month (Child Study Form returned/Assigned for assessment)  
total: 60

<i>Aug-2010</i>	<i>Sep-2010</i>	<i>Oct-2010</i>	<i>Nov-2010</i>	<i>Dec-2010</i>
3	18	26	10	3

Tri Counties Regional Center Referrals 2010/2011  
(calculated by when child turns 3)  
total: 31

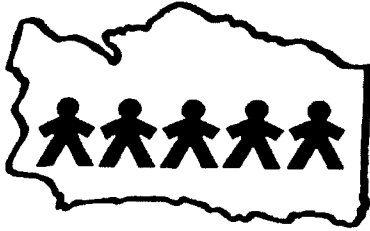
<i>Aug-2010</i>	<i>Sep-2010</i>	<i>Oct-2010</i>	<i>Nov-2010</i>	<i>Dec-2010</i>
4	7	8	5	7

Upcoming TCRC referrals 2011  
total: 33

<i>Jan-2011</i>	<i>Feb-2011</i>	<i>Mar-2011</i>	<i>Apr-2011</i>	<i>May-2011</i>	<i>Jun-2011</i>
6	5	6	5	7	4

Incoming Referrals (tracking- no Child Study Form returned)  
total: 14

<i>Aug-2010</i>	<i>Sep-2010</i>	<i>Oct-2010</i>	<i>Nov-2010</i>	<i>Dec-2010</i>
2	2	3	4	3



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: January 10, 2011  
To: SBCSELPA JPA Board  
From: Jarice Butterfield, SELPA Director  
Re: AB 3632 Board Resolution

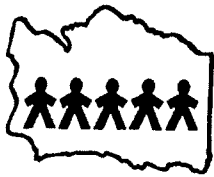
**BACKGROUND:**

The State SELPA Organization is recommending that Schools and/or SELPA Boards approve and sign a resolution that requests that the Governor of California and California State Legislature to provide full funding for AB 3632 mental health services for children with disabilities.

**FISCAL IMPACT:** The loss of funding for out of home residential placements that previously came from Child Welfare Services will result in a cost of about \$25,000 monthly for SELPA at this time.

**RECOMMENDATION:** I recommend that the SBCSELPA JPA Board approve a resolution that requests that the Governor of California and California State Legislature provide full funding for AB 3632 mental health services for children with disabilities.

JB:lf



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Resolution 2011-01  
In support of Full Funding of County Mental Health  
Services for Students with Disabilities

**A RESOLUTION** of the Santa Barbara County SELPA calling for full funding of county mental health services for children with disabilities.

**WHEREAS**, if all California children and youth are to reach California's high educational standards that will allow them to succeed in school, work, and life, the state must commit adequate resources to schools and services children require to benefit from their education; and

**WHEREAS**, studies have shown that appropriate early intervention services and programs at the first sign of academic difficulty have proven to greatly improve a child's chance of success; and

**WHEREAS**, special education is a federally mandated program and children with disabilities are entitled to a free appropriate public education (FAPE); and

**WHEREAS**, AB 3632 (Brown) was created in 1984 because mental health services and therapeutic residential services were not available for school-age children, and parents were surrendering them to the foster care system in order for their children to receive treatment and services.

**WHEREAS**, the State Legislature rightly determined that county mental health agencies have the best expertise to provide necessary mental health services to children with disabilities.

**WHEREAS**, the Governor vetoed funding from the 2010-11 State Budget for services provided by county mental health agencies for educationally-necessary AB 3632/1984 mental health services to children with disabilities

**WHEREAS**, our state cannot afford to wait for more students to face hardship before taking decisive action;

**NOW, THEREFORE, BE IT RESOLVED** that the Santa Barbara County SELPA strongly urges the Governor and the State Legislature to immediately provide full funding for AB 3632/1984 county mental health services to children with disabilities.

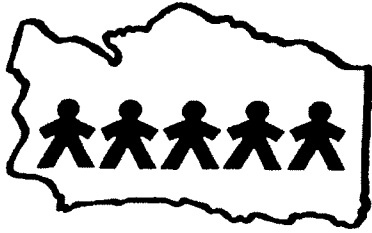
**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by the Governing Board of the SELPA of Santa Barbara County, California, by the following vote:

\_\_\_\_ YES: Members

\_\_\_\_ NOES: Members

\_\_\_\_ ABSENT: Members

\_\_\_\_\_  
Phil Alvarado, Board Clerk



**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: January 10, 2011  
 To: SBCSELPA JPA Board  
 From: Jarice Butterfield, SELPA Director  
 Re: AB 3632 Mental Health NPS Placement Board & Care Funding Request  
*(First Reading)*

**BACKGROUND:**

- SBCSELPA and SBCEO held a phone conference on December 9, 2010 with County Mental Health (ADMHS) to further negotiate terms of an agreement for the provision of mental health services and payments for board and care for students placed in residential NPSs.
- ADMHS refuses to continue payments to NPS facilities for board and care costs for three of the four AB 3632 placed students, even though ADMHS has entered into contractual agreements with these facilities. A fifth student is funded through Los Angeles County Social Services Adoption Agency.
- ADMHS has also indicated that they will no longer act as the paying agency to residential NPS facilities for board and care costs of future students, even though SBCEO offered to reimburse all future costs with IDEA Mental Health dollars.
- SBCSELPA now must draft contracts for board and care costs for AB 3632 NPS students due to ADMHS's refusal to pay board and care costs.
- Currently, SBCEO has no mechanism to reimburse SELPA for board and care costs of AB 3632 NPS students; therefore, I have requested that CDE provide a mechanism that would enable the flow of IDEA Mental Health dollars from SBCEO to SBCSELPA, when they are received, for the reimbursement of these costs. CDE has indicated that they are having their legal department work on this since it is a statewide problem and that a mechanism will soon be in place.

**FISCAL IMPACT:** There will be a temporary fiscal impact to the SBCSELPA NPS Budget of approximately \$25,000 (based on one student placement at this time) until SBCEO is able to reimburse SELPA for the board and care costs associated with NPS AB 3632 placements.

**RECOMMENDATIONS:**

I am requesting that the Board take action that will grant me permission to take the following actions:

1. SELPA draft all board and care NPS agreements going forward for students that are ED and would have been AB 3632 placements and request SBCEO to reimburse these costs

out of the AB 3632 IDEA Mental Health dollars held at the SBCEO once CDE provides a mechanism to do so.

2. Request that ADMHS continue to fund the board and care for the four NPS placements (one of which they received a reimbursement from Los Angeles County Social Services) and bill for reimbursement through SBCEO for three of the four placements until the end of the 2010-2011 fiscal year.
3. If ADMHS refuses to be the paying agency to the NPSs for the three students, SBCSELPA will file a grievance with CDE and pay the bills without formerly drafting new contracts and will seek reimbursement from SBCEO until it is sorted out.

JB:lf

## 2010-11 Year To Date SELPA Legal Fees (Allocation to Districts)

	2009-10 Carryover Funding	2010-11 Allocation	Expended to Date 2010-11	Balance
Carpinteria	\$ 5,446.75	\$ 5,782.00	\$ 10,973.96	\$ 255
Family Partnership Charter	\$ 10,000.00	\$ 919.00	\$ -	\$ 10,919
Goleta	\$ 32,816.00	\$ 8,299.00	\$ -	\$ 41,115
Guadalupe	\$ 10,000.00	\$ 2,580.00	\$ -	\$ 12,580
Hope	\$ 7,148.50	\$ 2,661.00	\$ -	\$ 2,661
Lompoc	\$ 48,781.81	\$ 23,845.00	\$ -	\$ 72,627
Orcutt	\$ 240.00	\$ 10,934.00	\$ -	\$ 11,174
Santa Ynez Valley Consortium	\$ 26,525.00	\$ 6,032.00	\$ 2,598.0	\$ 29,959
SBCEO - Direct Service	\$ 60,000.00	\$ 5,367.00	\$ -	\$ 65,367
Santa Barbara Elem.	\$ (63.50)	\$ 13,165.00	\$ -	\$ 13,102
Santa Barbara High	\$ 1,382.00	\$ 22,798.00	\$ 1,978.25	\$ 22,202
Santa Maria JUHSD	\$ 70,967.00	\$ 17,159.00	\$ -	\$ 88,126
Santa Maria-Bonita	\$ 120,990.50	\$ 30,459.00	\$ -	\$ 151,450
	\$ 394,234.06	\$ 150,000.00	\$ 15,550.21	\$ 528,684

**2010-11 YEAR TO DATE SELPA LEGAL FEES (RESERVE)**YTD Expenditures  
General SELPA

July	\$ 1,063.93
August	\$ -
September	\$ 10,839.67
October	\$ 1,287.25
November	\$ 3,436.54
December	\$ 30,300.63
January	
February	
March	
April	
May	
June	
TOTAL	\$ 46,928.02
ENDING BALANCE	\$ 278,071.98

OBJECT	DESCRIPTION	BEG BALANCE/ ADJ. BUDGET (1)	CURRENT TRANSACTIONS (2)	YEAR-TO-DATE TRANSACTIONS (3)	ENCUMBRANCES (4)	BALANCE AVAILABLE (5)	PERCENT REMAINING (col. 5/1)
SANTA BARBARA SELPA							
FUND 01 General Fund							
9110	CASH IN COUNTY TREASURY	3,159,440.59	182,080.93	539,462.17	.00	3,698,902.76	
9111	INVESTMENT VALUATION ADJUSTMNT	.00	.00	.00	.00	.00	
912X	CASH IN BANKS	.00	.00	.00	.00	.00	
913X	REVOLVING CASH FUND/FISCAL AGT	.00	.00	.00	.00	.00	
914X	CASH AWAITING DEPOSIT	.00	.00	.00	.00	.00	
915X	INVESTMENTS	.00	.00	.00	.00	.00	
92XX	ACCOUNTS RECEIVABLE	991,439.48	.00	991,439.48	.00	.00	
931X	DUE FROM OTHER FUNDS	.00	.00	.00	.00	.00	
932X	STORES	.00	.00	.00	.00	.00	
933X	PREPAID EXPENSE	.00	.00	.00	.00	.00	
934X	OTHER CURRENT ASSETS	.00	.00	.00	.00	.00	
94XX	FIXED ASSETS	.00	.00	.00	.00	.00	
TOTAL ASSETS		4,150,880.07	182,080.93	451,977.31	.00	3,698,902.76	
95XX	ACCOUNTS PAYABLE	1,147,625.94	.00	1,147,625.94	.00	.00	
961X-962X	DUE OTHER FUNDS/AGENCIES	.00	.00	.00	.00	.00	
964X	CURRENT LOANS	.00	.00	.00	.00	.00	
965X	DEFERRED REVENUE	.00	.00	.00	.00	.00	
96XX	OTHER LIABILITIES	.00	.00	.00	.00	.00	
TOTAL LIABILITIES		1,147,625.94	.00	1,147,625.94	.00	.00	
FUND BAL (BEG.BAL/ACTUAL)		3,003,254.13				3,698,902.76	
9791-9799	NET BEGINNING BALANCE	3,003,254.13	.00	3,003,254.13	.00	3,003,254.13	
8010-8099	REVENUE LIMIT SOURCES	.00	.00	.00	.00	.00	0.00
8100-8299	FEDERAL REVENUE	4,291.00	.00	3,705.00	.00	7,996.00	186.34
8300-8599	STATE REVENUE	41,329.00	257,275.00	1,348,327.45	.00	1,306,998.45	0.00
8600-8799	LOCAL REVENUE	1,374,647.00	13,391.07	216,503.34	.00	1,591,150.34	115.75
8910-8999	OTHER SOURCES	.00	.00	.00	.00	.00	0.00
TOTAL REVENUE		1,420,267.00	270,666.07	1,128,119.11	.00	292,147.89	20.57
1000-1999	CERTIFICATED SALARIES	307,130.00	23,330.02	114,412.43	.00	192,717.57	62.75
2000-2999	CLASSIFIED SALARIES	123,408.00	10,124.00	50,620.00	.00	72,788.00	58.98
3000-3999	EMPLOYEE BENEFITS	121,534.00	10,029.22	42,526.68	.00	79,007.32	65.01
4000-4999	BOOKS AND SUPPLIES	194,278.00	4,568.90	40,189.98	.00	154,088.02	79.31
5000-5999	SERVICES, OTHER OPERATING EXP.	800,182.00	40,533.00	184,721.39	.00	615,460.61	76.92
6000-6999	CAPITAL OUTLAY	1,725.00	.00	.00	.00	1,725.00	100.00
7000-7299	OTHER OUTGO	30,000.00	.00	.00	.00	30,000.00	100.00
7300-7399	DIRECT SUPPORT/INDIRECT COSTS	.00	.00	.00	.00	.00	0.00
7410-7499	OTHER OUTGO	.00	.00	.00	.00	.00	0.00
7610-7699	OTHER USES	.00	.00	.00	.00	.00	0.00
TOTAL EXPENSE		1,578,257.00	88,585.14	432,470.48	.00	1,145,786.52	72.60
FUND BAL (BUDGET/ACTUAL)		2,845,264.13		3,698,902.76			
9711-9790	COMPONENTS OF ENDING BALANCE						

**2010-11  
Nonpublic School Placement Costs**

District	# Students	Mental Health Placements		Non-Mental Health Placements	
		Total SELPA Paid	SELPA Paid	Total SELPA Pays	70% of Placement
Lompoc Unified - Mental Health Placement	1	\$ 12,634.51			
Santa Barbara High - Non Mental Health Placements	0			\$ 40,854.69	
Santa Barbara High - Mental Health Placements	2	\$ 30,439.94			
Orcutt - Non Mental Health Placements	1			\$ 16,605.40	
Orcutt - Mental Health Placements	1	\$ 17,184.79			
Santa Ynez Consortium - Mental Health Placements	1	\$ 10,511.65			
<b>TOTAL</b>	<b>6</b>	<b>\$ 60,259.24</b>	<b>\$</b>	<b>\$ 57,460.09</b>	

**Mental Health Placements** = Students placed through the Mental Health 26.5 process. Mental Health pays the residential and Mental Health portion of these placements and SELPA pays the costs for the education services, 1/3 of the total placement cost.

**Non-Mental Health Placements** - Students in these placements are fully paid by the SELPA office with 30% of the costs being billed back to the district at year-end. These are placements that are made through Settlement Agreements for students who do not qualify for Mental Health 26.5 services.