

SANTA BARBARA COUNTY
SPECIAL EDUCATION LOCAL PLAN AREA

6000 SPECIAL EDUCATION - INSTRUCTION

6300 INSTRUCTIONAL PLANNING AND INDIVIDUALIZED EDUCATION PROGRAM

6307 Parent Participation

Each district and the County Education Office shall take steps to ensure that one or both parents of the disabled pupil are present at each Individualized Education Program (IEP) Team meeting or are afforded the opportunity to participate in the development of the IEP and provide meaningful input.

Such procedures shall include, but are not limited to, the following:

1. Parents shall be notified of the Individualized Education Program (IEP) Team meeting early enough to ensure that they will have an opportunity to attend.
2. The written notice shall indicate the purpose, time and location of the meeting, and who will be in attendance and shall be provided to the parent in a language easily understood by the general public and in the native language of the parent as defined in Section 300.29 of Title 34 of the Code of Federal Regulations, or other mode of communication used by the parent, unless to do so is clearly not feasible.
3. The meetings shall be scheduled at a mutually agreed upon time and place.
4. If neither parent can attend, the district or County Education Office shall use other methods to ensure parental participation, including telephone calls.
5. A meeting may be conducted without a parent if the district or County Education Office is unable to convince the parents that they should attend. In this case, detailed records of attempts to arrange a meeting with the parents, including records of telephone calls and visits, and copies of correspondence shall be maintained.
6. The district or County Education Office shall take whatever action is necessary to ensure that the parent understands the proceedings at a meeting.
7. The district or County Education Office shall give the parent a copy of the completed Individualized Education Program (IEP).

(EDUCATION CODE 56341.5; 56506)

DATE APPROVED: January 3, 1984

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