Santa Barbara
Special Education Local Plan Area
SELPA
SIRAS NEWS

VOLUME 6  November 2019

News Flash

November 22: Resolve Certification errors, abnormalities, review snapshot reports.
December 6: LEA Approval for Fall 1 CALPADS
December 20: SELPA Approval for Fall 1 CALPADS

Support with CALPADS:
Fix It Ticket: calpads-support@cde.ca.gov (include Job ID and Error #)
Web: http://www2.cde.ca.gov/calpadshelp/default.aspx

SIRAS Webinars to be sent to all MIS/CALPADS users by Brian Marcontell.


Helpful Hints

Parent Response Procedure: When checking “Meeting held,” the Parent Response box pops up. Enter ‘Accepts the Plan’ for Parent Response, if the parent agrees to the IEP. Anything other than ‘Accepts the Plan’ will cause the Special Ed. Data to not transfer to the MIS Summary page nor advance the goals.

If Parent does not accept the plan but does later, the user must come back and change the Parent Response to ‘Accepts the Plan’in a timely matter regardless if the meeting has been Finalized or not. Once ‘Accepts the Plan’ is checked, the MIS Summary page will get updated and the goals archived and advanced. For more information see Parent Response for Meeting Process handout in the ‘Tools’ ‘Support’ section of SIRAS,

SEIS PDFs in SIRAS Notice:
In SEIS, users viewed only the pages actually used or completed for each student. When SEIS transferred the current and future IEPs to SIRAS, ALL pages of the current IEP, whether active or inactive, were also brought over which greatly increased the page count of each IEP uploaded to SIRAS. Extra forms are viewable in the PDFs for each IEP that were not part of the final IEP.
Reminder: Check **Translation Required** only if the parent requests at the IEP meeting that they want the IEP to be translated. If the user needs to print out the Spanish copy of the IEP, **temporarily** check the Translation Required box, but **then uncheck it until the parent requests the IEP to be translated.**

**Current form changes**

The Forms Committee will be starting to review form changes in SIRAS. Stay tuned for possible form changes in 2020.

**Tips from districts**

Tip #1: Finalize IEP meetings 24-48 hours after the meeting has been completed. Finalized IEPs will be sent to the CDE as they occur, rather than the next reporting formerly 12/1 and 6/30. The absence in reporting of an IEP meeting could appear to be late to the CDE and be a compliance concern.

Tip #2: Use notification links on your home page to monitor your student records for CALPADS Errors. Click on the link from the homepage to see more details about the data that is missing or incorrect. Contact your Special Education Data Systems staff person to address the error.

**CASEMIS 2 CALPADS**

**Error GERR0005:** this shows an error because the district has not sent the SENR enrollment record to CALPADS. Students need to be enrolled in their student database, have an SSID, and have an SENR record. Exited students could also have this error as the SENR does not align to the exit date or initial evaluation for a DNQ or eligible no IEP situation. Please refer to the Exiting SWD section of CALPADS Flash 161.

**Message from SIRAS Systems**

SIRAS assumes that all districts in SBC SELPA have been successfully sending SPED and SSRV files to CALPADS thru the CALPADS Reporting area in SIRAS.

By sending SPED and SSRV data, districts are also pulling in errors and warnings, reviewing the errors and fixing data as needed.

If any district(s) has not started this process yet please contact **brian@sirassystems.com** immediately.

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Email:  support@sirassystems.com  
SIRAS Toll Free Hotline:  844-33 SIRAS  or  (844) 337-4727  [M - F: 8:00 to 6:00]