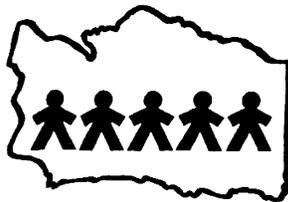


# **SBCSELPA PROCEDURAL HANDBOOK**



**SANTA BARBARA COUNTY  
SPECIAL EDUCATION  
LOCAL PLAN AREA  
A JOINT POWERS AGENCY**

Available on SBCSELPA website

[www.sbcselpa.org](http://www.sbcselpa.org)

TO THE READER

*This revision of the Santa Barbara County Special Education Local Plan Area Procedural Handbook has been prepared in conjunction with 2004 reauthorization of the Individuals with Disabilities Education Act. The format is the same, and although much of the content has not changed, recent state and federal changes in laws relating to special education have been incorporated. The SELPA forms are included in the Handbook. Also included are the complete Surrogate Parent procedures, and procedures for implementing Positive Behavioral Interventions, and procedures for provision of special education services to Parentally Enrolled Private School Students with Disabilities. Please use this document as a guide to, and resource book for, the process and procedures for providing special education services to students with disabilities within our SELPA.*

  
Jarice Butterfield  
SELPA Director



## Santa Barbara County Special Education Local Plan Area

**Date:** June 1, 2020

**From:** Ray Avila, SBCSELPA Executive Director  
Jennifer Connolly, SBCSELPA Coordinator

**Re:** SBCSELPA Procedural Handbook Revision - 2020

- Jennifer Connolly, SBCSELPA Coordinator, reviewed and updated the Procedural Handbook in the beginning of 2020. Jennifer worked with individuals in the county with specific knowledge of each section in the Procedural Handbook and vetted the Procedural Handbook revisions through SEAM.
- LEA/District Special Education Administrators and Business Officials supported the proposed revisions to the Procedural Handbook.
- Lastly, the revisions were presented to the JPA Board for final review on June 1, 2020.

RA:lm