

# SANTA BARBARA COUNTY SELPA JOINT POWERS AGENCY BOARD

**Regular Meeting**  
**Monday, September 13, 2021**  
**Public Session – 12:00 p.m.**  
**Santa Barbara County SELPA Office**  
**5385 Hollister Ave., Bldg. 7**  
**Santa Barbara, CA 93111**  
**Via ZOOM – Meeting ID: 912 7055 4814**

**PUBLIC** – Should you wish to attend the SBCSELPA JPA Board Meeting via Zoom please contact Lindsay MacDonald, SBCSELPA Executive Secretary, by Monday, September 13, 2021, at 11:00 a.m. to request Zoom Meeting Information and Login. Lindsay MacDonald can be contacted via email, [lmacdonald@sbceo.org](mailto:lmacdonald@sbceo.org), or by calling the SBCSELPA Office at (805) 683-1424.

## Agenda

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or need this agenda provided in a disability-related alternative format, please contact the SBCSELPA Office at 683-1424. Prompt notification will assist the SBCSELPA to make suitable arrangements.*

### **PUBLIC COMMENTS ARE WELCOME**

The Santa Barbara County SELPA JPA Board will receive public comments about items appearing on today's agenda, as well as other matters within the subject matter jurisdiction of the Board. All such comments will be received during the Public Comments section of the agenda. Individuals who address the Board are limited to three (3) minutes to speak on any item and a total of 10 minutes on all items for their presentation. The Board may limit the total time for all public comment to 30 minutes. Persons needing additional time are requested to submit the information in writing.

For comments concerning matters not on the agenda, open meeting laws and fairness to other residents who may have an interest in your topic prohibit the Board from taking action or engaging in extended discussion of your concerns. The Board may direct staff to meet at a later date with speakers who have specific concerns or needs. The Board may also direct that an issue be placed on a future agenda for discussion and consideration. This permits the Board and staff members to prepare and receive necessary information and for the public to be aware that a topic is being formally considered. We appreciate your cooperation.

*If attending the meeting virtually and would like to request to address the Board, forms are available from the Board's secretary. Should you wish to address the Board during this virtual meeting please email Lindsay MacDonald, [lmacdonald@sbceo.org](mailto:lmacdonald@sbceo.org), to request a form. Persons wishing to make public comments are requested to complete the appropriate form and return it to the Board Secretary via email.*

### **I. PUBLIC SESSION**

- A. Call to Order
- B. Roll Call
- C. Flag Salute
- D. Welcome Guests
- E. SBCSELPA Executive Director's Report

REF: I-F

**II. PUBLIC COMMENTS**

Please refer to information above regarding public comment guidelines.

**III. APPROVAL OF ADDITIONAL EMERGENCY ITEMS** (Government Code Section 54954.3(b)(2))**IV. APPROVAL OF ACTION AGENDA**

It is recommended that the JPA Board take action to approve the action agenda as presented/amended.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

In Favor: \_\_\_\_\_

Opposed: \_\_\_\_\_

Abstained: \_\_\_\_\_

**V. CONSENT AGENDA ITEMS**

- |  |          |
|--|----------|
| A. Minutes of June 7, 2021, Regular Meeting  | REF: V-A |
| B. Minutes of July 9, 2021, Special Meeting  | REF: V-B |
| C. Ratification of Payment of Claims   | REF: V-C |
| D. 2020-2021 & 2021-2022 Nonpublic School (NPS) Individual Service Agreements (ISAs)   | REF: V-D |
| <ul style="list-style-type: none"> <li>1. 20-21 Individual Service Agreement: Lava Heights Academy</li> <li>2. 21-22 Individual Service Agreement: New Haven</li> <li>3. 21-22 Individual Service Agreement: Lava Heights Academy</li> </ul>                         |          |
| E. 2021-2022 Nonpublic School (NPS) Master Contract Rates  | REF: V-E |
| <ul style="list-style-type: none"> <li>1. Exhibit A Rates Sheet: Casa Pacifica</li> <li>2. Exhibit A Rates Sheet: Lava Heights Academy</li> <li>3. Exhibit A Rates Sheet: Three Points Center</li> <li>4. Exhibit A Rates Sheet: Provo Canyon School</li> </ul>      |          |
| F. 2021-2022 Nonpublic Agency (NPA) Master Contract Rates  | REF: V-F |
| <ul style="list-style-type: none"> <li>1. Exhibit A Rates Sheet: AYA Healthcare</li> <li>2. Exhibit A Rates Sheet: EDTheory</li> <li>3. Exhibit A Rates Sheet: Platinum Teletherapy</li> <li>4. Exhibit A Rates Sheet: New Directions DBA ProCare Therapy</li> </ul> |          |
| G. Eide Bailly Auditing Agreement with SBCSELPA  | REF: V-G |
| H. 2021-22 Research Agreement between The Regents of the University of California, University of California, Santa Barbara, and the Santa Barbara Special County Special Education Local Plan Area   | REF: V-H |
| I. Resolution Requesting Inclusion of the Santa Barbara Special Education Local Plan Area (SBCSELPA) in the Social Security Agreement for Medicare-Only Coverage   | REF: V-I |

V. **CONSENT AGENDA ITEMS** *(continued)*

- J. Santa Barbara County Education Office (SBCEO) School Business Advisory Services (SBAS) Changes to Authorized Signatures – Attachment G (1)

REF: V-J

It is recommended that Consent Agenda Items A through J be approved as presented.

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 In Favor: \_\_\_\_\_  
 Opposed: \_\_\_\_\_  
 Abstained: \_\_\_\_\_

VI. **PRESENTATION**

- A. Unaudited Actuals Report Fiscal Year 2020-21  
 Presenter Jenelle Williams, SBCSELPA CBO

REF: VI-A

VII. **ITEMS SCHEDULED FOR ACTION/CONSIDERATION**

- A. 2020-2021 Unaudited Actuals Financial Report and Ending Fund Balance
1. SBCSELPA Ending Fund Balance
  2. Recommendations for Undesignated Balances
  3. SBCSELPA Non-MH Ending Fund Balance
  4. SBCSELPA Mental Health Ending Balance from SELPA
  5. SBCSELPA Calendar for Ending Fund Balance Allocation to LEAs
  6. Unaudited Actuals Financial Report

REF: VII-A

It is recommended that the JPA Board approve the Unaudited Actuals Report as presented and the proposed Ending Fund Balance designations and suggested LEA allocations. Any updates to the Unaudited Actuals Report will be brought back to the board at its October 4, 2021 meeting for approval.

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 In Favor: \_\_\_\_\_  
 Opposed: \_\_\_\_\_  
 Abstained: \_\_\_\_\_

- B. Santa Barbara County Education Office (SBCEO) Regional Program Request for Expansion of LUSD Fillmore Preschool Special Day Class (SDC) Program for the 2021-2022 School Year
1. SBCEO Request

REF: VII-B

It is recommended that the JPA Board approve the SBCEO Regional Program request for funding of the expansion of the LUSD Fillmore Preschool SDC Program for the 2021-2022 school year as presented.

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 In Favor: \_\_\_\_\_  
 Opposed: \_\_\_\_\_  
 Abstained: \_\_\_\_\_

- C. Santa Barbara County Education Office (SBCEO) Regional Program Request for Funding of Additional Instructional Assistance (IA) for LUSD Clarence Ruth Elementary Pre-K LEAP Program the 2021-2022 School Year
2. SBCEO Request

REF: VII-C

It is recommended that the JPA Board approve the SBCEO Regional Program request for funding of continued additional IA support for LUSD Clarence Ruth Elementary Pre-K LEAP Program for the 2021-2022 school year as presented.

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 In Favor: \_\_\_\_\_  
 Opposed: \_\_\_\_\_  
 Abstained: \_\_\_\_\_

**VII. ITEMS SCHEDULED FOR ACTION/CONSIDERATION** *(continued)***D. SBCSELPA Chief Business Official Salary Schedule Revision**

REF: VII-D

1. Kim Hernandez Resignation Letter
2. EDJOIN Job Posting for CBO
3. SBCSELPA Internal Salary Comparison
4. Listserv Salary Comparison
5. SSC, Inc. Summary of Comparative Salaries
6. Revised CBO Salary Schedule (Approved by JPA Board 7/9/21)
7. Revised Classified Management CBO Salary Schedule

It is recommended that the JPA Board approve the SBCSELPA request for the SBCSELPA Chief Business Official salary schedule to include the revisions as presented.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

In Favor: \_\_\_\_\_

Opposed: \_\_\_\_\_

Abstained: \_\_\_\_\_

**VIII. ITEMS SCHEDULED FOR INFORMATION AND DISCUSSION****A. Orcutt Union School District Letter of Intent to Take Back Preschool Special Education Services as Non-Regional**

REF: VIII-A

1. Year & A Day Notice

**B. Announcement of new SBCSELPA Staff**

REF: VIII-B

1. Rachel Wigle, SBCSELPA CBO
2. Barbara Katic, SB-PIC Doctoral Intern
3. Victoria Navarro, WRAP Facilitator
4. Stephane Guertin, WRAP YSS

**C. SBCSELPA Staff Resignation Notifications**

REF: VIII-C

1. Kim Hernandez, SBCSELPA CBO
2. Jenelle Williams, SBCSELPA CBO
3. Kirsty Kenny, WRAP Facilitator
4. Tony Aceves, WRAP YSS

**D. SBCEO Request for Low Incidence SBCSELPA “Set Aside” Funds for For Cold Spring School District for the 2021-2022 Academic Year.**

REF: VIII-D

1. SBCEO Request

**E. 2021-22 SBCSELPA Professional Development Offerings Booklet**

REF: VIII-E

**F. LEA/District Costs Associated with Due Process SBCSELPA Year-to-Date Account Balances**

REF: VIII-F

**G. SBCSELPA Legal Fees Year-to-Date Reserve**

REF: VIII-G

**H. Nonpublic School (NPS) Year-to-Date Placement Expenditures**

REF: VIII-H



**IX. MISCELLANEOUS AGENDA ITEMS**

A. Items Proposed for Future Action or Discussion

B. Next Scheduled JPA Board Meeting: **Date:** October 4, 2021  
**Time:** 12:00 p.m.  
**Virtual Location:** Via Zoom  
**Physical Location:** SBCSELPA Office  
5385 Hollister Ave., Bldg. 7  
Santa Barbara, CA 93111

**X. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS**

Please refer to information at beginning of agenda regarding public comment guidelines.

**XI. CLOSED SESSION:**

A. Confidential Nonpublic School (NPS) Student Updates

REF: XI-A

**XII. RECONVENE TO PUBLIC SESSION:** Report of action taken in Closed Session, as appropriate.

**XIII. ADJOURNMENT**

## SBCSELPA EXECUTIVE DIRECTOR'S REPORT TO JPA BOARD

September 13, 2021

### 1) Due Process/Dispute Updates-

*Four Due Process filings in progress with one pending and no CDE Investigations.*

### 2) Non Public School (NPS) Placement Update-

*We have a total of (3) SBCSELPA funded NPS placements.*

### 3) Proposed Legislation that Supports Special Education- State SELPA Association "SUPPORTED" bills:

#### ➤ [SB 639 \(Durazo\) – Minimum Wage for People with Disabilities](#)

*Status: Passed Appropriations; Moved to Assembly*

#### ➤ [AB 586 \(O'Donnell\) – Pupil Health: Mental Health Services Funding](#)

*Status: Pending in the Senate Education Committee. May be acted upon in January 2022*

### 4) State Finance Update-

#### *AB 602 "ONGOING" Funding Source:*

*Base Rate increased from \$625 per ADA in 20-21 to \$715 in 21-22.*

*A total increase of **\$3,083,447** at the SELPA level (after property tax deduct)*

*This is the fourth year of increasing SPED funding.*

<u>Year</u>	<u>Base Rate</u>
21-22	\$715
20-21	\$625
19-20	\$557
18-19	\$539

#### *ADR/Learning Recovery "ONE TIME" Funds:*

*Dispute Prevention = \$100 million*

*Learning Recovery = \$450 million*

#### *Low Incidence "ONGOING" Funds:*

*\$23 million increase to this funding source!*

### 5) CDE Compliance Efforts for 2021-2022-

- Significant Disproportionality (SIG DIS) LEA's:
  - SBUUSD (Over Identification of Hispanic Students)
  - SMJUUSD (Over Identification of White Autism Students)
  - SM-BSD (Over Identification of White Autism Students)
- Special Education Plans (SEP)
  - 21 out of 25 LEA's currently monitored for SEP

## 6) ADR/Learning Recovery “ONE TIME” Funding-

### ADR COVID & Learning Recovery Funds *Summary of Fiscal Components*

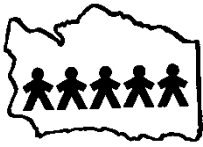
ADR COVID Funds

Fund Amount (Statewide)	\$100,000,000
Calculation of Funds	SWDs ages 3-22 higher of 2019-2020 counts
Distribution of Funds	To SELPAs for distribution 20% to SELPA 80% to LEAs within SELPA
Date of Allocation	September 13, 2021

Learning Recovery Funds

Fund Amount (Statewide)	\$450,000,000
Calculation of Funds	SWDs ages 3-22 higher of 2019 or 2020 counts
Distribution of Funds	100% to SELPAs to be expended by SELPAs & their LEAs, but funds must be matched 1:1 with LEA or SELPA funds.
Date of Allocation	August 31, 2021

[www.sbcsepa.org](http://www.sbcsepa.org)



**Santa Barbara County**  
**Special Education Local Plan Area**  
***Joint Powers Agency***

REF: V-A

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**SANTA BARBARA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA**  
**JOINT POWERS AGENCY BOARD**  
**MINUTES OF June 7, 2021, REGULAR MEETING**  
**Due to the COVID-19 Crisis this meeting was held via Zoom**  
**12:00 p.m.**

**\*There will be no physical location for this meeting due to COVID-19 and Governor Newsom's Executive Order N-29-20 regarding Shelter in Place.**

**I. PUBLIC SESSION**

**A. Call to Order**

The regular meeting of the Santa Barbara County Special Education Local Plan Area (SBCSELPA) Joint Powers Agency Board was called to order by Anne Hubbard at 12:00 p.m. via Zoom (Meeting ID: 999 7627 6694).

**B. Roll Call**

Lindsay MacDonald took membership roll call.

Members Present: Amy Alzina, Clerk  
Anne Hubbard, Chairperson  
Randal Haggard, Vice-Chairperson  
Trevor McDonald  
Hilda Maldonado (Arrived at 12:30 p.m.)  
Luke Ontiveros  
Susan Salcido

Members Absent: Antonio Garcia

Others Present: Ray Avila, SBCSELPA Executive Director and Secretary to the Board,  
and other SBCSELPA staff:  
Lindsay MacDonald, SBCSELPA Office Manager  
Jennifer Connolly, SBCSELPA Coordinator  
Kim Hernandez, SBCSELPA Chief Business Official  
Margaret Slater, SBCSELPA Office Manager  
Kirsten Escobedo, Asst. Supt. of Special Education, SBCEO  
Claudia Echavarria, Director of Special Education, SYVSEC  
Beverly Sherman, Coordinator of Special Education, SYVSEC

**C. Flag Salute**

Anne Hubbard led the assembly in the Pledge of Allegiance.

**D. Welcome Guests**

Anne Hubbard welcomed guests to the meeting.

SBCSELPA JPA BOARD  
MINUTES OF JUNE 7, 2021 REGULAR MEETING

**E. Renew Membership for Current Board Members Amy Alzina, Anne Hubbard, and Trevor McDonald**

Ray Avila administered the Oaths of Office to Amy Alzina, Anne Hubbard and Trevor McDonald who have agreed to continue their membership on the JPA Board for another two (2) year term, specifically the 2021-22 and 2022-23 school years. The Board was satisfied; there were no questions or comments.

**F. SBCSELPA Executive Director's Report**

Ray Avila highlighted information included in his Executive Director's Report related to two (2) Assembly Bills and two (2) Senate Bills that have passed through the Senate and Assembly and are being sent to the Governor. All four (4) bills involved funding for education, and it is hoped they will be signed by the Governor. The Board was satisfied; there were no questions or comments.

**II. PUBLIC COMMENTS**

There were no public comments.

**III. PUBLIC HEARING**

The Public Hearing for the Santa Barbara County SELPA 2021-22 Proposed Adopted Budget was convened by Anne Hubbard at 12:08 p.m. There were no comments, and the hearing was adjourned by Anne Hubbard at 12:09 p.m.

**IV. APPROVAL OF ADDITIONAL EMERGENCY ITEMS**

There were no additional emergency items presented.

**V. APPROVAL OF ACTION AGENDA**

**Recommendation:** The JPA Board approve the Action Agenda as presented.

**Motion to Approve:** Susan Salcido **Second:** Randal Haggard

**Vote:** 6 – 0 The motion passed with JPA Board Members Amy Alzina, Randal Haggard, Anne Hubbard, Trevor McDonald, Luke Ontiveros, and Susan Salcido voting in favor; none opposed.

**VI. CONSENT AGENDA: The JPA Board took action on Items A - J:**

**A. Minutes of May 3, 2021 Regular Meeting**

**B. Ratification of Payment of Claims:** 01-647896 - 01-647910, 01-648722 – 01-648736, 01-649372 – 01-649377, 01-650389 – 01-650402.

**C. 2020-21 & 2021-2022 Nonpublic School (NPS) Individual Service Agreements (ISAs)**

1. 20-21 Individual Service Agreement: Copper Hills Youth Center
2. 21-22 Individual Service Agreement: Care Youth Corporation – Falcon Ridge Ranch
3. 21-22 Individual Service Agreement: Copper Hills Youth Center
4. 21-22 Individual Service Agreement: New Haven
5. 21-22 Individual Service Agreement: Provo Canyon

**D. 2021-2022 Nonpublic School (NPS) Master Contract Rates**

1. Exhibit A Rates Sheet: Care Youth Corporation – Falcon Ridge Ranch
2. Exhibit A Rates Sheet: Copper Hills Youth Center
3. Exhibit A Rates Sheet: New Haven
4. Exhibit A Rates Sheet: Provo Canyon School
5. Exhibit A Rates Sheet: Three Points Center

SBCSELPA JPA BOARD  
MINUTES OF JUNE 7, 2021 REGULAR MEETING

VI. **CONSENT AGENDA** *(Continued)*

E. **2021-2022 Nonpublic Agency (NPA) Master Contract Rates**

1. Exhibit A Rates Sheet: 3 Chords Inc., dba Therapy Travelers
2. Exhibit A Rates Sheet: 360 Degree Therapy
3. Exhibit A Rates Sheet: AYA Healthcare
4. Exhibit A Rates Sheet: Children's Therapy Network (Revised)
5. Exhibit A Rates Sheet: Goodfellow Occupational Therapy
6. Exhibit A Rates Sheet: New Life Physical Therapy Services
7. Exhibit A Rates Sheet: Pioneer Healthcare

F. **2021-2022 Legal Service Agreements**

1. Adams Silva & McNally
2. Atkinson, Adelson, Loya, Ruud & Romo
3. Dannis Woliver Kelley
4. Fagen Friedman Fulfroost
5. Hatch & Cesario
6. Liebert Cassidy Whitmore
7. Lozano Smith

G. **Santa Barbara County Education Office (SBCEO) School Business Advisory Services (SBAS) Changes to Authorized Signatures – Attachments F (1) and G (1)**

H. **Extension of Memorandum of Understanding (MOU) between SBCSELPA and Goleta Union School District (GUSD) as Employer of Record for Special Education Social Work WRAP IEP related Services Team**

1. MOU

I. **SB-PIC (SBCSELPA/UCSB) APPIC Doctoral School Psychologist Intern 2021-22 Match and Services Agreement**

1. Services Agreement: Emma Pierini (SM-BSD)

J. **Revised Employment Contract Renewal for Deborah Umansky as SBCSELPA Mental Health Specialist, Clinical Psychologist Supervisor**

1. Revised 2021-2022 Employment Contract

**Recommendation:** The JPA Board approve Consent Agenda Items A through J as presented.

**Motion to Approve:** Amy Alzina **Second:** Trevor McDonald

The Board was satisfied; there were no questions or comments.

**Vote:** 6 – 0 The motion passed with JPA Board Members Amy Alzina, Randal Haggard, Anne Hubbard, Trevor McDonald, Luke Ontiveros, and Susan Salcido voting in favor; none opposed.

VII. **PRESENTATIONS**

There were no presentations. Ray Avila alerted the Board that next year they could anticipate presentation from some of the System Lead Groups around the state. The Board was satisfied; there were no questions or comments.

SBCSELPA JPA BOARD  
MINUTES OF JUNE 7, 2021 REGULAR MEETING

**VIII. ITEMS SCHEDULED FOR ACTION/CONSIDERATION**

**A. Santa Barbara County SELPA (SBCSELPA) 2021-2022 Proposed Adopted Budget**

1. SBCSELPA Proposed Adopted Budget

**Recommendation:** The JPA Board approve the SBCSELPA 2021-2022 Proposed Adopted Budget as presented.

**Motion to Approve:** Amy Alzina **Second:** Randal Haggard

**Vote:** 7 – 0 The motion passed with JPA Board Members Amy Alzina, Randal Haggard, Anne Hubbard, Trevor McDonald, Hilda Maldonado, Luke Ontiveros, and Susan Salcido voting in favor; none opposed.

Ray Avila asked Kim Hernandez to review the SBCSELPA 2021-2022 Proposed Adopted Budget. She provided the board with an update on items that have changed since the initial presentation of the budget at the May JPA Board meeting. She reported that the COLA for AB602 income has been adjusted from 1.5 % to 4.05% to align with the anticipated COLA for next year. She also commented that Federal revenues remain flat as there is not yet any information on what the anticipated increase in Federal funding will look like. She reported that she is projecting a balanced budget with an anticipated ending balance of \$2 million. She does not anticipate any large changes in next year's budget, and it includes the standard reserve amounts that SBCSELPA typically carries. The Board was satisfied; there were no questions or comments.

**B. Proposed 2021-2022 SBCSELPA JPA Board Meeting Dates**

**Recommendation:** The JPA Board approve the proposed 2021-2022 SBCSELPA JPA Board Meeting dates as presented.

**Motion to Approve:** Susan Salcido **Second:** Amy Alzina

**Vote:** 7 – 0 The motion passed with JPA Board Members Amy Alzina, Randal Haggard, Anne Hubbard, Trevor McDonald, Hilda Maldonado, Luke Ontiveros, and Susan Salcido voting in favor; none opposed.

Ray Avila commented that the 2021-2022 JPA Board meeting dates align with the Superintendents' Council meeting dates. As yet the August/September 2021 meeting date has not been determined. Lindsay MacDonald will work with the County Education Office to finalize that date and will inform the JPA Board members once a date has been established. The board was satisfied; there were no questions or comments.

**IX. ITEMS FOR INFORMATION AND DISCUSSION**

**A. Second Interim Report Analysis and Recommendation for Period Ending January 31, 2021**

Ray Avila shared that the SBCSELPA had received a Positive Certification for their Second Interim Report. The Board was satisfied; there were no questions or comments.

SBCSELPA JPA BOARD  
MINUTES OF JUNE 7, 2021 REGULAR MEETING

IX. **ITEMS FOR INFORMATION AND DISCUSSION** *(Continued)*

B. **Request to Allow for Private Medical ABA Providers on School District Campuses in SB County**

Ray Avila reported that the Santa Ynez Valley Special Education Consortium had requested that this item be shared with the board due to the requests that the Consortium has been receiving for these services. He commented that three districts in the SBCSELPA have received these requests from a specific nonpublic agency. He further commented that other SELPAs have not reported receiving this type of request. He will keep the board informed of developments. The Board was satisfied; there were no questions or comments.

C. **SBCSELPA 2020-2021 Alternate Dispute Resolution (ADR)**

Jennifer Connolly presented information on the results of 2020-2021 ADR. She highlighted trainings that the SBCSELPA ADR Cadre had attended. She reported that she is applying for additional ADR funding to continue to improve practices and provide support throughout the SBCSELPA. The Board was satisfied, there were no questions or comments.

D. **SBCSELPA Professional Development Summary for 2020-2021 and Proposed Plan for 2021-2022**

Jennifer Connolly highlighted the Professional Development offerings from this year. She provided information on the number of workshops and the number of attendees for the 2020-2021 school year. She reported that she will be updating the Professional Development Offerings booklet for the 2021-2022 year and will provide the JPA Board with updates throughout the year. The Board was satisfied; there were no questions or comments.

E. **LEA/District Costs Associated with Due Process SBCSELPA Year-to-Date Account Balances**

The Board was satisfied; there were no questions or comments.

F. **SBCSELPA Legal Fees Year-to-Date Reserve**

The Board was satisfied; there were no questions or comments.

G. **Nonpublic School (NPS) Year-to-Date Placement Expenditures**

The Board was satisfied; there were no questions or comments.

X. **MISCELLANEOUS AGENDA ITEMS**

A. **Items Proposed for Future Action or Discussion**

There were no requests for future agenda items.

**Next Scheduled JPA Board Meeting:** The date of the next JPA Board meeting is still to be determined, tentatively proposed for August or September 2021. Lindsay MacDonald will continue to work with the County Education Office to finalize the meeting date. The Board was satisfied; there were no questions or comments.

XI. **PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEM**

There were no public comments.

XII. **CLOSED SESSION:** The JPA Board adjourned to Closed Session at 1:03 p.m.

A. **Confidential Nonpublic School (NPS) Student Updates**



SBCSELPA JPA BOARD  
MINUTES OF JUNE 7, 2021 REGULAR MEETING

XIII. **RECONVENE TO PUBLIC SESSION:** The Board took no action.

XIV. **ADJOURNMENT**

The meeting was adjourned at 1:07 p.m.

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Anne Hubbard, Chairperson  
Santa Barbara County SELPA

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Ray Avila, Secretary  
Santa Barbara County SELPA

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Date

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Date



**Santa Barbara County**  
**Special Education Local Plan Area**  
***Joint Powers Agency***

**SANTA BARBARA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA**  
**JOINT POWERS AGENCY BOARD**  
**MINUTES OF JULY 9, 2021, SPECIAL MEETING**  
**Due to the COVID-19 Crisis this meeting was held via Zoom**  
**3:00 p.m.**

**\*There will be no physical location for this meeting due to COVID-19 and Governor Newsom's Executive Order N-29-20 regarding Shelter in Place.**

**I. PUBLIC SESSION**

**A. Call to Order**

This *special* meeting of the Santa Barbara County Special Education Local Plan Area (SBCSELPA) Joint Powers Agency Board was called to order by Anne Hubbard at 3:06 p.m. via Zoom (**Meeting ID: 961 4631 3979**).

**B. Roll Call**

Lindsay MacDonald took membership roll call.

Members Present: Amy Alzina, Clerk (Arrived at 3:24 p.m.)

Anne Hubbard, Chairperson

Randal Haggard, Vice-Chairperson

Trevor McDonald

Hilda Maldonado

Susan Salcido (Arrived at 3:23 p.m.)

Members Absent: Antonio Garcia

Luke Ontiveros

Others Present: Ray Avila, SBCSELPA Executive Director and Secretary to the Board,  
and other SBCSELPA staff:

Lindsay MacDonald, SBCSELPA Office Manager

Jennifer Connolly, SBCSELPA Coordinator

Kim Hernandez, SBUSD Assistant Superintendent Business Services

**C. Flag Salute**

Ray Avila led the assembly in the Pledge of Allegiance.

**D. Welcome Guests**

There were no guests present for the meeting.

**II. PUBLIC COMMENTS**

There were no public comments.

SBCSELPA JPA BOARD  
MINUTES OF JULY 9, 2021 SPECIAL MEETING

III. **ITEMS SCHEDULED FOR ACTION/CONSIDERATION**

A. **SBCSELPA Chief Business Official Salary Schedule Salary Increase**

1. Kim Hernandez Letter of Resignation
2. SBCSELPA Job Posting on EDJOIN
3. Summary of CBOs, Director of Fiscal Services, and Business Managers in CA Schools (SBCSELPA Internal Salary Comparison)
4. State SELPA Association Listserv Salary Comparison
5. School Services of California, Inc. Directors Salaries
6. Chief Business Official Salary Multi-Year Projection and Supporting Documents
7. Current SBCSELPA Chief Business Official Job Description
8. Resolution of the Governing Board of SBCSELPA JPA to Establish a SELPA Pass-Through Revenue Fund, in accordance with Education Code Section 42840

**Recommendation:** The JPA Board approve the SBCSELPA request for a salary increase for Chief Business Official position as presented.

**Motion to Approve:** Randal Haggard **Second:** Hilda Maldonado

**Vote:** 6 – 0 The motion passed with JPA Board Members Amy Alzina, Randal Haggard, Anne Hubbard, Trevor McDonald, Hilda Maldonado, and Susan Salcido voting in favor; none opposed.

Ray Avila reviewed the board memo and apprised the board of the recent CBO vacancy at the SBCSELPA office and the reason for the CBO salary increase request. Ray then asked Kim Hernandez, former SBCSELPA CBO, to review REF: III-A.6, Chief Business Official Salary Multi-Year Projection and Supporting Documents for the Board, to give them a detailed understanding of the financial projection of increasing the salary of the CBO and how it would impact the adopted budget. The Board was satisfied; there were no questions or comments.

Since Board members Susan Salcido and Amy Alzina arrived late to the meeting Ray and Anne Hubbard confirmed with each of them individually that they had an opportunity to review the special meeting agenda and attachments and did not have any questions prior to voting on this action item, each of them confirmed that they had reviewed all the materials and had no questions.

IV. **ADJOURNMENT**

The meeting was adjourned at 3:26 p.m.

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Anne Hubbard, Chairperson  
Santa Barbara County SELPA

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Ray Avila, Secretary  
Santa Barbara County SELPA

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Date

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Date

**Checks Dated 05/18/2021 through 08/31/2021**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-651204	05/18/2021	ALD Telecom	01-5910		80.55
01-651205	05/18/2021	Alison Lindsey	01-4300		62.10
01-651206	05/18/2021	Buellton Union School District	01-4310		13,629.00
01-651207	05/18/2021	Eide Bailly LLP	01-5860		687.50
01-651208	05/18/2021	Frontier	01-5910		82.42
01-651209	05/18/2021	Graciela Vega	01-5200		453.94
01-651210	05/18/2021	Lisa Kuhlman	01-4310		64.73
01-651211	05/18/2021	New Haven	01-5890		19,920.00
01-651212	05/18/2021	Three Points Center	01-5890		19,876.61
01-651213	05/18/2021	Tony Aceves	01-5200		470.96
01-651214	05/18/2021	Tri-County Office Furniture	01-4300		7,029.00
01-651215	05/18/2021	U.S. Bank Equipment Finance	01-5860		486.93
01-652031	05/25/2021	2B Mobile	01-4310		825.43
01-652032	05/25/2021	Chun Chen	01-5860		3,000.00
01-652033	05/25/2021	Daniels Harbor Therapy Ctr LLC	01-5830		330.00
01-652034	05/25/2021	EYET LLC	01-4310		440.00
01-652035	05/25/2021	Fowler Mediation	01-5860		1,000.00
01-652036	05/25/2021	Frontier	01-5800	314.57	
			01-5910	124.40	438.97
01-652037	05/25/2021	Goleta Union School District	01-4310		2,721.29
01-652038	05/25/2021	Heather Bouvier	01-4310		300.00
01-652039	05/25/2021	Jane Harpster	01-4310		372.86
01-652040	05/25/2021	Laura Morizio	01-5860		3,000.00
01-652041	05/25/2021	Marcel Trujillo	01-5860		3,000.00
01-652042	05/25/2021	Mary Beth Coyne	01-4310		39.85
01-652043	05/25/2021	No Limits Theater Group, Inc.	01-4310		175.00
01-652044	05/25/2021	Paige Chamberlain	01-5860		3,000.00
01-652045	05/25/2021	Patterson Associates	01-5600		7,892.44
01-652762	06/01/2021	Carpinteria Unified District	01-7281		9,985.66
01-652763	06/01/2021	County Education Office	01-4310	3,303.23	
			01-7281	15,664.08	18,967.31
01-652764	06/01/2021	Cpr Computer Services	01-5860		895.20
01-652765	06/01/2021	Eide Bailly LLP	01-5810		1,200.00
01-652766	06/01/2021	Frontier	01-5910		126.89
01-652767	06/01/2021	Goleta Union School District	01-5860		20,984.52
01-652768	06/01/2021	Heather Bouvier	01-4310		309.16
01-652769	06/01/2021	██████████ 2019-20-60	01-5890		1,485.14
01-652770	06/01/2021	Mary Beth Coyne	01-4310		342.92
01-652771	06/01/2021	██████████ 2020-21-66	01-5890		745.96
01-652772	06/01/2021	Sage Communications, Inc.	01-4300		1,572.49
01-652773	06/01/2021	Santa Maria-Bonita School Dist	01-5800	57.96	
			01-5830	414.00	
			01-7281	8,408.27	8,880.23
01-652774	06/01/2021	Sparkletts	01-4300		22.98
01-652775	06/01/2021	Stanley Convergent Security So	01-5860		66.14
01-652776	06/01/2021	Stephan Salter	01-5890		1,405.35

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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**Checks Dated 05/18/2021 through 08/31/2021**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-652777	06/01/2021	Three Points Center	01-5890		12,000.00
01-652778	06/01/2021	X Tech Laser Printing Inc.	01-5860		43.14
01-653479	06/08/2021	Frontier	01-5910		168.58
01-653480	06/08/2021	2019-20-61	01-5890		1,561.60
01-653481	06/08/2021	Margaret Slater	01-5910		80.12
01-653482	06/08/2021	New Haven	01-5890		19,557.00
01-653483	06/08/2021	Provo Canyon School, Inc.	01-5890		1,982.60
01-653484	06/08/2021	Verizon Wireless	01-5910		358.49
01-653485	06/08/2021	X Tech Laser Printing Inc.	01-5860		69.84
01-654394	06/15/2021	ALD Telecom	01-5910		71.21
01-654395	06/15/2021	At&t	01-5910		804.54
01-654396	06/15/2021	Big Green Cleaning Company	01-5860		211.00
01-654397	06/15/2021	CALPERS	01-3202		2,856.55
01-654398	06/15/2021	Crisis Prevention Institute	01-5800		150.00
01-654399	06/15/2021	Daniels Harbor Therapy Ctr LLC	01-5830		110.00
01-654400	06/15/2021	Fagen Friedman & Fulfroost LLP	01-5800		1,225.00
01-654401	06/15/2021	Falcon Ridge Ranch	01-5890		24,289.00
01-654402	06/15/2021	Frontier	01-5910		22.98
01-654403	06/15/2021	Goleta Union School District	01-7281		2,424.34
01-654404	06/15/2021	Lindsay MacDonald	01-4300		53.02
01-654405	06/15/2021	Natalie Facio-Leon	01-5200		364.00
01-654406	06/15/2021	Quest Diagnostics	01-4300		230.00
01-654407	06/15/2021	Santa Barbara Unified District	01-7281		26,126.50
01-654408	06/15/2021	SISC III - Health	01-3401		911.80
01-654409	06/15/2021	Staples Business Credit	01-4310		138.35
01-654410	06/15/2021	Staples Business More	01-4300		740.59
01-654411	06/15/2021	Visa	01-4300	1,246.36	
			01-5800	499.00	
			01-5910	40.06	1,785.42
01-655305	06/22/2021	Alison Lindsey	01-4300	172.40	
			01-5910	35.00	207.40
01-655306	06/22/2021	Boyd Move Management, Inc.	01-4300		292.58
01-655307	06/22/2021	Chun Chen	01-5860		3,000.00
01-655308	06/22/2021	Eide Bailly LLP	01-5860		250.00
01-655309	06/22/2021	Frontier	01-5910		419.95
01-655310	06/22/2021	Graciela Vega	01-5200	298.09	
			01-5910	35.00	333.09
01-655311	06/22/2021	Jane Harpster	01-4310		72.11
01-655312	06/22/2021	Kirsty Kenny	01-5910		35.00
01-655313	06/22/2021	Laura Morizio	01-5860		3,000.00
01-655314	06/22/2021	Lisa Foote	01-5200	81.48	
			01-5910	35.00	116.48
01-655315	06/22/2021	Marcel Trujillo	01-5860		3,000.00
01-655316	06/22/2021	Mary Slater	01-4300		24.17
01-655317	06/22/2021	Montecito Union School	01-5830		7,000.00
01-655318	06/22/2021	Natalie Facio-Leon	01-5910		35.00

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**Checks Dated 05/18/2021 through 08/31/2021**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-655319	06/22/2021	Paige Chamberlain	01-5860		3,000.00
01-655320	06/22/2021	Patterson Associates	01-5600		6,199.00
01-655321	06/22/2021	Philbert Pandac	01-5910		35.00
01-655322	06/22/2021	Rosy Bucio	01-5910		35.00
01-655323	06/22/2021	SIRAS Systems	01-5850		3,330.00
01-655324	06/22/2021	Stephan Salter	01-5910		35.00
01-655325	06/22/2021	Three Points Center	01-5890		13,200.00
01-655326	06/22/2021	Tony Aceves	01-5200	692.16	
			01-5910	35.00	727.16
01-655327	06/22/2021	Tri-County Office Furniture	01-4300		7,029.25
01-655328	06/22/2021	U.S. Bank Equipment Finance	01-5860		504.59
01-656221	06/29/2021	Alison Lindsey	01-5910		35.00
01-656222	06/29/2021	Cpr Computer Services	01-5860		2,495.68
01-656223	06/29/2021	Crisis Prevention Institute	01-4300		17,366.61
01-656224	06/29/2021	Daniels Harbor Therapy Ctr LLC	01-5830		330.00
01-656225	06/29/2021	Emma Pierini	01-4300		24.00
01-656226	06/29/2021	Frontier	01-5910		120.30
01-656227	06/29/2021	Graciela Vega	01-5910		35.00
01-656228	06/29/2021	Kirsty Kenny	01-5910		35.00
01-656229	06/29/2021	Lisa Foote	01-5910		35.00
01-656230	06/29/2021	MDB Consulting	01-5800	500.00	
			01-5850	500.00	1,000.00
01-656231	06/29/2021	Natalie Facio-Leon	01-5910		35.00
01-656232	06/29/2021	Philbert Pandac	01-5910		35.00
01-656233	06/29/2021	Rosy Bucio	01-5910		35.00
01-656234	06/29/2021	Sparkletts	01-4300		61.40
01-656235	06/29/2021	Stephan Salter	01-5910		35.00
01-656236	06/29/2021	Tony Aceves	01-5910		35.00
01-656846	07/06/2021	County Education Office	01-5860		506.25
01-656847	07/06/2021	Frontier	01-5910		307.40
01-656848	07/06/2021	Goleta Union School District	01-7281		2,375.34
01-656849	07/06/2021	Iron Mountain	01-5860		130.00
01-656850	07/06/2021	██████████ 2020-21-66	01-5890		1,449.62
01-656851	07/06/2021	Stanley Convergent Security So	01-5860		260.92
01-656852	07/06/2021	Three Points Center	01-5890		12,000.00
01-656853	07/06/2021	X Tech Laser Printing Inc.	01-5860		112.98
01-657555	07/13/2021	Big Green Cleaning Company	01-5860		519.00
01-657556	07/13/2021	Brian Helt	01-4300	14.49	
			01-5200	41.21	55.70
01-657557	07/13/2021	Copper Hills Youth Center	01-5890		12,224.00
01-657558	07/13/2021	Graciela Vega	01-5200		321.38
01-657559	07/13/2021	Kirsty Kenny	01-5200		235.31
01-657560	07/13/2021	Lava Heights Academy	01-5890		8,050.00
01-657561	07/13/2021	Lindsay MacDonald	01-4300		23.78
01-657562	07/13/2021	Margaret Slater	01-5200		41.22
01-657563	07/13/2021	Natalie Facio-Leon	01-5200		422.80

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**Checks Dated 05/18/2021 through 08/31/2021**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-657564	07/13/2021	Provo Canyon School, Inc.	01-5890		77,763.00
01-657565	07/13/2021	Sage Communications, Inc.	01-5910		1,126.17
01-657566	07/13/2021	Staples Business Credit	01-4310		138.35
01-657567	07/13/2021	Falcon Ridge Ranch	01-5890		12,230.00
01-658325	07/20/2021	ALD Telecom	01-5910		71.89
01-658326	07/20/2021	CALPERS	01-3202		6,297.39
01-658327	07/20/2021	Frontier	01-5910		80.43
01-658328	07/20/2021	Kirsty Kenny	01-5200		30.69
01-658329	07/20/2021	New Haven	01-5890		6,147.00
01-658330	07/20/2021	Sparkletts	01-5860		82.38
01-658331	07/20/2021	Stanley Convergent Security So	01-5860		66.14
01-658332	07/20/2021	Staples Credit Plan	01-4300		572.23
01-658333	07/20/2021	U.S. Bank Equipment Finance	01-5860		486.93
01-658334	07/20/2021	Verizon Wireless	01-5910		221.12
01-659043	07/27/2021	CALPERS	01-3202		39,916.00
01-659044	07/27/2021	Department Of Justice	01-5860		32.00
01-659045	07/27/2021	Fagen Friedman & Fulfroost LLP	01-5830		1,085.00
01-659046	07/27/2021	Frontier	01-5910		129.72
01-659047	07/27/2021	Goleta Union School District	01-5860	28,253.73	
			01-7281	580.29	28,834.02
01-659048	07/27/2021	Patterson Associates	01-5600		6,199.00
01-659049	07/27/2021	Stanley Convergent Security So	01-5910		66.14
01-659050	07/27/2021	Stephan Salter	01-5860		30.00
01-659051	07/27/2021	Tony Aceves	01-5200		1,022.00
01-659052	07/27/2021	Visa	01-4300		5,341.53
01-659765	08/03/2021	Copper Hills Youth Center	01-5890		5,245.00
01-659766	08/03/2021	County Education Office	01-7282		30,619.93
01-659767	08/03/2021	Frontier	01-5910		124.96
01-659768	08/03/2021	Great America Financial Svcs.	01-5860		257.99
01-659769	08/03/2021	Lisa Kuhlman	01-4310		31.23
01-659770	08/03/2021	Monica Santana	01-4310		27.99
01-659771	08/03/2021	Provo Canyon School, Inc.	01-5890		737.00
01-659772	08/03/2021	Santa Barbara Unified District	01-7281		34,615.00
01-659773	08/03/2021	Santa Maria-Bonita School Dist	01-7281		4,579.90
01-659774	08/03/2021	X Tech Laser Printing Inc.	01-5860		73.95
01-660479	08/10/2021	Big Green Cleaning Company	01-5860		365.00
01-660480	08/10/2021	Copper Hills Youth Center	01-5890		12,306.00
01-660481	08/10/2021	Cpr Computer Services	01-5860		2,450.00
01-660482	08/10/2021	Frontier	01-5910		192.03
01-660483	08/10/2021	Graciela Vega	01-5200		264.10
01-660484	08/10/2021	Lindsay MacDonald	01-4300		26.35
01-660485	08/10/2021	Natalie Facio-Leon	01-5200		459.76
01-660486	08/10/2021	Provo Canyon School, Inc.	01-5890		13,997.00
01-660487	08/10/2021	Robyn Young	01-5860		5,000.00
01-660488	08/10/2021	Three Points Center	01-5890		12,000.00
01-660489	08/10/2021	Tony Aceves	01-5200		719.88

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**Checks Dated 05/18/2021 through 08/31/2021**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-660490	08/10/2021	X Tech Laser Printing Inc.	01-5860		34.99
01-661253	08/17/2021	ALD Telecom	01-5910		81.34
01-661254	08/17/2021	County Education Office	01-5860		450.00
01-661255	08/17/2021	Fowler Mediation	01-5860		3,900.00
01-661256	08/17/2021	Frontier	01-5910		83.44
01-661257	08/17/2021	Patterson Associates	01-4300		2,234.03
01-661258	08/17/2021	Sage Communications, Inc.	01-5910		522.98
01-661259	08/17/2021	Sparkletts	01-4300		71.89
01-661260	08/17/2021	Staples Business Credit	01-4300		138.35
01-661261	08/17/2021	Staples Business More	01-4300		512.29
01-661262	08/17/2021	Stephan Salter	01-5860		75.00
01-661263	08/17/2021	Verizon Wireless	01-5910		222.84
01-661264	08/17/2021	Visa	01-4300		3,327.14
01-661371	08/18/2021	Lava Heights Academy	01-5890		12,524.00
01-662018	08/24/2021	Blochman Union School District	01-5830		2,125.00
01-662019	08/24/2021	Chelsea Oftedal	01-4310		87.71
01-662020	08/24/2021	Department Of Justice	01-5860		113.00
01-662021	08/24/2021	Goleta Union School District	01-5860		21,164.94
01-662022	08/24/2021	Great America Financial Svcs.	01-5860		160.65
01-662023	08/24/2021	Santa Barbara Unified District	01-7281		1,220.79
01-662024	08/24/2021	Sisc li Property & Liability	01-5450		5,050.00
01-662025	08/24/2021	Stanley Convergent Security So	01-5860		66.14
01-662863	08/31/2021	Barbara Katic	01-5860		3,000.00
01-662864	08/31/2021	Emily Hattouni	01-5860		3,000.00
01-662865	08/31/2021	Emma Pierini	01-5860		3,000.00
01-662866	08/31/2021	Frontier	01-5910		253.59
01-662867	08/31/2021	Goleta Union School District	01-5860		15,722.89
01-662868	08/31/2021	Luisana Suchilt	01-5860		3,000.00
01-662869	08/31/2021	Monica Galindo	01-5860		3,000.00
01-662870	08/31/2021	Nicholas Scheel	01-5860		3,000.00
01-662871	08/31/2021	Patterson Associates	01-5600		6,199.00
01-662872	08/31/2021	Regents of Univ. of CA	01-5860		8,091.63
01-662873	08/31/2021	Tony Aceves	01-5200		656.04
01-662874	08/31/2021	U.S. Bank Equipment Finance	01-5860		32.25
01-662875	08/31/2021	X Tech Laser Printing Inc.	01-5860		43.14
<b>Total Number of Checks</b>			<b>206</b>		<b>782,561.93</b>

**Fund Recap**

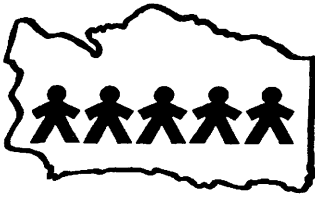
Fund	Description	Check Count	Expensed Amount
01	General Fund	206	782,561.93
Total Number of Checks		206	782,561.93
Less Unpaid Tax Liability			.00
<b>Net (Check Amount)</b>			<b>782,561.93</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: September 13, 2021

To: SBCSELPA JPA Board

From: Ray Avila, SBCSELPA Executive Director

Re: 2020-2021 & 2021-2022 Nonpublic School (NPS) Individual Service Agreements (ISAs)

**BACKGROUND:**

- The following ISAs for services provided to a NPS student currently in placement reflect the rates negotiated in the JPA Board approved **2020-2021** Nonsectarian, Nonpublic School/Agency Master Contract.

<i>Nonpublic School</i>	<i>Case Number</i>	<i>100% Contract Cost</i>	<i>Effective Dates</i>
Lava Heights Academy	NPS 2020-21-66	\$8,050.00	06/11/2021 – 06/30/2021
<b>Total</b>		<b>\$8,050.00</b>	

- The following ISAs for services provided to a NPS student currently in placement reflect the rates negotiated in the JPA Board approved **2021-2022** Nonsectarian, Nonpublic School/Agency Master Contract.

<i>Nonpublic School</i>	<i>Case Number</i>	<i>100% Contract Cost</i>	<i>Effective Dates</i>
New Haven	NPS 2020-21-66	\$238,005.00	07/01/2021 – 06/30/2022
Lava Heights Academy	NPS 2020-21-66	\$146,680.00	07/01/2021 – 06/30/2022
<b>Total</b>		<b>\$384,685.00</b>	

**FISCAL IMPACT:** The contracted cost for these SBCSELPA NPS placements in **2020-2021** is \$8,050.00 and for **2021-2022** it is \$384,685.00.

**RECOMMENDATION:** The JPA Board approve the above 2020-2021 and 2021-2022 NPS ISAs as presented.

RA:lm



SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Residential Room and Board		X		Daily	\$220	20	\$4,400
Mental Health Services		X		Daily	\$74	20	\$1480
Transportation-Emergency b. Transportation-Parent							
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COSTS\$ \$8,050

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS\$ \$8,050

4. Other Provisions/Attachments:

\_\_\_\_\_

\_\_\_\_\_

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON June 7, 2021

6. Progress Reporting Requirements: Quarterly ☒ Monthly ☐ Other ☐ (Specify) \_\_\_\_\_

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-LEA/SELPA-

\_\_\_\_\_  
(Name of Nonpublic School/Agency)

Santa Barbara County SELPA

\_\_\_\_\_  
(Name of LEA/SELPA)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name and Title)

Ray Avila, SELPA Executive Director

\_\_\_\_\_  
(Name of Superintendent or Authorized Designee)



SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Travel Training (870)							
Therapy/Clinical		x		Daily	\$345	365	\$125,925
Room and Board		x		Daily	\$72	365	\$26,280
Other							

ESTIMATED MAXIMUM RELATED SERVICES COST\$ \$238,005

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COST\$ \$238,005

4. Other Provisions/Attachments:

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON June 7, 2021

6. Progress Reporting XX Quarterly Monthly Other  
Requirements: \_\_\_\_\_ (Specify) \_\_\_\_\_

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-LEA/SELPA-

New Haven RTC  
(Name of Nonpublic School/Agency)

Santa Barbara County SELPA

(Name of LEA/SELPA)

Jeanne Thomser 6.2.21  
(Signature) (Date)

(Signature) (Date)

Jeanne Thomser Executive  
(Name and Title)

Ray Avila, SELPA Executive Director

(Name of Superintendent or Authorized Designee)

Director



SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Residential Room and Board		X		Daily	\$220	365	\$80,300
Mental Health Services		X		Daily	\$74	365	\$27,010
Transportation-Emergency b. Transportation-Parent							
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COSTS\$ \$146,680

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS\$ \$146,680

4. Other Provisions/Attachments:

\_\_\_\_\_

\_\_\_\_\_

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON June 7, 2021

6. Progress Reporting Requirements: Quarterly ☒ Monthly ☐ Other ☐ (Specify) \_\_\_\_\_

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-LEA/SELPA-

\_\_\_\_\_  
(Name of Nonpublic School/Agency)

Santa Barbara County SELPA

\_\_\_\_\_  
(Name of LEA/SELPA)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name and Title)

Ray Avila, SELPA Executive Director

\_\_\_\_\_  
(Name of Superintendent or Authorized Designee)



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: September 13, 2021

To: SBCSELPA JPA Board

From: Ray Avila, SBCSELPA Executive Director

Re: 2021-2022 Nonpublic School (NPS) Master Contract Rates

**BACKGROUND:**

The attached Exhibit A Rates sheet for the following nonpublic school (NPS) contractors are an attachment to the NPS master contract for the 2021-2022 school year and are being presented for JPA Board approval:

- Casa Pacifica
- Lava Heights Academy
- Three Points Center
- Provo Canyon School

**FISCAL IMPACT:** Rates for services vary. Total costs for services will be determined by the individual service agreements written throughout the 2021-2022 school year and will be funded out of mental health dollars allocated to SBCSELPA NPS placements.

**RECOMMENDATION:** The JPA Board approve the 2021-2022 NPS Master Contract rates for contractor services as presented.

RA:lm



**EXHIBIT A: 2021-2022 RATES**4.1 RATE SCHEDULE FOR CONTRACT YEARThe CONTRACTOR: Casa PacificaThe CONTRACTOR CDS NUMBER: 56 72546 7087984

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: \_\_\_\_\_

Maximum Contract Amount: \_\_\_\_\_

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate: \_\_\_\_\_2) Inclusive Education Program

(Includes Educational Counseling (not ed related mental health) services, Speech &amp; Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: \_\_\_\_\_

3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	<u>\$191.25</u>	<u>per Education Day</u>
<u>1:1 Services</u>	<u>\$40.25</u>	<u>per Hour</u>
<u>Speech Therapy</u>	<u>\$128</u>	<u>per Hour</u>
<u>Occupational Therapy (450)</u>	<u>\$128</u>	<u>per Hour</u>
<u>Psycho-Social Emotional Assessment (if tri included in daily rate)</u>	<u>\$1,242</u>	<u>Each</u>
<u>Psychological Services including IQ, Personality inventory, neuro-psych screening, developmental assessment</u>	<u>\$2,070</u>	<u>Each</u>
<u>Counseling: Individual, Group, Parent/Family</u>	<u>\$128</u>	<u>per Hour</u>
<u>Social Work Services (525)</u>	<u>\$128</u>	<u>per Hour</u>
<u>ABA Assessment &amp; Development of Behavior: Plan</u>	<u>\$621</u>	<u>Each</u>
<u>Behavior Intervention (BII)</u>	<u>\$128</u>	<u>per Hour</u>
<u>Behavior Intervention (BID)</u>	<u>\$128</u>	<u>per Hour</u>
<u>Educational Assessment</u>	<u>\$828</u>	<u>Each</u>
<u>Supportive Housing (THP + FC)</u>	<u>\$136</u>	<u>per Calendar Day</u>
<u>Mental Health Services (THP + FC)</u>	<u>\$110</u>	<u>per Calendar Day</u>
<u>Transportation</u>	<u>\$53.75</u>	<u>per Round Trip</u>
<u>Residential Treatment Center (Board Care)</u>	<u>\$478</u>	<u>per Calendar Day</u>
<u>Mental Health Services</u>	<u>\$160</u>	<u>per Calendar Day</u>
<u>School Based Mental Health Services - Licensed</u>	<u>\$160</u>	<u>per Hour</u>

<u>School Based Mental Health Services – Full year, licensed</u>	<u>\$110,000</u>	<u>per Year</u>
<u>School Based Mental Health Services – Full year, para pro</u>	<u>\$63,000</u>	<u>per Year</u>
<u>Wrap Team – Two-three year member teams</u>	<u>\$2,500</u>	<u>per Client/per Month</u>

**EXHIBIT A: 2021-2022 RATES**4.1 RATE SCHEDULE FOR CONTRACT YEARThe CONTRACTOR: Lava Heights AcademyThe CONTRACTOR CDS NUMBER: 77 76422 0136358

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: \_\_\_\_\_

Maximum Contract Amount: \_\_\_\_\_

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

- 1) Daily Basic Education Rate: \$155.00 per school day
- 2) Inclusive Education Program  
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: \_\_\_\_\_
- 3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	<u>\$155</u>	<u>School Day</u>
<u>Language and Speech (415)</u>	<u>\$85</u>	<u>Hourly</u>
<u>Mental Health Services</u>	<u>\$74</u>	<u>Daily</u>
<u>Non-Medical Board &amp; Care</u>	<u>\$220</u>	<u>Daily</u>

**EXHIBIT A: 2021-2022 RATES**4.1 RATE SCHEDULE FOR CONTRACT YEARThe CONTRACTOR: Three Points CenterThe CONTRACTOR CDS NUMBER: 77764220136366

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: \_\_\_\_\_

Maximum Contract Amount: \_\_\_\_\_

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate: \_\_\_\_\_2) Inclusive Education Program

(Includes Educational Counseling (not ed related mental health) services, Speech &amp; Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: \_\_\_\_\_

3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	<u>1,700</u>	<u>Monthly</u>
<u>Residential (Room and Board)</u>	<u>7,600</u>	<u>Monthly</u>
<u>Clinical</u>	<u>5,000</u>	<u>Monthly</u>

**EXHIBIT A: 2021-2022 RATES**4.1 RATE SCHEDULE FOR CONTRACT YEARThe CONTRACTOR: Provo Canyon SchoolThe CONTRACTOR CDS NUMBER: 77764226131189

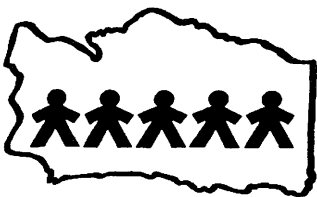
PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: \_\_\_\_\_

Maximum Contract Amount: \_\_\_\_\_

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

- 1) Daily Basic Education Rate: \_\_\_\_\_
- 2) Inclusive Education Program  
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: \_\_\_\_\_
- 3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	<u>172</u>	<u>Education Days</u>
<u>Language and Speech (415)</u>	<u>80</u>	<u>Hourly</u>
<u>Occupational Therapy (450)</u>	<u>80</u>	<u>Hourly</u>
<u>Tri-Annual Assessment</u>	<u>3,000</u>	<u>Per Assessment</u>
<u>Additional Aide Services</u>	<u>28</u>	<u>Hourly</u>
<u>Staff Escorted Transportation</u>	<u>20</u>	<u>Hourly</u>
<u>Room and Board Services</u>	<u>213</u>	<u>Daily</u>
<u>Mental Health Services</u>	<u>122</u>	<u>Daily</u>



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: September 13, 2021

To: SBCSELPA JPA Board

From: Ray Avila, SBCSELPA Executive Director

Re: 2021-2022 Nonpublic Agency (NPA) Master Contract Rates

**BACKGROUND:**

The attached rate sheets for the following nonpublic agency (NPA) contractors are an exhibit to the JPA Board approved NPA Master Contract for the 2021-2022 school year and are being presented for JPA Board approval:

- AYA Healthcare
- EDTheory
- Platinum Teletherapy
- New Directions DVA ProCare Therapy

**FISCAL IMPACT:** There are no costs to the SBCSELPA. The costs to member LEAs / districts are unknown currently and are dependent on their use of the contractor.

**RECOMMENDATION:** The JPA Board approve the 2021-2022 NPA Master Contract rates for contractor services as presented.

RA:lm

**EXHIBIT A: RATES**

**CONTRACTOR** AYA Healthcrae **CONTRACTOR NUMBER** 2021-22-38 **2021-2022**  
**(NONPUBLIC SCHOOL OR AGENCY)** (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed \_\_\_\_\_

If blank, the number shall be as determine by CDE Certification.

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \_\_\_\_\_  
 Total LEA enrollment may not exceed \_\_\_\_\_

	Rate	Period
A. <u>Basic Education Program/Special Education Instruction</u>	n/a	
Basic Education Program/Dual Enrollment	n/a	

Per Diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

**B. Related Services**

(1)	a. Special Education Teacher	\$70-\$95	Hourly
	b. Resource Teacher	\$75-\$95	Hourly
	c. Life Skills Teacher	\$75-\$95	Hourly
	d. Teacher of the Deaf ad Hard of Hearing (TDHH)	\$115-\$135	Hourly
	e. Teacher of the Visually Impaired (TVI)	\$95-\$115	Hourly
	f. Orientation and Mobility Specialist (O&M)	\$85-\$105	Hourly
	g. Psychologist	\$90-\$115	Hourly
	h. Guidance Counselor	\$75-\$95	Hourly
	i. Adaptive Physical Education Teacher	\$95-\$105	Hourly
	j. Social Worker	\$85-\$105	Hourly
	k. Assistive Technology Specialist	\$95-\$115	Hourly
	l. Audiologist	\$155-\$175	Hourly
(2)	a. Language and Speech Pathologist – (SLP-CCC)	\$85-\$105	Hourly
	b. Language and Speech Pathologist – Clinical Fellow (CFY)	\$75-\$95	Hourly
	c. SLPA, PTA and/or COTA	\$85-\$105	Hourly
(3)	a. Paraprofessional/Special Education Aide	\$30-\$50	Hourly
(4)	a. Sign Language Interpreter (SLI)	\$60-\$80	Hourly
(5)	a. Music Therapist	\$65-\$85	Hourly
(6)	a. Occupational Therapist	\$85-\$105	Hourly
(7)	Physical Therapist	\$85-\$105	Hourly
(8)	a. Behavior Intervention – BII	\$40-\$60	Hourly
	b. Applied Behavior Analyst (ABA)	\$75-\$95	Hourly
	c. Board Certified Behavior Analyst (BCBA)	\$95-\$115	Hourly
	d. Registered Behavior Technician (RBT)	\$60-\$80	Hourly
(9)	a. School Nurse – Certified Nursing Assistant (CNA)	\$30-\$50	Hourly
	b. School Nurse – Registered Nurse (RN, BSN, CSN)	\$95-\$105	Hourly
	c. School Nurse – Licensed Nurse (LVN, LPN)	\$40-\$60	Hourly

**EXHIBIT A: RATES**

**CONTRACTOR** EDTheory **CONTRACTOR NUMBER** 2021-22-48 **2021-2022**  
**(NONPUBLIC SCHOOL OR AGENCY)** (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed \_\_\_\_\_

If blank, the number shall be as determine by CDE Certification.

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \_\_\_\_\_

Total LEA enrollment may not exceed \_\_\_\_\_

	Rate	Period
A. <u>Basic Education Program/Special Education Instruction</u>	n/a	
Basic Education Program/Dual Enrollment	n/a	

Per Diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

**B. Related Services**

(1)	a. Speech and Language Pathologist – Monolingual	\$87	Hourly
	b. Speech and Language Pathologist – Bilingual	\$89	Hourly
	c. Speech and Language Pathologist Assistant – Monolingual	\$66	Hourly
	d. Speech and Language Pathologist Assistant – Bilingual	\$68	Hourly
(2)	a. School Psychologist – Monolingual	\$97	Hourly
	b. School Psychologist – Bilingual	\$99	Hourly
(3)	a. Special Education Teacher	\$87	Hourly
(4)	a. Board Certificated Behavior Analyst (BCBA)	\$102	Hourly
(5)	a. Occupational Therapist	\$87	Hourly
(6)	b. Certified School Nurse	\$87	Hourly
(7)	c. Licensed Vocational Nurse	\$57	Hourly

\* Parent transportation reimbursement rates are to be determined by the LEA.

\*\*SCIA – Special Circumstance Instructional Assistance

\*\*\* By Credentialed Special Education Teacher.



**EXHIBIT A: RATES**

**CONTRACTOR** Platinum Teletherapy **CONTRACTOR NUMBER** 2021-22-22 **2021-2022**  
**(NONPUBLIC SCHOOL OR AGENCY)** (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed \_\_\_\_\_

If blank, the number shall be as determine by CDE Certification.

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \_\_\_\_\_

Total LEA enrollment may not exceed \_\_\_\_\_

	Rate	Period
A. <u>Basic Education Program/Special Education Instruction</u>	n/a	
Basic Education Program/Dual Enrollment	n/a	

Per Diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

**B. Related Services**

(1)	a. Psychologist Services – Teletherapy	\$89	Hourly
	b. Psychologist Services – In Person	\$94	Hourly
	c. Bilingual Psychologist Services – Teletherapy	\$95	Hourly
	d. Bilingual Psychologist Services – In Person	\$99	Hourly
(2)	a. Language and Speech Therapy - Teletherapy	\$89	Hourly
	b. Language and Speech Therapy – In Person	\$94	Hourly
	c. Bilingual Language and Speech Therapy – Teletherapy	\$95	Hourly
	d. Bilingual Language and Speech Therapy – In Person	\$99	Hourly
(3)	a. Occupational Therapy – Teletherapy	\$89	Hourly
	b. Occupational Therapy – In Person	\$94	Hourly
(4)	Special Education Teacher	\$70	Hourly
(5)	a. Social Worker Services – Teletherapy	\$80	Hourly
	b. Social Worker Services – In Person	\$85	Hourly
(6)	a. Counseling Services – Teletherapy	\$80	Hourly
	b. Counseling Services – In Person	\$85	Hourly

**EXHIBIT A: RATES**

**CONTRACTOR** New Directions DBA  
ProCare Therapy  
**(NONPUBLIC SCHOOL OR AGENCY)**

**CONTRACTOR NUMBER** 2021-22-47 **2021-2022**  
 (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed \_\_\_\_\_

If blank, the number shall be as determine by  
 CDE Certification.

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \_\_\_\_\_

Total LEA enrollment may not exceed \_\_\_\_\_

	Rate	Period
A. <u>Basic Education Program/Special Education Instruction</u>	n/a	
Basic Education Program/Dual Enrollment	n/a	

Per Diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

**B. Related Services**

(1)	a. Speech Language Pathologist	\$95-\$105	Hourly
(2)	a. Occupational Therapist	\$93-\$103	Hourly
(3)	a. Special Education Teachers	\$73-\$83	Hourly
(4)	a. Physical Therapy	\$100-\$110	Hourly
(5)	a. School Psychologist	\$103-\$113	Hourly
(6)	a. Physical Therapist Assistant	\$73-\$83	Hourly
(7)	a. Certified Occupational Therapy Assistant	\$73-\$83	Hourly
(8)	a. Speech Language Pathologist Assistant	\$73-\$83	Hourly
(9)	a. Deaf and Hard of Hearing Teacher	\$75-\$85	Hourly
(10)	a. Paraprofessional	\$60-\$65	Hourly
(11)	a. Sign Language Interpreter	\$62-\$67	Hourly
(12)	a. Applied Behavior Analysis Therapist	\$60-\$65	Hourly
(13)	a. Board Certified Behavior Analyst	\$90-100	Hourly



To the Governing Board  
Santa Barbara County SELPA  
Santa Barbara, CA

This letter is provided in connection with our engagement to audit the financial statements and to audit compliance over major federal award programs of Santa Barbara County SELPA (the SELPA) as of and for the year ended June 30, 2021. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit, the compliance audit, and the planned scope and timing of our audits.

As stated in our engagement letter dated June 1, 2021, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), *Government Auditing Standards* of the Comptroller General of the United States of America, the requirements of the Single Audit Act, as amended; and the provisions of the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the 2020-2021 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting, issued by the California Education Audit Appeals panel as regulations, for the purpose of forming and expressing opinions on the financial statements and on major federal award program compliance. Our audits do not relieve you or management of your respective responsibilities.

Our responsibility as it relates to the schedule of expenditures of federal awards is to evaluate its presentation for the purpose of forming and expressing an opinion as to whether it is presented fairly in all material respects in relation to the financial statements as a whole.

Our audits will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit procedures will also include determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards* of the Comptroller General of the United States of America, the requirements of the Single Audit Act, as amended; and the provisions of the Uniform Guidance.

Our audits will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements, the risk of material noncompliance in the major federal award programs, and as a basis for designing the nature, timing, and extent of further audit procedures. However, we will communicate to you at the conclusion of our audit, significant matters that are relevant to your responsibilities in overseeing the financial reporting process, including any material weaknesses, significant deficiencies, and violation of laws or regulations that come to our attention. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We expect to begin our audit in the spring of 2021 and issue our report on or prior to December 15, 2021.

This information is intended solely for the information and use of the Governing Board and management of the SELPA and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

A handwritten signature in cursive script that reads "Eide Sallie LLP".

Rancho Cucamonga, California



June 1, 2021

Santa Barbara County SELPA  
Ray Avila  
Director  
5385 Hollister Ave Ste 107  
Santa Barbara, CA 93111-2391

You have requested that we audit the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of Santa Barbara County SELPA (the SELPA) as of June 30, 2021, and for the year then ended, and the related notes to the financial statements, which collectively comprise Santa Barbara County SELPA's basic financial statements. In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2021. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs.

Accounting principles generally accepted in the United States of America require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules.
3. Schedule of the SELPA's Proportionate Share of the Net Pension Liability.
4. Schedule of the SELPA Contributions.
5. Note to RSI.

Supplementary information other than RSI will accompany Santa Barbara County SELPA's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Schedules required by the current Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, issued by the Education Audit Appeals Panel.
2. Combining Statements – Non-Major Governmental Funds.

### **Schedule of Expenditures of Federal Awards**

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

### **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

### **Audit of the Financial Statements**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the 2020-2021 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting, issued by the California Education Audit Appeals panel as regulations. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to

obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and the 2020-2021 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting, issued by the California Education Audit Appeals panel. Please note that the determination of abuse is subjective, and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of Santa Barbara County SELPA's basic financial statements. Our report will be addressed to the governing body of Santa Barbara County SELPA. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

We also will issue a written report on State compliance upon completion of our audit.

## **Annual Report – Form and Content, Delivery**

The form and content of the annual audit shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State of California under Section 41020 of the *Education Code*, including the required compliance audit provisions of the Uniform Guidance, Audits of State of Local Governments, issued by the U.S. Office of Management and Budget, as issued pursuant to the Single Audit Act Amendments of 1996 and Title 2 U.S. CFR Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The audit shall be completed, and the audit report shall be delivered in accordance with time requirements as specified in the current Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, issued by Educational Audit Appeals Panel, unless delayed by circumstances beyond the control of the Auditors. Fifteen (15) bound copies of the audit report may be rendered to the Santa Barbara County SELPA, in addition to the copies required to be filed with the applicable governmental units. Copies in excess of the contract amount may be billed for an additional fee.

## **Audit of Major Program Compliance**

Our audit of Santa Barbara County SELPA's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.



## Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For the design, implementation, and maintenance of internal control over federal awards;
7. For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
8. For identifying and ensuring that the entity complies with federal statutes, regulations, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
9. For disclosing accurately, currently, and completely, the financial results of each federal award in accordance with the requirements of the award;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
16. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

17. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With respect to any nonattest services we perform, we agree to perform the following:

- Prepare or assist with preparing the financial statements, schedule of expenditures of federal awards, other supplementary information, and related notes to the financial statements in conformity with U.S. generally accepted accounting principles based on information provided by you.
- Prepare or assist with preparing GASB 34 conversion entries based on information provided by you for preparation of the government-wide financial statements.
- Completion of the auditee's portion of the Data Collection Form

Santa Barbara County SELPA's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on

such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

### **Timing and Fees**

Royce E. Townsend is the engagement partner for the audit services specified in this letter. Responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to begin our audit on a mutually agreed upon date.

Our fees are based on the amount of time required at various levels of responsibility, including actual out-of-pocket expenses. Invoices are payable upon presentation. We estimate that our fee for the audit will not exceed \$12,400. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate, such as significant changes in reporting requirements (i.e. new GASB implementations), significant changes to the State Audit Guide for new programs, increases in the number of programs audited under Uniform Guidance (i.e. new major federal programs), or significant issues that may arise during the course of the audit. Whenever possible, we will attempt to use Santa Barbara County SELPA's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

The final installment will represent the 10 percent withheld amount pursuant to *Education Code* 14505 and will be presented for payment upon certification by the Controller that the audit report conforms to the reporting provisions of the State Audit Guide. All billings for additional audit fees or services will be billed as these services are provided. In accordance with *Education Code* Section 14505 (b), Santa Barbara County SELPA shall withhold 50 percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the Audit Guide. This contract shall be null and void if a firm or individual is declared ineligible pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the Controller as conforming to reporting provisions of the Audit Guide.

In addition, we will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our audit procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt.

### **Other Matters**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, "service providers") in order to facilitate delivering our services to you. Our use of service providers may require access to Santa Barbara County SELPA information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the confidentiality of Santa Barbara County SELPA information accessed by such service provider and any work performed by such service provider.

The audit documentation for this engagement is the property of Eide Bailly LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to the State of California, State Controller's Office, a Federal agency providing direct or indirect funding, or the United States Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Eide Bailly LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to aforementioned parties. The parties may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least eight years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the governing board the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

*Government Auditing Standards* require that we provide, upon request, a copy of our most recent external peer review report and any subsequent review reports to the party contracting for the audit. Accordingly, we will provide a copy of our most recent peer review report at your request.

Eide Bailly LLP is a member of HLB International, a worldwide organization of accounting firms and business advisors, ("HLB"). Each member firm of HLB, including Eide Bailly LLP is a separate and independent legal entity and is not owned or controlled by any other member of HLB. Each member firm of HLB is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of HLB or any other member firm of HLB and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of HLB.

Eide Bailly LLP formed The Eide Bailly Alliance Network, a network for small to mid-sized CPA firms across the nation. Each member firm of The Eide Bailly Alliance, including Eide Bailly LLP, is a separate and independent legal entity and is not owned or controlled by any other member of The Eide Bailly Alliance. Each member firm of The Eide Bailly Alliance is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of The Eide Bailly Alliance or any other member firm of The Eide Bailly Alliance and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of The Eide Bailly Alliance.

Eide Bailly, LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business Code. It is not anticipated that any of the non-licensee owners will be performing audit services for Santa Barbara County SELPA.

## **DISPUTE RESOLUTION**

The following procedures shall be used to resolve any disagreement, controversy or claim that may arise out of any aspect of our services or relationship with you, including this engagement, for any reason ("Dispute"). Specifically, we agree to first mediate.

### ***Mediation***

All Disputes between us shall first be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator. The mediator will be selected by mutual agreement, but if we cannot agree on a mediator, one shall be designated by the American Arbitration Association ("AAA").

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute. Mediation will be conducted with the parties in person in Rancho Cucamonga.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Either party may commence suit on a Dispute after the mediator declares an impasse.

## **INDEMNITY**

You agree that none of Eide Bailly LLP, its partners, affiliates, officers or employees (collectively "Eide Bailly") shall be responsible for or liable to you for any misstatements in your financial statements that we may fail to detect as a result of knowing representations made to us, or the concealment or intentional withholding of information from us, by any of your owners, directors, officers or employees, whether or not they acted in doing so in your interests or for your benefit, and to hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees from any such misstatement, provided that the services performed hereunder were performed in accordance with professional standards, in all material respects.

If a claim is brought against you by a third-party that arises out of or is in any way related to the services provided under this engagement, you agree to indemnify Eide Bailly LLP, its partners, affiliates, officers and employees, against any losses, including settlement payments, judgments, damage awards, punitive or exemplary damages, and the costs of litigation (including attorneys' fees) associated with the services performed hereunder provided that the services were performed in accordance with professional standards, in all material respects.

**ASSIGNMENTS PROHIBITED**

You agree that you will not and may not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly LLP, its partners, affiliates, officers and employees, to any other person or party, or to any trustee, receiver or other third party.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your certified public accountants and look forward to working with you and your staff.

Respectfully,



Royce E. Townsend, CPA  
Partner

\*\*\*\*\*

**RESPONSE:**

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Santa Barbara County SELPA by:

DocuSigned by:  
Name: Pey Avila  
272206604999467...  
Title: Executive Director  
Date: 8/12/2021

**Certificate Of Completion**

Envelope Id: D2D5B65B7D65419180DDE70DF76AAC64

Status: Completed

Subject: Please DocuSign: Santa Barbara County SELPA - 2021 Planning and Engagement Letters

Source Envelope:

Document Pages: 13

Signatures: 1

Envelope Originator:

Certificate Pages: 4

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Jamie Ivanisevic

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4310 17th Ave. S.

Envelopeld Stamping: Enabled

Fargo, ND 58103

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jivanisevic@eidebailly.com

IP Address: 71.93.118.43

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Status: Original

Holder: Jamie Ivanisevic

Location: DocuSign

8/11/2021 2:44:50 PM

jivanisevic@eidebailly.com

**Signer Events**

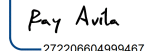
Ray Avila

ravila@sbceo.org

Executive Director

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:

272206604999467...Signature Adoption: Pre-selected Style  
Using IP Address: 206.83.1.2**Timestamp**

Sent: 8/11/2021 2:47:28 PM

Viewed: 8/12/2021 8:57:45 AM

Signed: 8/12/2021 2:29:23 PM

**Electronic Record and Signature Disclosure:**

Accepted: 8/12/2021 8:57:45 AM

ID: 76a17b53-63ab-43fa-b226-de7b5afed722

Company Name: Eide Bailly LLP

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

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Security Checked

8/12/2021 2:29:23 PM

**Payment Events****Status****Timestamps****Electronic Record and Signature Disclosure**



**CONSUMER DISCLOSURE**

From time to time, Eide Bailly LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

**Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

**Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

**Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent" form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

**All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact Eide Bailly LLP:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [salesforcehelpdesk@eidebailly.com](mailto:salesforcehelpdesk@eidebailly.com)

### **To advise Eide Bailly LLP of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [salesforcehelpdesk@eidebailly.com](mailto:salesforcehelpdesk@eidebailly.com) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

### **To request paper copies from Eide Bailly LLP**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [salesforcehelpdesk@eidebailly.com](mailto:salesforcehelpdesk@eidebailly.com) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with Eide Bailly LLP**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [salesforcehelpdesk@eidebailly.com](mailto:salesforcehelpdesk@eidebailly.com) and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

Operating Systems:	Windows2000 or WindowsXP
Browsers (for SENDERS):	Internet Explorer 6.0 or above
Browsers (for SIGNERS):	Internet Explorer 6.0, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	<ul style="list-style-type: none"> <li>ò Allow per session cookies</li> <li>ò Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>
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\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the æI agreeÆ button below.

By checking the æI AgreeÆ box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Eide Bailly LLP as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Eide Bailly LLP during the course of my relationship with you.

## RESEARCH AGREEMENT

Between

**THE REGENTS OF THE UNIVERSITY OF CALIFORNIA  
UNIVERSITY OF CALIFORNIA, SANTA BARBARA**

And

**THE SANTA BARBARA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA OFFICE**

This Research Agreement ("Agreement") for mental health research/services is entered into on this 30th day of July, 2021 by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, on behalf of its Santa Barbara campus, hereinafter called "University," and, THE SANTA BARBARA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA OFFICE, having a principal place of business at 5385 Hollister Avenue, Box 107, Santa Barbara, CA 93111, hereinafter called "Sponsor."

WHEREAS, University is a non-profit organization dedicated, in part, to engaging in high quality research activities for the advancement of knowledge and benefit of the public;

WHEREAS, the research project contemplated by this Agreement is of mutual interest and benefit to both the University and Sponsor, and is consistent with the research and educational objectives of the University;

NOW THEREFORE, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

1. Statement of Work

University, through its Principal Investigator(s), shall use reasonable efforts to perform the research activities set forth in the Statement of Work attached hereto as Exhibit A, which is hereby incorporated in full by reference. Sponsor acknowledges and agrees that University cannot guarantee the results of any of its efforts, and that minor deviations from the Statement of Work may occur to further the scientific goals of the Statement of Work.

2. Deliverables

University shall provide Sponsor with a final technical report within ninety (90) days after the end date of this Agreement.

3. Performance Period and Term of the Agreement

The Period of Performance and the Term of this Agreement shall be from 08/01/2021 through 07/31/2022.

4. Cost to Sponsor

The cost to Sponsor for University's performance hereunder shall be \$73,987. This Agreement shall be performed on a "cost reimbursement" basis. When expenditures reach this amount, Sponsor will not be required to fund and University will not be required to perform additional work hereunder unless by mutual agreement of the parties.

5. Payment

University shall submit invoices quarterly in standard University invoicing format. Checks shall be made payable to The Regents of the University of California and shall be sent to:

Cashier's Office  
SAASB Building, Room 1212  
Santa Barbara, California 93106-2003

Payments should refer to both the Principal Investigator's last name and Sponsor's name.

6. Principal Investigator

University's performance hereunder will be under the direction of Dr. Shane Jimerson who will serve as Principal Investigator ("Principal Investigator"). In the event that the Principal Investigator becomes unable or unwilling to continue work under this Agreement and an alternate Principal Investigator is not agreeable to Sponsor, Sponsor will have the option to terminate this Agreement in accordance with Article 14 hereof. The Sponsor understands and agrees that the Principal Investigator and/or Project Director is the scientific contact for the University but is not authorized to amend, modify or terminate the terms and conditions of this Agreement. Requests to amend, modify or terminate the terms of this Agreement must be directed to the University's Office of Research and must comply with the notice requirements of this Agreement.

7. Rights in Data.

University will have the unrestricted right to publish, disclose, disseminate and use, in whole and in part, any data or information developed by University under this Agreement or received in the performance of this Agreement except as set forth in Article 10 ("Confidentiality") hereof. Except as set forth in Article 9 ("Copyright"), Sponsor will have the right to publish and use any technical reports and information specified to be delivered hereunder. It is agreed, however, that under no circumstances will Sponsor state or imply in any publication or other published announcement that University has tested, endorsed or approved any product, service or company. Sponsor understands and agrees that such data is provided "as is" and thus, Sponsor uses such data at its own risk. University extends no warranties of any kind, either express or implied, including, but not limited to, warranties of merchantability and fitness for a particular purpose.

8. Supplies and Equipment

In the event that University purchases supplies or equipment hereunder, title to such supplies and equipment will vest in University.

9. Copyright

Copyright in original works of authorship, including computer software, first created and fixed in a tangible medium of expression by University in the performance of this Agreement will vest in University. At Sponsor's request and to the extent that University has the legal right to do so, University will grant to Sponsor a license to such works on reasonable terms and conditions, including reasonable royalties, as the parties mutually agree in a separate writing.

10. Confidentiality

During the course of this Agreement, Sponsor may provide University with certain proprietary business or technical information or materials ("Confidential Information"). Except as required by law, and as long as all written disclosures of Confidential Information are clearly marked "Confidential" and all oral disclosures of Confidential Information are both identified as confidential at the time of disclosure and are thereafter reduced to a writing that is clearly marked "Confidential" within fourteen (14) days of such oral disclosure, University will hold Confidential Information in confidence and agrees to prevent its disclosure to third parties using the same degree of care that the University uses with its own information of like kind. Confidential Information shall be provided only to University's Principal Investigator and only on a "need to know" basis. This obligation shall continue in effect for three (3) years after expiration or termination of the Agreement.

Information and materials disclosed by Sponsor shall not be considered confidential which: (1) is now public knowledge or subsequently becomes such through no breach of this Agreement; (2) is rightfully in University's possession prior to Sponsor's disclosure as shown by written records; (3) is rightfully disclosed to University by a third party; or, (4) is independently developed by or for University without reliance upon confidential information received by Sponsor.

Because University is a public, non-profit educational institution and does not have identified resources to sustain liability for disclosure of information, Sponsor agrees that no financial liability shall attach to University in the event such disclosure occurs.

11. Publication

University shall have the right, at its discretion, to release any information or to publish any material resulting from its performance hereunder. University will furnish Sponsor with a copy of any proposed written or oral publication (including manuscripts, abstracts, and oral presentations) at least thirty (30) days prior to submission for publication ("Review Period"). Upon written notification by Sponsor within the Review Period, University agrees to delete any of Sponsor's Confidential Information that appears in the publication. If it is determined that a patent application should be filed, University will delay publishing such proposed publication for a maximum of an additional thirty (30) days in order to protect the potential patentability of any invention described therein.

12. Applicable Law

This Agreement will be governed by the laws of the State of California, United States of America, without regard to the conflict of laws provisions thereof.

13. Notice

Whenever any notice is to be given hereunder, it will be in writing and sent to the Authorized Representative for the receiving party indicated below, at following address:

University: Betsy Lazarine  
Sponsored Projects Officer  
Office of Research  
University of California  
Santa Barbara, CA 93106-2050

Sponsor: Dr. Ray Avila  
Santa Barbara County SELPA

5385 Hollister Ave., Box 107  
Santa Barbara, CA 93111

14. Termination

Either University or Sponsor may terminate this Agreement by giving sixty (60) days written notice to the other. Sponsor will pay University actual direct and indirect costs and noncancellable commitments incurred prior to the date of termination and fair close-out related costs. If the total of such costs is less than the total funds advanced, the balance will be returned to Sponsor.

15. Publicity

Neither party will use the name, trade name, trademark or other designation of the other party in connection with any products, promotion, or advertising, without the prior written permission of the other party. However, nothing in this Article is intended to restrict either party from disclosing the existence of and nature of this agreement (including the name of the other party) or from including the existence of and nature of this agreement in the routine reporting of its activities.

16. Indemnification

Sponsor shall defend, indemnify, and hold University, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of its performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Sponsor, its officers, agents, or employees.

University shall defend, indemnify, and hold Sponsor, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of its performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, agents, or employees.

This section shall survive the termination or expiration of this Agreement.

17. Excusable Delays

University will be excused from performance hereunder if a delay is caused by inclement weather, fire, flood, strike, or other labor dispute, acts of God, acts of governmental officials or agencies, terrorism, or any other cause beyond the control of University. The excusable delay is allowed for the period of time affected by the delay. If a delay occurs, the parties will revise the performance period or other provisions hereunder as appropriate.

18. Assignment

Neither party will assign its rights or duties under this Agreement to another without the prior express written consent of the other party; provided, however, that Sponsor may assign this Agreement to a successor in ownership of all or substantially all its business assets in the field to which this Agreement relates if such successor will expressly assume in writing the obligation to perform in accordance with the terms and conditions of this Agreement. Any other purported assignment will be void.

19. Amendments.

No agreements, modifications, or waivers to this Agreement shall be valid unless in writing and signed by the Authorized Representatives of the parties.

20. Miscellaneous.

20.1 Not a Partnership or Joint Venture. It is understood and agreed by the parties that the University is performing this contract as an independent contractor. The parties, by this Agreement, do not intend to create a partnership, principal/agent, master/servant, or joint venture relationship and nothing in this Agreement shall be construed as creating such a relationship between the parties.

20.2 Severability. If any term or provision of this Agreement shall be held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions of this Agreement.

20.3 Recitals & Headings. The recitals herein constitute an integral part of the Agreement reached and are to be considered as such. However, the captions and headings contained in this Agreement have been inserted for reference and convenience only and in no way define, limit, or describe the text of this Agreement or the intent of any provision.

20.4 No Waiver. The waiver by either party of a breach or default of any provision of this Agreement shall not constitute a waiver of any succeeding breach, nor shall any delay or omission on the part of either party to exercise any right that it has under this Agreement operate as a waiver of such right, unless the terms of this Agreement sets forth a specific time limit for the exercise thereof.

21. Entire Agreement

This Agreement and Exhibit A constitute the entire agreement and understanding between the parties and supersedes all previous agreements and understandings on the subject matter of this Agreement, if any.

THE SANTA BARBARA COUNTY  
SPECIAL EDUCATION LOCAL PLAN  
AREA OFFICE

THE REGENTS OF THE UNIVERSITY  
OF CALIFORNIA

By:  
Name:  
Title:  
Date:

  
\_\_\_\_\_  
Ray Avila  
Director

By:  
Name:  
Title:  
Date:

\_\_\_\_\_  
Betsy Lazarine  
Sponsored Projects Officer



## Exhibit A

### Understanding and Promoting Policy and Programming for Students with Emotional and Behavioral Disturbances

#### The Topic

This project continues to focus on further understanding support services in schools for students with pervasive emotional and behavioral challenges. These students require a large array of supports including, but not limited to, proactive classroom management techniques, specialized academic instruction, motivation systems, frequent goal setting and monitoring, mentor-based supports, school-home collaborative efforts, and psychotherapeutic services. While research has continually emphasized these components, many programs serving students with Emotional Disturbance insufficiently adhere to evidence-based practices. Moreover, analyses of these students' trajectories reveal patterns of unhealthy behavior that persist into adulthood. The present collaboration will continue to offer exploratory analysis of the implementation and outcomes of the CTE program, a comprehensive program consisting of several evidence-based practices to promote social-emotional growth in students with Emotional and/or Behavioral Disturbance (EBD). This information can inform future implementation, and has implications for future SB County SELPA policy and programming for students with EBD.

#### The Collaboration

The research and evaluation component with SB County SELPA involves our assistance in understanding the implementation and outcomes associated with the SB County SELPA support services for students with Emotional and Behavioral Disturbances across each of the schools.

To date, this process involves multiple meetings with the SB County SELPA Director and the SB County SELPA Mental Health Specialist to discuss topics essential to understanding implementation and outcomes. The first step of these activities involves specification and prioritization of the particular questions that are of most interest for the SB County SELPA to understand.

Questions /priorities that will continue to be examined, include;

1. What mental health interventions and strategies are most effective in supporting students that are eligible for special education as *emotionally disturbed*?
  - a. What strategies or curricular components utilized in group counseling are deemed to be most successful in assisting students that are eligible for special education as emotionally disturbed (ED).
  - b. What frequency and duration of group counseling most highly correlated with a higher rate of program compliance?
2. From the information obtained, what further professional development is needed to facilitate the success of teachers in meeting the needs of students with Emotional and Behavioral Disturbances within the SB County SELPA context?
  - a. For both implementation and outcomes, each of the results will be carefully examined to determine what further professional development is needed.

The collaborative team will initially explore archival data that they have and facilitating the identification of questions and criteria to examine the implementation fidelity of the program that they are using across each of the sites,

The SB County SELPA will orchestrate the necessary infrastructure to obtain the information that they need, and we will collaborate further to understand the data and implications for future implementation and professional development.

The collaboration is critical to understanding and ultimately supporting the needs of students receiving special education services for Emotional and Behavioral Disturbances in SB County.

RESOLUTION NO. \_\_\_\_\_  
(To Accompany Application and Agreement)

For the purposes of this application and agreement, any reference made herein to any State or Federal statute or statutes, or regulations, or part thereof, applies to all amendments thereto now or hereafter made.

For the purposes of this application and agreement, "Federal System means Health Insurance system established by the Federal Social Security Act, "Federal agency" means the Commissioner of Social Security, or successor in function to such officer, "Board" means the Board of Administration of the California Public Employees' Retirement System, acting on behalf of the State of California.

The Santa Barbara County Special Education Local Plan Area, a public agency as defined in Section 22009 of the Government Code\* hereinafter called Applicant, hereby makes application to the Board, to execute a modification to the California State Social Security Agreement extending thereunder the Federal System in conformity with Section 218(n) of the Social Security Act to all services performed by employees of the Applicant in a coverage group (as defined in Section 218(d)(4) of the Social Security Act\* of the California Public Employees' Retirement System except the following:

1. Those services mandatorily excluded from said agreement by Section 218, Social Security Act\*.

2. The following services excluded by option of the Applicant pursuant to

Resolution No. \_\_\_\_\_ adopted on May 3, 2021:

None

\*See Attachment

In order to carry into effect, the common governmental duties under such statutes and in consideration of the mutual promises hereinafter made, the Applicant and the Board agree as follows:

1. The Board will execute a modification to the California State Social Security Agreement to extend thereunder the Federal System to the services of employees of Applicant as hereinbefore applied for.
2. Applicant will comply promptly and completely, throughout the term of this application and agreement, with the letter and intent of all statutes of the State of California, and Section 218 of the Federal Social Security Act, and applicable Federal and State regulations adopted pursuant thereto.
3. Applicant will pay to the Federal Government amounts equivalent to the sums of taxes (employer-employee contributions) imposed by Section 3101 and Section 3111 of the Internal Revenue Code as amended in 1954, or predecessors to such sections, for all services of each of the eligible employees covered by this application and agreement. Applicant shall keep or cause to be kept accurate records of all remuneration for such services, said records to be maintained as required by Federal or State regulations, and said records shall be available for inspection or audit by the Board or its designated representative.

4. Applicant will prepare and submit reports to the State as may be required from time to time by the State.
5. Applicant will pay and reimburse the State at such times as may be determined by the State:
  - (a) Any sums of money that the State may be obligated to pay or forfeit to the Federal Government by reason of any failure of the Applicant, for any cause or reason, to pay the contributions, penalties, or interest required by the agreement between the Federal agency and the State at such time or in such amounts as required by the said agreement and any State or Federal regulations adopted pursuant thereto.
  - (b) In such amounts as may be determined by the State, its proportionate share of any and all costs incurred by the State in the administration of the Federal System as it affects the Applicant and its employees.
  - (c) In such amounts as may be determined by the State, the cost of any and all work and services relating to any election for the purposes of coverage under the Federal System held with respect to the coverage group for which coverage under the Federal System is requested herein.
  - (d) In such amounts as may be determined by the State, the costs of any audits of the books and records of the Applicant made by the State or its designated representatives pursuant to Section 22559 of the Government Code.
6. The coverage herein provided for shall be effective January 1, 2000.

7. That, subject to the aforesaid provisions and applicable law, this application and agreement may be amended by the mutual consent of the parties in writing.
8. After the filing of this application and agreement, its acceptance and execution by the State shall constitute it a binding agreement between the Applicant and the State of California with respect to the matters herein set forth.

**Santa Barbara County Special Education Local Plan Area**

Signed by

\_\_\_\_\_  
(Authorized Agent)

And by

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

ACCEPTED: \_\_\_\_\_  
STATE OF CALIFORNIA  
BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
Veronica Silva-Gil  
State Social Security Administrator

## ATTACHMENT

Section 22009, Government Code:

"Public Agency" means the State, any city, county, city and county, district, municipal or public corporation or any instrumentality thereof, or boards and committees established under Chapter 10 of Division 6 of the Agricultural Code, Chapter 754 of Statutes of 1933, as amended, or Chapter 307 of the Statutes of 1935, as amended, the employees of which constitute one or more coverage groups or retirement system coverage groups.

Section 218(d)(4):

For the purposes of subsection (c) of this section, the following employees shall be deemed to be a separate coverage group:

- (A) all employees in positions which were covered by the same retirement system on the date the agreement was made applicable to such system (other than employees to whose services the agreement already applied on such date);
- (B) all employees in positions which became covered by such system at any time after such date; and
- (C) all employees in positions which were covered by such system at any time before such date and to whose services the insurance system established by this title has not been extended before such date because the positions were covered by such retirement system- including employees to whose services the agreement was not applicable on such date because such services were excluded pursuant to subsection (c)(3)(B).

The following services are mandatorily excluded:

- (a) service performed in a policeman's or fireman's position, covered by a retirement system at the time coverage is extended to the Public Agency;
- (b) service performed by an individual who is employed to relieve him from unemployment;
- (c) service performed in a hospital, home, or other institution by a patient or inmate thereof;

- (d) covered transportation service (as defined in Section 210(k) of the Social Security Act, as amended);
- (e) service (other than agricultural labor or service performed by a student) which is excluded from employment by any provision of Section 210(a) of the Social Security Act, other than paragraph 7 of such section, or service the remuneration for which is excluded from wages by paragraph (2) of Section 209(h);
- (f) service performed by an individual as an employee on a temporary basis in case of fire, storm, snow, earthquake, or similar emergency;
- (g) services performed by election officials or election workers for each calendar year in which the remuneration paid for such service is less than the threshold amount mandated by law.



RESOLUTION NO. \_\_\_\_\_  
(To Accompany Application and Agreement)

WHEREAS, a majority of the eligible employees of the Santa Barbara County Special Education Local Plan Area, hereinafter designated as "Public Agency", who are members of and in positions covered by the California Public Employees' Retirement System at an election conducted in accordance with the provisions of Part 4, Division 5, of Title 2 of the California Government Code, Section 218 of the Federal Social Security Act, and regulations promulgated by the Board of Administration of the California Public Employees' Retirement System, hereinafter referred to as "State", voted in favor of coverage under the provisions of the Health Insurance system established by the Federal Social Security Act; and

WHEREAS, the Public Agency desires to file an application with the State and to enter into an agreement with the State to extend to such retirement system members and to other eligible employees of the Public Agency in the same coverage group, as defined in Section 218(d)(4) of the Federal Social Security Act, coverage under the said insurance system on behalf of the Public Agency; and

WHEREAS, official form "Application and Agreement, PERS-MED-32R" containing the terms and conditions under which the State will effect such inclusion has been examined by this body;

NOW, THEREFORE, BE IT RESOLVED that an Application and Agreement on said official form be executed on behalf of the Public Agency and submitted to the State to provide coverage under the California State Social Security Agreement of March 9, 1951, of all services performed by employees of the Applicant in a coverage group (as defined in Section 218(d)(4) of the Social Security Act) of the California Public Employees' Retirement System, except the following:

1. All services excluded from coverage under the agreement by Section 218 of the Social Security Act; and

2. Services excluded by option of the Applicant as indicated in

Resolution No. \_\_\_\_\_ adopted at a meeting of the Santa Barbara County SELPA Joint Powers Agency Board on May 3, 2021:

None

Effective date of coverage of services under said agreement to be January 1, 2000; and

BE IT FURTHER RESOLVED, that Ray Avila, Executive Director, 5385 Hollister Ave STE 107, Santa Barbara, CA 93111-2391, is hereby authorized and directed to execute said application and agreement on behalf of and as Authorized Agent of the Public Agency and to forward same to the State for acceptance and further action; and,

BE IT FURTHER RESOLVED, that authority hereafter to act as Authorized Agent, and so to conduct all negotiations, conclude all arrangements, submit all reports, and sign all agreements and instruments which may be necessary to carry out the letter and intent of the aforesaid application and agreement, in conformity with all applicable Federal and State laws, rules and regulations, is vested in the position of Ray Avila, Executive Director.

**Santa Barbara County Special Education Local Plan  
Area**

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## CERTIFICATION

I, Ray Avila, Executive Director of the Santa Barbara County Special Education Local Plan Area, State of California, do hereby certify the foregoing to be a full, true, and correct copy of Resolution No. \_\_\_\_\_ adopted by the Santa Barbara County SELPA Joint Powers Agency Board of the Santa Barbara County Special Education Local Plan Area at the regular/special meeting held on the 13th day of September, 2021, as the same appears of record in my office.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

### APPLICATION AND AGREEMENT

For the purposes of this application and agreement, any reference made herein to any State or Federal statute or statutes, or regulations, or part thereof, applies to all amendments thereto now or hereafter made.

For the purposes of this application and agreement, "Federal System" means Old-Age, Survivors, and Disability and Health Insurance system established by the Federal Social Security Act, "Federal agency" means the Commissioner of Social Security, or successor in function to such officer, "Board" means the Board of Administration of the Public Employees' Retirement System, acting on behalf of the State of California.

The Santa Barbara County Special Education Local Plan Area, a public agency as defined in Section 22009 of the Government Code\* hereinafter called Applicant, hereby makes application to the Board to execute a modification to the California State Social Security Agreement extending thereunder the Federal System to all services performed by individuals as employees of the Applicant in a coverage group as defined in Section 218(d)(4) of the Social Security Act\* of the California Public Employees' Retirement System, a deemed retirement system except the following:

1. Those services mandatorily excluded from said agreement by Section 218 of the Social Security Act. \*
2. The following services excluded by option of the Applicant pursuant to Resolution No. \_\_\_\_\_, adopted on May 3, 2021:

None

\*See Attachment

In order to carry into effect, the common governmental duties under such statutes and in consideration of the mutual promises hereinafter made, the Applicant and the Board agree as follows:

1. The Board will execute a modification to the California State Social Security Agreement to extend thereunder the Federal System to the services of employees of Applicant as hereinbefore applied for.
2. Applicant will comply promptly and completely, throughout the term of this application and agreement, with the letter and intent of all statutes of the State of California, and Section 218 of the Federal Social Security Act, and applicable Federal and State regulations adopted pursuant thereto.
3. Applicant shall pay to the Federal Government amounts equivalent to the sum of taxes (employer-employee contributions) imposed under the Federal Insurance Contributions Act if the services of employees covered by the application and agreement constituted employment as defined in such Act. Applicant shall keep or cause to be kept accurate records of all remuneration for such services, said records to be maintained as required by Federal or State regulations, and said records shall be available for inspection or audit by the Board or its designated representative.
4. Applicant will prepare and submit such wage reports as may be required.

5. Applicant shall pay and reimburse the State at such times as may be determined by the State:
  - (a) Any sums of money that the State may be obligated to pay or forfeit to the Federal Government by reason of any failure of the Applicant, for any cause or reason, to pay the contributions, penalties, or interest required by the agreement between the Federal agency and the State at such time or in such amounts as required by the said agreement and any State or Federal regulations adopted pursuant thereto.
  - (b) In such amounts, as may be determined by the State, its proportionate share of any and all costs incurred by the State in the administration of the Federal System as it affects the Applicant and its employees.
  - (c) In such amounts, as may be determined by the State, the cost of any and all work and services relating to the election for the purposes of coverage under the Federal System held with respect to the coverage group for which coverage under the Federal System is requested herein.
  - (d) In such amounts, as may be determined by the State, the costs of any audits of the books and records of the Applicant made by the State or its designated representatives pursuant to Section 22559 of the Government Code.
6. The coverage herein provided for shall be effective January 1, 2000.
7. That, subject to the aforesaid provisions and applicable law, this application and agreement may be amended by the mutual consent of the parties in writing.

8. After the filing of this application and agreement, its acceptance and execution by the State shall constitute it a binding agreement between the Applicant and the State of California with respect to the matters herein set forth.

Santa Barbara County Special Education Local Plan Area

Signed by:

\_\_\_\_\_  
(Authorized Agent)

And by:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

ACCEPTED: \_\_\_\_\_

STATE OF CALIFORNIA  
BOARD OF ADMINISTRATION  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_

Veronica Silva-Gil  
State Social Security Administrator  
State Social Security Administrator Program



## ATTACHMENT

Section 22009, Government Code:

"Public Agency" means the State, any city, county, city and county, district, municipal or public corporation or any instrumentality thereof, or boards and committees established under Chapter 10 of Division 6 of the Agricultural Code, Chapter 754 of Statutes of 1933, as amended, or Chapter 307 of the Statutes of 1935, as amended, the employees of which constitute one or more coverage groups or retirement system coverage groups.

Section 218(d)(4):

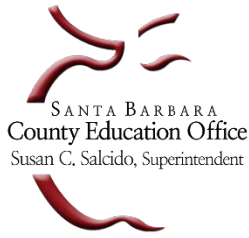
For the purposes of subsection (c) of this section, the following employees shall be deemed to be a separate coverage group:

- (A) all employees in positions which were covered by the same retirement system on the date the agreement was made applicable to such system (other than employees to whose services the agreement already applied on such date);
- (B) all employees in positions which became covered by such system at any time after such date; and
- (C) all employees in positions which were covered by such system at any time before such date and to whose services the insurance system established by this title has not been extended before such date because the positions were covered by such retirement system - including employees to whose services the agreement was not applicable on such date because such services were excluded pursuant to subsection (c)(3)(B).

The following services are mandatorily excluded:

- (a) service performed in a policeman's or fireman's position, covered by a retirement system at the time coverage is extended to the Public Agency;
- (b) service performed by an individual who is employed to relieve him from unemployment;
- (c) service performed in a hospital, home, or other institution by a patient or inmate thereof;
- (d) covered transportation service (as defined in Section 210(k) of the Social Security Act, as amended);

- (e) service (other than agricultural labor or service performed by a student) which is excluded from employment by any provision of Section 210(a) of the Social Security Act, other than paragraph 7 of such section, or service the remuneration for which is excluded from wages by paragraph (2) of Section 209(h);
- (f) service performed by an individual as an employee on a temporary basis in case of fire, storm, snow, earthquake, or similar emergency;
- (g) services performed by election officials or election workers for each calendar year in which the remuneration paid for such service is less than the threshold amount mandated by law.



**CHANGES TO AUTHORIZED SIGNATURES**  
**DISTRICT PERSONNEL APPROVED BY THE BOARD**  
**TO ACT AS DISTRICT AGENTS**

**DISTRICT:** \_\_\_\_\_

**ADDITIONS:**

Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll

**DELETIONS:**

Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll

I certify that the above changes to authorized individuals to act as agents of the governing board.

Board President's Signature: \_\_\_\_\_ Date: 09 / 13 / 2021

Note for Escape Financial System Users: The district must have an active employee with access to Escape in order to authorize accounts payable. This form is needed in order to grant activity permissions necessary to authorize payments in Escape.

REFERENCE:  
 K-12: EC\$42632, 42633, 17604  
 COMMUNITY COLLEGE: EC\$85232, 85233, 85655

Note: Please use this form if there are changes that occur after the organizational meeting in December.

**ATTACHMENT G(1)**

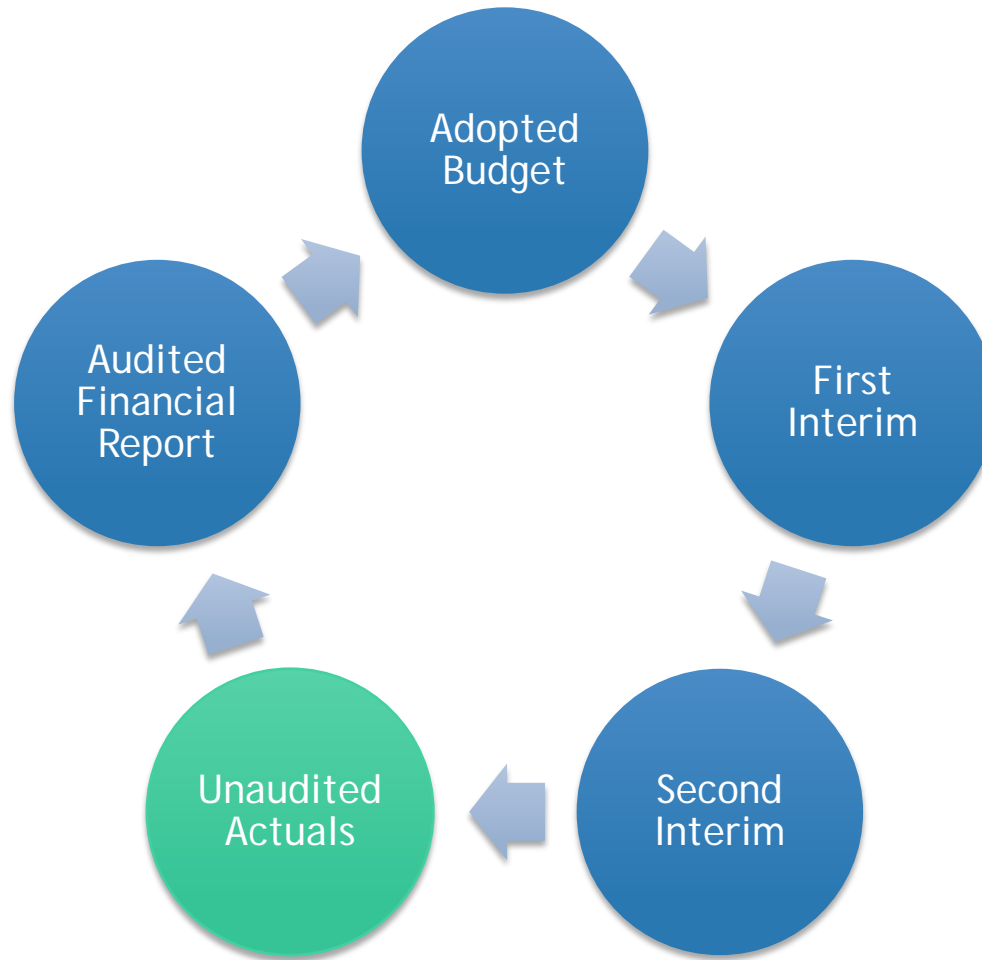
# Unaudited Actuals Report Fiscal Year 2020-21

September 13, 2021

Presented by Jenelle Williams  
SBCSELPA Chief Business Official



# The Reporting Cycle



# Unaudited Actuals

- ▶ The Unaudited Actuals Report presents the results of operations and financial position for fiscal year 2020-21

Beginning Fund Balance as of July 1, 2020

+ Revenue

- Expenditures

Ending Fund Balance as of June 30, 2020

- ▶ The JPA Board reviews the Ending Fund Balance and determines how the money is to be allocated in the next fiscal year



# Results of Operations

- ▶ SBCSELPA generally ends each year with an Ending Fund Balance between \$2M-\$4M



Program	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance
Unrestricted	\$ 169,155	\$ 23,375	\$ 48,906	\$ 143,623
SpEd-IDEA Preschl/Non RIS	-	10,892	10,892	-
SpEd-IDEA-B Mental Health/\$611	-	754,119	754,119	-
SpEd-IDEA-B Preschl Stf Dvlpmt	-	3,385	3,385	-
ADR Program	-	14,601	14,601	-
Special Education	1,930,151	3,832,274	2,991,861	2,770,565
SpEd-Mental Health Svcs	1,906,933	23,367	1,930,300	-
State Mental Health Funds	-	2,056,675	617,122	1,439,553
STRS On Behalf	-	45,736	45,736	-
<b>Total</b>	<b>\$ 4,006,240</b>	<b>\$ 6,764,423</b>	<b>\$ 6,416,922</b>	<b>\$ 4,353,741</b>



# Ending Fund Balance Allocations

- ▶ VII-A.1: SBCSELPA Ending Fund Balance
- ▶ VII-A.2: Recommendations for Undesignated Balances
- ▶ VII-A.3: SBCSELPA Non-Mental Health Ending Fund Balance
- ▶ VII-A.4: SBCSELPA Mental Health Ending Fund Balance
- ▶ VII-A.5: SBCSELPA Calendar for Ending Fund Balance Allocation to LEAs





## SBCSELPA Ending Fund Balance

For the Fiscal Year Ended June 30, 2021

**Total 2020-21 SBCSELPA Ending Fund Balance** **\$ 4,353,741**

**Non-Mental Health** **\$ 2,914,188**

Designated Ending Fund Balance:

Regional Program Facilities Deferred Maintenance	\$ 25,782
Potential MTU Site Replacement (Lompoc area)	250,000
Low Incidence equipment, materials, services funding carryover*	1,106,195
LEA/District legal fees carryover balance from 2009-10	118,990
SELPA-Wide Staff Development Carryover--recommended to use to make most PD's free to LEAs	16,952
CPI-SELPA-Wide Staff Development for 21-22 recert for CPI trainers	18,263
SELPA Legal Reserve	325,000
MAA Funding for SELPA	31,138
SIPE Rebate for SELPA	35,246
Economic Uncertainty - Cash Reserve	150,000
Total	\$ 2,077,566

<b>Undesignated Ending Fund Balance</b>	<b>\$ 836,622</b>
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**Mental Health** **\$ 1,439,553**

<b>Undesignated Ending Fund Balance</b>	<b>\$ 1,439,553</b>
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\* Balance reflects an increase of \$772,050 compared to prior year as a result of additional revenue.

## Recommendations for Undesignated Balances

### Prior Year Comparison

	2019-20 Ending Fund Balance	2020-21 Ending Fund Balance	
<b>Non-Mental Health</b>	<b>\$ 778,242</b>	<b>\$ 836,622</b>	<b>Recommendations</b>
LEA/District legal fees	300,000	300,000	Legal Fees allocation for LEAs.
Deferred Maintenance	-	49,218	Replenish regional program facilities deferred maintenance (Target = \$75,000)
LEA professional development allocated by pupil count	-	-	SELPA to provide free PDs this year using PD carryover
SELPA professional development for LEAs to include assistive technology, reading Intervention, and parent	-	-	SELPA to provide free PDs this year using PD carryover
SELPA reserve for unanticipated expenses including Non-MH NPS placement costs	100,000	100,000	Reserve for unanticipated Non-MH NPS
<b>Allocate to LEAs</b>	<b>\$ 378,242</b>	<b>\$ 387,404</b>	
<b>Mental Health</b>	<b>\$ 1,906,933</b>	<b>\$ 1,439,553</b>	<b>Recommendations</b>
SELPA Reserve for unanticipated costs including MH NPS placements and WRAP services	100,000	100,000	Reserve for unanticipated MH NPS and WRAP
<b>Allocate to LEAs</b>	<b>\$ 1,806,933</b>	<b>\$ 1,339,553</b>	

# SBCSELPA Non-Mental Health Ending Fund Balance

To be Distributed in Fiscal Year 2021-22

2020-21 Ending Fund Balance to be allocated	\$	387,404
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District	ADA Excl. Regional	Allocation %	Allocation \$
Lompoc-Org 41	\$ 9,099	14.1%	\$ 54,615
Manzanita-Org 74	404.44	0.6%	2,427
Orcutt-Org 16	4,876.94	7.6%	29,272
SM-Bonita-Org 18	16,335.46	25.3%	98,047
SM High-Org 32	8,385.80	13.0%	50,332
Carpinteria-Org 42	2,045.75	3.2%	12,279
Goleta-Org 10	3,490.66	5.4%	20,951
Hope-Org 12	894.43	1.4%	5,368
SB Unified-Org 40	13,188.08	20.4%	79,156
Santa Barbara Charter-Org 40	272.18	0.4%	1,634
Adelante Charter-Org 77	287.41	0.4%	1,725
<u>SBCEO - Direct Svc.-Org 61</u>			
Cold Spring Elementary	160.88	0.2%	966
Montecito Union Elementary	353.63	0.5%	2,123
Cuyama Joint Unified	190.26	0.3%	1,142
Blochman-Org 02	200.91	0.3%	1,206
Family Partnership Charter-Org 76	359.11	0.6%	2,155
<u>Santa Ynez Valley Consortium-Org 04</u>			
Ballard Elementary	138.02	0.2%	828
Buellton Union Elementary	653.85	1.0%	3,924
College Elementary	356.27	0.6%	2,138
Los Olivos Elementary	139.75	0.2%	839
Santa Ynez Valley Union High	853.20	1.3%	5,121
Solvang Elementary	600.04	0.9%	3,601
Vista del Mar Union	22.89	0.0%	137
Guadalupe-Org 11	1,235.62	1.9%	7,416
<b>Total</b>	<b>\$ 64,545</b>	<b>100.0%</b>	<b>\$ 387,404</b>

SBCEO Direct Services Total	\$	705	1.1%	<b>\$ 4,230</b>
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Santa Ynez Consortium Total	\$	2,764	4.3%	<b>\$ 16,590</b>
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## SBCSELPA Mental Health Ending Fund Balance

To be Distributed in Fiscal Year 2021-22

<b>2020-21 Ending Fund Balance to be allocated</b>	<b>\$1,339,553</b>
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District	Allocation \$5,000	ADA Excl. Regional	Allocation %	Allocation \$	Total Allocation
Lompoc-Org 41	\$ 5,000	\$ 9,099	14.1%	\$ 171,929	\$ 176,929
Manzanita-Org 74	5,000	404.44	0.6%	7,642	12,642
Orcutt-Org 16	5,000	4,876.94	7.6%	92,148	97,148
SM-Bonita-Org 18	5,000	16,335.46	25.3%	308,653	313,653
SM High-Org 32	5,000	8,385.80	13.0%	158,447	163,447
Carpinteria-Org 42	5,000	2,045.75	3.2%	38,654	43,654
Goleta-Org 10	5,000	3,490.66	5.4%	65,955	70,955
Hope-Org 12	5,000	894.43	1.4%	16,900	21,900
SB Unified-Org 40	5,000	13,188.08	20.4%	249,184	254,184
Santa Barbara Charter-Org 40	5,000	272.18	0.4%	5,143	10,143
Adelante Charter-Org 77	5,000	287.41	0.4%	5,431	10,431
<u>SBCEO - Direct Svc.-Org 61</u>					
Cold Spring Elementary	5,000	160.88	0.2%	3,040	8,040
Montecito Union Elementary	5,000	353.63	0.5%	6,682	11,682
Cuyama Joint Unified	5,000	190.26	0.3%	3,595	8,595
Blochman-Org 02	5,000	200.91	0.3%	3,796	8,796
Family Partnership Charter-Org 76	5,000	359.11	0.6%	6,785	11,785
<u>Santa Ynez Valley Consortium-Org 04</u>					
Ballard Elementary	5,000	138.02	0.2%	2,608	7,608
Buellton Union Elementary	5,000	653.85	1.0%	12,354	17,354
College Elementary	5,000	356.27	0.6%	6,732	11,732
Los Olivos Elementary	5,000	139.75	0.2%	2,641	7,641
Santa Ynez Valley Union High	5,000	853.20	1.3%	16,121	21,121
Solvang Elementary	5,000	600.04	0.9%	11,338	16,338
Vista del Mar Union	5,000	22.89	0.0%	432	5,432
Guadalupe-Org 11	5,000	1,235.62	1.9%	23,347	28,347
<b>Total</b>	<b>\$ 120,000</b>	<b>\$ 64,545</b>	<b>100.0%</b>	<b>\$ 1,219,550</b>	<b>\$ 1,339,553</b>

SBCEO Direct Services Total	\$ 15,000	\$ 705	1.1%	\$ 13,316	<b>\$ 28,316</b>
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Santa Ynez Consortium Total	\$ 35,000	\$ 2,764	4.3%	\$ 52,225	<b>\$ 87,225</b>
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### SBCSELPA Calendar for Ending Fund Balance Allocation to LEAs

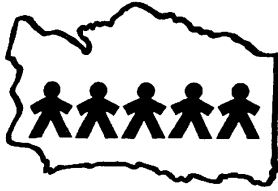
To be Distributed in Fiscal Year 2021-22

FY 2020-21		JULY	AUGUST	SEP	OCT	NOV	DEC	JAN	FEB	MAR*	APR	MAY	JUN	Total
Ending Balance to be Allocated		0%	0%	0%	0%	25%	0%	50%	0%	25%	0%	0%	0%	100%
Non-Mental Health	387,404	-	-	-	-	96,851	-	193,702	-	96,851	-	-	-	387,404
Mental Health	1,339,553	-	-	-	-	334,888	-	669,776	-	334,888	-	-	-	1,339,553
Total		\$ -	\$ -	\$ -	\$ -	\$ 431,739	\$ -	\$ 863,478	\$ -	\$ 431,739	\$ -	\$ -	\$ -	\$ 1,726,957

\* Payment may be accelerated depending on SELPA's cash position.

# QUESTIONS?





**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: September 13, 2021

To: SBCSELPA JPA Board

From: Ray Avila, SBCSELPA Executive Director

Re: 2020-21 Unaudited Actuals Financial Report and Ending Fund Balance

**BACKGROUND:**

- At the first meeting of the new year, the JPA Board approves the prior years' Unaudited Actuals Financial Report and the allocation of Ending Fund Balance.
- The Ending Fund Balance is presented in SBCSELPA Ending Fund Balance (REF: VII-A.1). The suggested designation of available SBCSELPA Ending Fund Balance is detailed in Recommendations for Undesignated Balances (REF: VII-A.2).
  - The **Non-Mental Health** Undesignated Ending Fund Balance available for distribution to LEAs is \$387,404. This balance has been allocated based on ADA. Reference SBCSELPA Non-Mental Health Ending Fund Balance (REF: VII-A.3) and SBCSELPA Calendar for Ending Fund Balance Allocation to LEAs (REF: VII-A.5).
  - The **Mental Health** Undesignated Ending Fund Balance available for distribution to LEAs is \$1,339,553. This balance will be distributed as \$5,000 to each LEA with the remainder allocated based on ADA. Reference SBCSELPA Mental Health Ending Fund Balance (REF: VII-A.4) and SBCSELPA Calendar for Ending Fund Balance Allocation to LEAs (REF: VII-A.5).
  - Information regarding Ending Fund Balance allocation to LEAs will be presented at the October SEAMBO meeting. Any recommended changes will be brought back to the JPA Board for consideration in November.
- The **Special Education Pass-Through Fund (Fund 10)** was established during fiscal year 2020-21 to report the receipt and distribution of special education funding to its member LEAs. Given the unique nature of this mid-year accounting change, the SBCEO has granted an extension to submit the Unaudited Actuals Report in to allow additional time to transfer and review general ledger data from the Administrative Unit (Goleta).

**FISCAL IMPACT:** There is no known fiscal impact at this time.

**RECOMMENDATION:** The JPA Board approve the Unaudited Actuals Report as presented and the proposed Ending Fund Balance designations and suggested LEA allocations. Any updates to the Unaudited Actuals Report will be brought back to the board at its October 4, 2021 meeting for approval.

RA:JW

## SBCSELPA Ending Fund Balance

For the Fiscal Year Ended June 30, 2021

**Total 2020-21 SBCSELPA Ending Fund Balance** **\$ 4,353,741**

**Non-Mental Health** **\$ 2,914,188**

Designated Ending Fund Balance:

Regional Program Facilities Deferred Maintenance	\$ 25,782
Potential MTU Site Replacement (Lompoc area)	250,000
Low Incidence equipment, materials, services funding carryover*	1,106,195
LEA/District legal fees carryover balance from 2009-10	118,990
SELPA-Wide Staff Development Carryover--recommended to use to make most PD's free to LEAs	16,952
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Economic Uncertainty - Cash Reserve	150,000
Total	\$ 2,077,566

<b>Undesignated Ending Fund Balance</b>	<b>\$ 836,622</b>
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**Mental Health** **\$ 1,439,553**

<b>Undesignated Ending Fund Balance</b>	<b>\$ 1,439,553</b>
---	---------------------

\* Balance reflects an increase of \$772,050 compared to prior year as a result of additional revenue.



## Recommendations for Undesignated Balances

### Prior Year Comparison

	2019-20 Ending Fund Balance	2020-21 Ending Fund Balance	
<b>Non-Mental Health</b>	<b>\$ 778,242</b>	<b>\$ 836,622</b>	<b>Recommendations</b>
LEA/District legal fees	300,000	300,000	Legal Fees allocation for LEAs.
Deferred Maintenance	-	49,218	Replenish regional program facilities deferred maintenance (Target = \$75,000)
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SELPA reserve for unanticipated expenses including Non-MH NPS placement costs	100,000	100,000	Reserve for unanticipated Non-MH NPS
<b>Allocate to LEAs</b>	<b>\$ 378,242</b>	<b>\$ 387,404</b>	

<b>Mental Health</b>	<b>\$ 1,906,933</b>	<b>\$ 1,439,553</b>	<b>Recommendations</b>
SELPA Reserve for unanticipated costs including MH NPS placements and WRAP services	100,000	100,000	Reserve for unanticipated MH NPS and WRAP
<b>Allocate to LEAs</b>	<b>\$ 1,806,933</b>	<b>\$ 1,339,553</b>	

## SBCSELPA Non-Mental Health Ending Fund Balance

To be Distributed in Fiscal Year 2021-22

<b>2020-21 Ending Fund Balance to be allocated</b>	<b>\$ 387,404</b>
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District	ADA Excl. Regional	Allocation %	Allocation \$
Lompoc-Org 41	\$ 9,099	14.1%	\$ 54,615
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<u>SBCEO - Direct Svc.-Org 61</u>			
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Cuyama Joint Unified	190.26	0.3%	1,142
Blochman-Org 02	200.91	0.3%	1,206
Family Partnership Charter-Org 76	359.11	0.6%	2,155
<u>Santa Ynez Valley Consortium-Org 04</u>			
Ballard Elementary	138.02	0.2%	828
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College Elementary	356.27	0.6%	2,138
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Vista del Mar Union	22.89	0.0%	137
Guadalupe-Org 11	1,235.62	1.9%	7,416
<b>Total</b>	<b>\$ 64,545</b>	<b>100.0%</b>	<b>\$ 387,404</b>

SBCEO Direct Services Total	\$ 705	1.1%	<b>\$ 4,230</b>
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Santa Ynez Consortium Total	\$ 2,764	4.3%	<b>\$ 16,590</b>
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## SBCSELPA Mental Health Ending Fund Balance

To be Distributed in Fiscal Year 2021-22

<b>2020-21 Ending Fund Balance to be allocated</b>	<b>\$1,339,553</b>
--	--------------------

District	Allocation \$5,000	ADA Excl. Regional	Allocation %	Allocation \$	Total Allocation
Lompoc-Org 41	\$ 5,000	\$ 9,099	14.1%	\$ 171,929	\$ 176,929
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Vista del Mar Union	5,000	22.89	0.0%	432	5,432
Guadalupe-Org 11	5,000	1,235.62	1.9%	23,347	28,347
<b>Total</b>	<b>\$ 120,000</b>	<b>\$ 64,545</b>	<b>100.0%</b>	<b>\$ 1,219,550</b>	<b>\$ 1,339,553</b>

SBCEO Direct Services Total	\$ 15,000	\$ 705	1.1%	\$ 13,316	<b>\$ 28,316</b>
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Santa Ynez Consortium Total	\$ 35,000	\$ 2,764	4.3%	\$ 52,225	<b>\$ 87,225</b>
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Note: LEAs must still provide invoices and MH Audit Forms for this and regular allocation of MH Funds

**SBCSELPA Calendar for Ending Fund Balance Allocation to LEAs**  
**To be Distributed in Fiscal Year 2021-22**

FY 2020-21		JULY	AUGUST	SEP	OCT	NOV	DEC	JAN	FEB	MAR*	APR	MAY	JUN	Total
Ending Balance to be Allocated		0%	0%	0%	0%	25%	0%	50%	0%	25%	0%	0%	0%	100%
Non-Mental Halth	387,404	-	-	-	-	96,851	-	193,702	-	96,851	-	-	-	387,404
Mental Health	1,339,553	-	-	-	-	334,888	-	669,776	-	334,888	-	-	-	1,339,553
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ 431,739	\$ -	\$ 863,478	\$ -	\$ 431,739	\$ -	\$ -	\$ -	\$ 1,726,957

\* Payment may be accelerated depending on SELPA's cash position.

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
FINANCIAL REPORTS  
2020-21 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

42 40378 0000000  
Form CA

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2022-23, subject to CDE approval (applicable only if an approved indirect cost rate has been requested).	0.00%

1/15/2021

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2020-21 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the JPA pursuant to Education Code sections 41023 and 42100.

Signed: \_\_\_\_\_  
Clerk/Secretary of the JPA Governing Board  
(Original signature required)

Date of Meeting: Sep 13, 2021

To the Superintendent of Public Instruction:

2020-21 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code sections 41023 and 42100.

Signed: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For JPA:

Denice Cora  
Name  
Administrator  
Title  
(805) 964-4711  
Telephone  
dcora@sbceo.org  
E-mail Address

Jenelle Williams  
Name  
Chief Business Official  
Title  
(805) 683-1424  
Telephone  
jwilliams@sbcselfpa.org  
E-mail Address

REQUEST FOR AN APPROVED INDIRECT COST RATE:

JPA's do not receive an approved indirect cost rate unless specifically requested.

( N ) Do you want an approved indirect cost rate for use with 2022-23 programs? (Yes/No)

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	782,997.00	862,683.00	10.2%
3) Other State Revenue		8300-8599	2,120,168.00	2,063,763.00	-2.7%
4) Other Local Revenue		8600-8799	3,861,258.32	3,948,143.00	2.3%
5) TOTAL, REVENUES			6,764,423.32	6,874,589.00	1.6%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	341,127.48	344,058.48	0.9%
2) Classified Salaries		2000-2999	757,468.11	737,539.08	-2.6%
3) Employee Benefits		3000-3999	373,761.87	372,194.15	-0.4%
4) Books and Supplies		4000-4999	94,697.12	190,353.00	101.0%
5) Services and Other Operating Expenditures		5000-5999	1,635,596.77	3,403,360.31	108.1%
6) Capital Outlay		6000-6999	0.00	5,390.00	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	3,214,270.93	1,682,903.00	-47.6%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,416,922.28	6,735,798.02	5.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			347,501.04	138,790.98	-60.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

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Unaudited Actuals  
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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			347,501.04	138,790.98	-60.1%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,006,239.78	4,353,740.82	8.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,006,239.78	4,353,740.82	8.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,006,239.78	4,353,740.82	8.7%
2) Ending Balance, June 30 (E + F1e)			4,353,740.82	4,492,531.80	3.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	4,210,117.43	4,330,908.41	2.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	143,623.39	161,623.39	12.5%



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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	2,188,118.92		
1) Fair Value Adjustment to Cash in County Treasury		9111	668.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	2,440,263.64		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			4,629,050.56		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	275,309.74		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			275,309.74		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			4,353,740.82		

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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Special Education Discretionary Grants		8182	782,997.00	862,683.00	10.2%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>782,997.00</b>	<b>862,683.00</b>	<b>10.2%</b>
<b>OTHER STATE REVENUE</b>					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,120,168.00	2,063,763.00	-2.7%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>2,120,168.00</b>	<b>2,063,763.00</b>	<b>-2.7%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	19,513.79	20,000.00	2.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	668.00	0.00	-100.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/ Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
All Other Local Revenue		8699	303,332.53	509,519.00	68.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	3,537,744.00	3,418,624.00	-3.4%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>3,861,258.32</b>	<b>3,948,143.00</b>	<b>2.3%</b>
<b>TOTAL, REVENUES</b>			<b>6,764,423.32</b>	<b>6,874,589.00</b>	<b>1.6%</b>

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Unaudited Actuals  
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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	282,037.08	284,968.08	1.0%
Other Certificated Salaries		1900	59,090.40	59,090.40	0.0%
TOTAL, CERTIFICATED SALARIES			341,127.48	344,058.48	0.9%
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	173,080.83	116,280.00	-32.8%
Other Classified Salaries		2900	584,387.28	621,259.08	6.3%
TOTAL, CLASSIFIED SALARIES			757,468.11	737,539.08	-2.6%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	100,309.99	102,692.00	2.4%
PERS		3201-3202	95,524.79	96,727.00	1.3%
OASDI/Medicare/Alternative		3301-3302	16,086.21	15,633.16	-2.8%
Health and Welfare Benefits		3401-3402	155,572.91	151,344.00	-2.7%
Unemployment Insurance		3501-3502	554.64	540.00	-2.6%
Workers' Compensation		3601-3602	5,713.33	5,257.99	-8.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			373,761.87	372,194.15	-0.4%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	93,066.84	184,553.00	98.3%
Noncapitalized Equipment		4400	1,630.28	5,800.00	255.8%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			94,697.12	190,353.00	101.0%

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General Fund  
Expenditures by Object

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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	23,618.08	84,980.31	259.8%
Dues and Memberships		5300	2,700.00	3,500.00	29.6%
Insurance		5400-5450	4,375.00	5,050.00	15.4%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	92,227.89	73,188.00	-20.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,492,925.65	3,203,402.00	114.6%
Communications		5900	19,750.15	33,240.00	68.3%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,635,596.77	3,403,360.31	108.1%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	5,390.00	New
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	5,390.00	New

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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	30,000.00	New
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	3,214,270.93	1,652,903.00	-48.6%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>3,214,270.93</b>	<b>1,682,903.00</b>	<b>-47.6%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>6,416,922.28</b>	<b>6,735,798.02</b>	<b>5.0%</b>

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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.0%

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Unaudited Actuals  
General Fund  
Expenditures by Function

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Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	782,997.00	862,683.00	10.2%
3) Other State Revenue		8300-8599	2,120,168.00	2,063,763.00	-2.7%
4) Other Local Revenue		8600-8799	3,861,258.32	3,948,143.00	2.3%
5) TOTAL, REVENUES			6,764,423.32	6,874,589.00	1.6%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		3,173,647.50	5,006,905.02	57.8%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		7,612.00	7,360.00	-3.3%
8) Plant Services	8000-8999		21,391.85	38,630.00	80.6%
9) Other Outgo	9000-9999	Except 7600-7699	3,214,270.93	1,682,903.00	-47.6%
10) TOTAL, EXPENDITURES			6,416,922.28	6,735,798.02	5.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			347,501.04	138,790.98	-60.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%



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Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			347,501.04	138,790.98	-60.1%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,006,239.78	4,353,740.82	8.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,006,239.78	4,353,740.82	8.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,006,239.78	4,353,740.82	8.7%
2) Ending Balance, June 30 (E + F1e)			4,353,740.82	4,492,531.80	3.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	4,210,117.43	4,330,908.41	2.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	143,623.39	161,623.39	12.5%

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General Fund  
Exhibit: Restricted Balance Detail

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Resource	Description	2020-21	2021-22
		Unaudited Actuals	Budget
6500	Special Education	2,770,564.59	2,891,324.55
6546	Mental Health-Related Services	1,439,552.84	1,439,583.86
Total, Restricted Balance		4,210,117.43	4,330,908.41

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Santa Barbara County

Unaudited Actuals  
Special Education Pass-Through Fund  
Expenditures by Object

42 40378 0000000  
Form 10

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	14,337,202.00	13,054,980.00	-8.9%
3) Other State Revenue		8300-8599	21,476,776.00	28,458,328.00	32.5%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			35,813,978.00	41,513,308.00	15.9%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	35,813,978.00	41,513,308.00	15.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			35,813,978.00	41,513,308.00	15.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

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Expenditures by Object

42 40378 0000000  
Form 10

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

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Unaudited Actuals  
Special Education Pass-Through Fund  
Expenditures by Object

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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			0.00		

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Unaudited Actuals  
Special Education Pass-Through Fund  
Expenditures by Object

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Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>LCFF SOURCES</b>					
LCFF Transfers					
Property Taxes Transfers		8097	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
<b>FEDERAL REVENUE</b>					
Pass-Through Revenues from Federal Sources		8287	14,337,202.00	13,054,980.00	-8.9%
TOTAL, FEDERAL REVENUE			14,337,202.00	13,054,980.00	-8.9%
<b>OTHER STATE REVENUE</b>					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	16,904,538.00	26,463,163.00	56.5%
Prior Years	6500	8319	1,991,008.00	0.00	-100.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	2,581,230.00	1,995,165.00	-22.7%
TOTAL, OTHER STATE REVENUE			21,476,776.00	28,458,328.00	32.5%
<b>OTHER LOCAL REVENUE</b>					
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
Transfers of Apportionments					
From Districts or Charter Schools		8791	0.00	0.00	0.0%
From County Offices		8792	0.00	0.00	0.0%
From JPAs		8793	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			35,813,978.00	41,513,308.00	15.9%

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
Special Education Pass-Through Fund  
Expenditures by Object

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Form 10

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	16,405,852.00	14,741,082.00	-10.1%
To County Offices		7212	512,580.00	309,063.00	-39.7%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	16,860,010.00	24,031,486.00	42.5%
To County Offices	6500	7222	2,035,536.00	2,431,677.00	19.5%
To JPAs	6500	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>35,813,978.00</b>	<b>41,513,308.00</b>	<b>15.9%</b>
<b>TOTAL, EXPENDITURES</b>			<b>35,813,978.00</b>	<b>41,513,308.00</b>	<b>15.9%</b>

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
Special Education Pass-Through Fund  
Expenditures by Function

42 40378 0000000  
Form 10

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	14,337,202.00	13,054,980.00	-8.9%
3) Other State Revenue		8300-8599	21,476,776.00	28,458,328.00	32.5%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			35,813,978.00	41,513,308.00	15.9%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	35,813,978.00	41,513,308.00	15.9%
10) TOTAL, EXPENDITURES			35,813,978.00	41,513,308.00	15.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			0.00	0.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%



Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
Special Education Pass-Through Fund  
Expenditures by Function

42 40378 0000000  
Form 10

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
Special Education Pass-Through Fund  
Exhibit: Restricted Balance Detail

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Form 10

Resource	Description	2020-21	2021-22
		Unaudited Actuals	Budget
Total, Restricted Balance		0.00	0.00

### Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

#### A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 0.00
2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

#### B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 1,472,357.46

#### C. Percentage of Plant Services Costs Attributable to General Administration

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 0.00%

### Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

#### A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. \_\_\_\_\_  
Retain supporting documentation.

#### B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	0.00
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	0.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	0.00
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	0.00
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	0.00

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	0.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	3,173,647.50
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	0.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	7,612.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	21,391.85
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	3,202,651.35

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**

(For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B19)	0.00%
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**D. Preliminary Proposed Indirect Cost Rate**

(For final approved fixed-with-carry-forward rate for use in 2022-23 see <a href="http://www.cde.ca.gov/fg/ac/ic/">www.cde.ca.gov/fg/ac/ic/</a> ) (Line A10 divided by Line B19)	0.00%
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#### Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	0.00
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	0.00
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B19); zero if negative	0.00
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B19) or (the highest rate used to recover costs from any program (0%) times Part III, Line B19); zero if positive	0.00
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	0.00
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	0.00

Santa Barbara County SELPA JPA      Unaudited Actuals      42 40378 0000000  
 Santa Barbara County      2020-21 Unaudited Actuals      Form ICR  
 Exhibit A: Indirect Cost Rates Charged to Programs

Approved indirect cost rate: 0.00%  
 Highest rate used in any program: 0.00%

<u>Fund</u>	<u>Resource</u>	<u>Eligible Expenditures (Objects 1000-5999 except Object 5100)</u>	<u>Indirect Costs Charged (Objects 7310 and 7350)</u>	<u>Rate Used</u>
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Unaudited Actuals  
2020-21  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Allocation Factors (AF) for Support Costs

	----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
<b>A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>B. Enter Allocation Factor(s) by Goal:</b> (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
<b>Instructional Goals Description</b>							
0001 Pre-Kindergarten							
1110 Regular Education, K-12							
3800 Career Technical Education							
4110 Regular Education, Adult							
4630 Adult Career Technical Education							
5000-5999 Special Education (allocated to 5001)							
6000 ROC/P							
<b>Other Goals Description</b>							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8500 Child Care and Development Services							
<b>Other Funds Description</b>							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
<b>C. Total Allocation Factors</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
2020-21  
General Fund and Charter Schools Funds  
Program Cost Report

42 40378 0000000  
Form PCR

Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
<b>Instructional Goals</b>							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K–12	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	3,195,039.35	0.00	3,195,039.35	7,612.00		3,202,651.35
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
<b>Other Goals</b>							
7110	Nonagency - Educational	0.00	0.00	0.00	0.00		0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	
<b>Other Costs</b>							
----	Food Services					0.00	0.00
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					0.00	0.00
----	Other Outgo					3,214,270.93	3,214,270.93
<b>Other Funds</b> ----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	0.00		0.00
	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				0.00		0.00
	<b>Total General Fund and Charter Schools Funds Expenditures</b>		3,195,039.35	0.00	3,195,039.35		7,612.00



Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
2020-21  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Direct Charged Costs (DCC)

42 40378 0000000  
Form PCR

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
<b>Instructional Goals</b>													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	0.00	3,173,647.50	0.00	0.00	0.00	0.00	0.00			21,391.85	0.00	3,195,039.35
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
<b>Other Goals</b>													
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Direct Charged Costs</b>		0.00	3,173,647.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,391.85	0.00	3,195,039.35

\* Functions 7100-7199 for goals 8100 and 8500

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
2020-21  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Allocated Support Costs (AC)

42 40378 0000000  
Form PCR

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K–12	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)		0.00		0.00
Total Allocated Support Costs		0.00	0.00	0.00	0.00

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
2020-21  
Program Cost Report  
Schedule of Central Administration Costs (CAC)

42 40378 0000000  
Form PCR

<b>A. Central Administration Costs in General Fund and Charter Schools Funds</b>		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	7,612.00
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	0.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	0.00
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	0.00
5	Total Central Administration Costs in General Fund and Charter Schools Funds	7,612.00
<b>B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds</b>		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	3,195,039.35
2	Total Allocated Costs (from Form PCR, Column 2, Total)	0.00
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	3,195,039.35
<b>C. Direct Charged Costs in Other Funds</b>		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	0.00
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100) (Not applicable to JPAs)	0.00
5	Total Direct Charged Costs in Other Funds	0.00
<b>D. Total Direct Charged and Allocated Costs (B3 + C5)</b>		3,195,039.35
<b>E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)</b>		0.24%

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
2020-21  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Other Costs (OC)

42 40378 0000000  
Form PCR

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	0.00				0.00
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			0.00		0.00
Other Outgo (Objects 1000-7999)				3,214,270.93	3,214,270.93
<b>Total Other Costs</b>	0.00	0.00	0.00	3,214,270.93	3,214,270.93

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
2020-21 Unaudited Actuals  
Schedule of Capital Assets

42 40378 0000000  
Form ASSET

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
<b>Governmental Activities:</b>						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings	50,120.00	81,775.00	131,895.00			131,895.00
Equipment	128,801.00	(128,801.00)	0.00			0.00
Total capital assets being depreciated	178,921.00	(47,026.00)	131,895.00	0.00	0.00	131,895.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings		(81,775.00)	(81,775.00)	(5,276.00)		(87,051.00)
Equipment	(102,878.00)	102,878.00	0.00			0.00
Total accumulated depreciation	(102,878.00)	21,103.00	(81,775.00)	(5,276.00)	0.00	(87,051.00)
Total capital assets being depreciated, net	76,043.00	(25,923.00)	50,120.00	(5,276.00)	0.00	44,844.00
Governmental activity capital assets, net	76,043.00	(25,923.00)	50,120.00	(5,276.00)	0.00	44,844.00
<b>Business-Type Activities:</b>						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Santa Barbara County SELPA JPA  
Santa Barbara County

Unaudited Actuals  
2020-21 Unaudited Actuals  
Schedule of Long-Term Liabilities

42 40378 0000000  
Form DEBT

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
<b>Governmental Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable	15,192.99		15,192.99	4,264.54	11,512.95	7,944.58	
Governmental activities long-term liabilities	15,192.99	0.00	15,192.99	4,264.54	11,512.95	7,944.58	0.00
<b>Business-Type Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

SACS2021ALL Financial Reporting Software - 2021.2.0  
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Unaudited Actuals  
2021-22 Budget  
Technical Review Checks

Santa Barbara County SELPA JPA

Santa Barbara County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

## GENERAL LEDGER CHECKS

## SUPPLEMENTAL CHECKS

## EXPORT CHECKS

Checks Completed.

SACS2021ALL Financial Reporting Software - 2021.2.0  
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Unaudited Actuals  
2020-21 Unaudited Actuals  
Technical Review Checks

Santa Barbara County SELPA JPA

Santa Barbara County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

## GENERAL LEDGER CHECKS

### SUPPLEMENTAL CHECKS

IC-ADMIN-PLANT-SVCS - (O) - Percentage of plant services costs attributable to general administration is either zero or exceeds 25%. LEAs with these percentages may have incorrectly coded general administration costs. Please review the GL data extracted on Line A1 and any amount entered on Line A2a in Part I of the Indirect Cost Rate Worksheet (Form ICR) and correct the data if necessary. EXCEPTION

Percentage of plant services costs attributable to general administration (Part I, Line C) is 0.00%  
Explanation:SELPA does not claim indirect costs.

IC-PCT - (O) - The straight indirect cost percentage (i.e., WITHOUT the carry-forward adjustment) is less than 2% or exceeds 9%. LEAs, regardless of their size or type, with rates outside of these guidelines have usually incorrectly coded general administrative costs (e.g., fiscal services, personnel/human services, central support, and centralized data processing). Please review the Indirect Cost Rate Worksheet (Form ICR) paying special attention that costs coded to the indirect cost functions are consistent with the definitions in the California School Accounting Manual. Also, to help with your review, the Indirect Cost Rate Worksheet section of the SACS Software User Guide contains a list of common problem areas. If general administration costs are incorrectly coded, make the necessary data corrections; if costs are correct, please provide an explanation identifying the major contributing factors to the rate. EXCEPTION

Straight indirect cost percentage before carry-forward adjustment (Form ICR, Part III, Line C) is 0.00%  
Explanation:SELPA does not claim indirect costs.

IC-ADMIN-NOT-ZERO - (O) - There are no Other General Administration costs



**reported in Form ICR, Part III, Line A1. Please review your records and make any necessary corrections.** **EXCEPTION**

Other general administration costs, less portion charged to restricted resources or specific goals (Form ICR, Part III, Line A1) 0.00  
Explanation:SELPA does not claim indirect costs.

**IC-BD-SUPT-VS-ADMIN - (O) - In Form ICR, the ratio of Board and Superintendent costs to Other General Administration costs is less than 5%. Please review your records and make any necessary corrections.** **EXCEPTION**

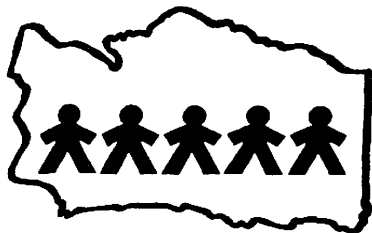
Board and Superintendent  
(Form ICR, Part III, Line B7) 7,612.00

Other General Administration, less portion charged to restricted resources or specific goals  
(Form ICR, Part III, Line A1) 0.00  
Ratio is 0.00%

Explanation:SELPA does not claim indirect costs.

## **EXPORT CHECKS**

Checks Completed.



**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: September 13, 2021

To: SBCSELPA JPA Board

From: Ray Avila, SBCSELPA Executive Director

Re: SBCEO Regional Program Request for Expansion of LUSD Fillmore Preschool Special Day Class (SDC) Program for the 2021-2022 School Year

**BACKGROUND:**

- As per our Local Plan, regional program operators must make a request to the JPA Board if student numbers, or classroom demands necessitate that a new program be opened or expanded.
- Due to growth in preschool assessments and placements, and given the current class sizes, this request to expand the preschool SDC program at Fillmore Elementary school from current half-day afternoon program to a half-day morning and a half-day afternoon program. This SDC class serves preschool students from the Lompoc Unified School District.
- The current Local Plan staffing ratio guidelines for this program provides for 65 student spaces, which include all the SDC programs currently available in Lompoc. Currently, 50 students are enrolled in the program and during the 2020-21 school year 29 preschool students were assessed and qualified for special education services. Based on this information the 15 remaining available spaces will not be able to accommodate the anticipated 29 qualified students for the 2021-22 school year.
- Expanding the current half-day program located at Fillmore Elementary School to a full-day SDC program will allow for 9 additional SDC preschool student spaces.

**FISCAL IMPACT:** The estimated cost for requested expansion funding is between \$87,522.00 - \$141,208.00 for the SDC regional program costs for the 2021-2022 school year.

**RECOMMENDATION:** The JPA Board approve the SBCEO Regional Program request for funding of the expansion of the LUSD Fillmore Preschool SDC Program for the 2021-2022 school year as presented.

RA:lm

**REGIONAL PROGRAM OPERATOR  
REQUEST FOR FUNDING  
FOR  
PROGRAM EXPANSION**

**PLEASE COMPLETE ONE FORM FOR EACH REQUEST BEING SUBMITTED**

Date: 8/13/2021

School Year for Which Request Applies:

1. Program Operator: Santa Barbara County Education Office
2. Regional Program Type: Preschool SDC
3. School: Fillmore Elementary School, SBCEO SDC Preschool
4. Current Class Size: (please see attached chart)
5. Age Range: 3 - 5
6. Current number of Instructional Aides assigned to class: 2
7. Total number of hours per day of aide time assigned to class: 6.75  
for an AM and PM program.
8. Describe specifics of this request:  
Due to growth in preschool assessments and placements, and given the current class sizes, this is a request to expand the preschool SDC program at Fillmore Elementary school from the current half-day afternoon program to a half-day morning and a half-day afternoon program. This SDC class serves preschool students from the Lompoc Unified School District.
9. Please provide a narrative explanation of the reason for this request:  
(Please see attached narrative and chart)
10. Estimate cost of this request for the remainder of the current school year:

**Santa Barbara County****Special Education Local Plan Area.....A Joint Powers Agency**

2021/2022 School Year:

Staff	Low Estimate	High Estimate
Additional Teacher (.5)	\$50,258	\$84,788
Additional Paraprofessional (.325)	\$18,632	\$28,210
Additional Paraprofessional (.325)	\$18,632	\$28,210
Total	\$87,522	\$141,208

\*Low estimate based on no H&amp;W; High estimate based on full H&amp;W

## 11. Estimate increase in cost for the next school year:

2022-2023 School Year:

Staff	Low Estimate	High Estimate
Additional Teacher (.5)	\$50,258	\$84,788
Additional Paraprofessional (.325)	\$18,632	\$28,210
Additional Paraprofessional (.325)	\$18,632	\$28,210
Total	\$87,522	\$141,208

\*Low estimate based on no H&amp;W; High estimate based on full H&amp;W

**Fillmore Preschool SDC Expansion Request Narrative and Chart**  
**August 13, 2021**

The SBCEO currently operates 2 full-day SDC preschool classes, 1 half-day SDC preschool class, 3 half-day preschool inclusion classes, and 1 full-day LEAP class within the Lompoc Unified School District. The program details and current enrollment are outlined in the chart below.

Based on the SELPA recommended staffing levels, the current preschool SDC classes in Lompoc provide for 65 student spaces. Currently 50 students are enrolled in Lompoc SBCEO preschool classes. Therefore, the SBCEO has space for 15 additional SDC preschool students for the 2021/2022 school year.

During the 2020/2021 school year 29 preschool students were assessed, qualified for special education services, and placed in an SBCEO preschool programs in Lompoc. Based on this information, the current Lompoc preschool programs will not accommodate the anticipated number of additional students who will require special education services in a preschool setting.

The SBCEO is requesting to expand the current half-day program located at Fillmore Elementary School to a full-day SDC program. This will provide for 9 additional SDC preschool student spaces.

The estimated cost breakdown for the requested increase of a .5 FTE teacher, one 3.5 hour bilingual instructional assistant and one 3.5 hour instructional assistant for the 2021/2022 school year is listed below.

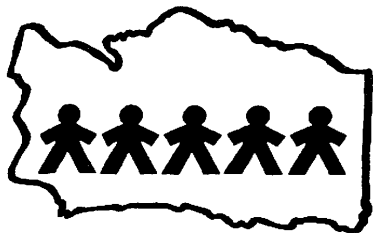
Staff	Low Estimate	High Estimate
Additional Teacher (.5)	\$50,258	\$84,788
Additional Paraprofessional (.325)	\$18,632	\$28,210
Additional Paraprofessional (.325)	\$18,632	\$28,210
<b>Total</b>	<b>\$87,522</b>	<b>\$141,208</b>

\*Low estimate based on no H&W; High estimate based on full H&W

**Recommended SELPA Staffing Levels and Current Enrollment**

	<b>SELPA Recommended Staffing Levels</b>	<b>2021/2022 Current Student Enrollment</b>	<b>2021/2022 Available Student Space</b>
Central Avenue (full-day Program)	18	14	4
Hapgood (full-day Program)	18	12	6
Clarence Ruth (full-day LEAP Program)	8	10	-2
Fillmore (half-day pm Program)	9	8	1
College Avenue Head Start Inclusion	4	3	*1
La Honda State Preschool Inclusion (am)	4	3	*1
La Honda State Preschool Inclusion (pm)	4	0	4
<b>Totals</b>	<b>65</b>	<b>50</b>	<b>15</b>

\*Based on the MOU with CommUnify, if these spaces are not filled by August 11<sup>th</sup>, they may no longer be available.



**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: September 13, 2021

To: SBCSELPA JPA Board

From: Ray Avila, SBCSELPA Executive Director

Re: SBCEO Regional Program Request for Funding of Additional Instructional Assistance (IA) for LUSD Clarence Ruth Elementary Pre-K LEAP Program the 2021-2022 School Year

**BACKGROUND:**

- As per our Local Plan, regional program providers must annually request to continue and/or add the employment of extra or supplementary support staff that is above and beyond the number of support staff allocated per program or FTE in Local Plan Policy 3204.
- The current Local Plan staffing ratio guidelines for this program is four (4) staff per every eight (8) students. For the 2021-22 school year there are ten (10) students with ASD enrolled in the program thus the request for additional aide time support for the school year.
- This is a severe/profound Pre-K Autism program with students that require a high level of support. To meet the need of this classroom effectively the region program operator, SBCEO, is requesting funding for additional aide support. The request for additional aide time support for the 2021-2022 school year is outlined on the attached request (**REF: VII-C.1**).
- An observation team recently visited the classroom and deemed the request for additional aide support necessary as requested.
- LEA/district special education administrators and business officials support the proposed plan.

**FISCAL IMPACT:** The estimated cost for requested support is \$34,778.00 - \$56,893.00 for regional program costs for additional aide support for the 2021-2022 school year.

**RECOMMENDATION:** The JPA Board approve the SBCEO regional program request for funding of continued additional IA support for LUSD Clarence Ruth Elementary Pre-K LEAP Program for the 2021-2022 school year as presented.

RA:lm

***Regional Program Operator Request for Funding of Additional Support Staff***

<b>Program Operator: SBCEO</b>		
<b>Regional Program Type:</b> Severe/Profound Pre-K Autism (LEAP)		
<b>District:</b> Lompoc	<b>School:</b> Clarence Ruth Elementary	<b>For 2021-2022 School Year</b>
<b>Teacher Name:</b> Donna Todaro	<b>Current Class Size:</b> 10	<b>Age Range:</b> 3-5
<b>If request is for CTE; how many of the students are in the CTE class 50% or more of their day:</b>		
<b>Reason for additional request (check all appropriate boxes):</b> <input type="checkbox"/> To meet the needs of a student with a low incidence disability <input type="checkbox"/> The need is associated with legal issues <input type="checkbox"/> To assist a student with severe behavioral problems <input checked="" type="checkbox"/> Staff ratio in individual classroom(s)		
<b>Support staff being requested/pages to complete:</b> <input checked="" type="checkbox"/> Aide Time (pgs.1-3) <input type="checkbox"/> Signing Aide (pg.1) <input type="checkbox"/> Signing Interpreter (pg.1) <input type="checkbox"/> Transcriber (pg.1) <input type="checkbox"/> Other (pgs.1-3)		
<b>Number of additional support staff hours requesting per day:</b> 6		<b>Estimated cost for requested support staff:</b> \$34,778-\$56,893

(complete this student information if request is for a specific student)

<b>Student First Initial :</b>	<b>Last Initial:</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Age:</b>	<b>Grade:</b>
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<b>Current Local Plan staffing ratio guidelines for this program:</b> 4 staff per 8 students		
<b>Current Support Staff</b> (ex: program aide, additional aide, one on one, etc)	<b>TotalHours/Schedule</b> (ex.15hrs/Mon-Fri 9-12)	<b>Duties</b>
InstructionalAssistant	30hrs/Mon-Fri 8:30-2:30	assist with all students in autism class
Instructional Assistant	30 hrs/Mon-Fri 8:30-2:30	assist with all students in autism class
Instructional Assistant-vacant position currently being filled by subs when available	30 hrs/Mon-Fri 8:30-2:30	assist with all students in autism class

<p><b>Provide a narrative explanation of the reason for the additional support staff request (do not use student names; use initials if needed):</b> By 08/16/2021 We will have a total of 10 students with ASD enrolled for 25 hrs per wk. All of the students have a variety of intensive needs/requiring a high level of monitoring including elopement, extreme sensory seeking behaviors, difficulty participating in directed tasks without a high level of support. The intensive supports needed include the use of positive reinforcement strategies, tangible reinforcers, visual schedules, and the use of picture exchange communication systems. The 2 newest students starting 8/16 have not been in a school program. Parents of both students have reported a high level of behaviors when denied access and/or transitioning from a preferred task to a directed and/or non-preferred task, high levels of sensory seeking behaviors without any sense of danger including mouthing inedibles, climbing furniture and jumping off, and running and elopement. These behaviors were also observed and experienced by staff during the assessment process, There are already similar, existing behaviors among current students. The use of EBPs for students with ASD have been implemented and students are making progress but successful implementation requires a SELPA2 7/7/11 (E)</p>
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***Regional Program Operator Request for Funding of Additional Support Staff***

high level of staff training, prep planning and organization to ensure success. This needs to be done regularly and needs to be done prior to the students arrival in the classroom so that when students are present, staff can fully monitor and support the students, provide the consistency and structured routine necessary to decrease the behaviors and assist the students in making academic progress. Specifically this entails creating individual visual schedules, picture exchange communication binders for each student, keeping a supply of tangible reinforcers for each student, and creating lesson activities with modifications and accommodations relevant to each student's developmental needs.

**Provide a plan or an IEP goal (must be measurable) that includes criteria for fading the additional support staff:** Additional staff would no longer be required when student numbers drop to 8 students or below.



### ***Regional Program Operator Request for Funding of Additional Support Staff*** **Rubric**

Check the box of the number that best describes the student in each category that is appropriate.

	Health/Personal Care Rating	Behavior Rating	Instruction Rating	Inclusion/Mainstreaming Rating
0	General good health. No specialized health care procedure, medications taken or time for health care. Independently maintains all age appropriate personal care. <input type="checkbox"/>	Follows adult directions without frequent prompts or close supervision. Handles change and redirection. Usually gets along with peers and adults. Seeks out friends. <input type="checkbox"/>	Participates fully in whole class instruction. Stays on task during typical instruction activity. Follows direction with few to no additional prompts. <input type="checkbox"/>	Participate in some core curriculum within general education class and requires few modifications. Can find classroom. Usually socializes well with peers. <input type="checkbox"/>
1	Mild or occasional health concerns. Allergies or other chronic health conditions. No specialized health care procedure. Medication administration takes less than 10 minutes time. Needs reminders to complete age appropriate personal care activities. <input type="checkbox"/>	Follows adult direction but occasionally requires additional encouragement and prompts. Occasional difficulty with peers or adults. Does not always seek out friends but plays if invited. <input type="checkbox"/>	Participates in groups at instructional level but may require additional prompts, cues or reinforcement. Requires reminders to: stay on task, follow directions and to remain engaged in learning. <input type="checkbox"/>	Participates with modification and accommodation. Needs an occasional reminder of room and schedule. Requires some additional support to finish work and be responsible. Needs some social cueing to interact with peers appropriately. <input type="checkbox"/>
2	Chronic health issues, generic specialized health care procedures. Takes medication. Health care intervention for 10-15 minutes daily (diet, blood sugar, medication). Requires reminders and additional prompts or limited hands-on assistance for washing hands, using bathroom, wiping mouth, shoes, buttons, zippers, etc. Occasional toileting accidents. <input type="checkbox"/>	Has problems following directions and behaving appropriately. Can be managed adequately with a classroom behavior management plan, but unable to experience much success without behavior support plan implementation. <input checked="" type="checkbox"/>	Cannot always participate in whole class instruction. Requires smaller groups and frequent verbal prompts, cues or reinforcement. On task about 50% of the time with support. Requires more verbal prompts to follow directions. <input type="checkbox"/>	Participates with visual supervision and occasional verbal prompts. Requires visual shadowing to get to class. Needs modifications and accommodations to benefit from class activities. Regular socialization may require adult facilitation. <input type="checkbox"/>
3	Very specialized health care procedure and medication. Limited mobility. Physical limitations requiring assistance (stander, walker, gait trainer or wheelchair). Special food prep or feeding. Health related interventions 15-45 min. daily. Frequent physical prompts and direction assistance for personal care. Food prep required regularly. Requires toileting schedule, training, direct help, diapering. <input type="checkbox"/>	Serious behavior problems almost daily. Defiant and/or prone to physical aggression. Requires a Behavior Intervention Plan (BIP) and behavior goals and objectives on the IEP. Requires close visual supervision to implement the BIP. Medication for ADD/ADHD or other behaviors. <input type="checkbox"/>	Requires a lower than class-norm student-staff ratio, close adult proximity and prompts including physical assistance to stay on task. Primarily complies only with 1:1 directions and monitoring. Cognitive abilities and skills likely require modifications not typical for class as a whole. Needs __Discrete Trial __ABA __Structured Teaching __PECs. Requires signing over 80% of the time. <input checked="" type="checkbox"/>	Participation may require additional staff for direct instructional and behavior support. Requires direct supervision going to and from class. Always requires modifications and accommodations for class work. Requires adult to facilitate social interaction with peers. <input type="checkbox"/>
4	Specialized health care procedure requiring care by specially trained employee (G-tube, tracheotomy, catheterization). Takes medication, requires positioning or bracing multiple times daily. Health related interventions 45 min. daily. Direct assistance with most personal care. Requires two-person lift. Direct 1:1 assistance 45 minutes or more daily. <input type="checkbox"/>	Serious behavior problems with potential for injury to self and others, runs-away, aggressive on a daily basis. Functional Analysis of Behavior or Hughes Bill has been completed and the student has a well-developed BIP, which must be implemented to allow the student to safely attend school. Staff has been trained in the management of assaultive behaviors. <input type="checkbox"/>	Cannot participate in a group without constant 1:1 support. Requires constant verbal and physical prompting to stay on task and follow directions. Regularly requires specific 1:1 instructional strategies to benefit from the IEP. Cognitive abilities and skills require significant accommodation and modification not typical for the class group. <input type="checkbox"/>	Always requires 1:1 staff in close proximity for direct instruction, safety, mobility or behavior monitoring. Requires 1:1 assistance to go to and from class 80% of the time. Requires adult to facilitate social interaction with peers and to remain in close proximity at all times. <input checked="" type="checkbox"/>

### ***Regional Program Operator Request for Funding of Additional Support Staff***

School Day Description: (check day(s) that pertain to chart below) ☒ MONDAY ☒ TUESDAY ☒ WEDNESDAY ☒ THURSDAY ☒ FRIDAY

Please describe the school week, the support staff now provided, and the support staff recommended. Use as many pages needed to represent the whole week.  
*Request will not be considered if this page does not show the student's/program's entire week including where and how the existing support staff is being used.*

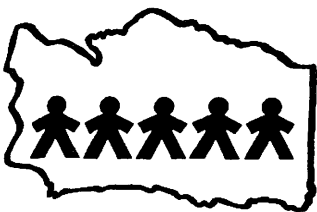
Time	Program Activity	Behavior Exhibited	# of other students	What are the other support staff doing?	Additional Support Needed at this time because...
9:00-9:40	Meet bus/or parents, breakfast for students with free/reduced students, directed free play for students not eating and students are taken to bathroom on 1:1 basis to engage in the toileting routine. Health/temp checks are also done for each student upon arrival in the classroom.	Various behaviors are exhibited throughout all the transitions noted throughout the day. We use a variety of positive reinforcement strategies for individual students but this is an intensive process and individualized for each student's needs. Transitions and directed tasks are where we experience the most intensive behaviors.	10	3 staff needed to get 5 students arriving on the bus and safely escort/assist them into the classroom from the street. Other staff meets parents bringing their children into the classroom and/or remains in the classroom with students already present when bus arrives.	After all students are in the classroom, 2 staff are toileting students 1:1, 1 staff is managing students eating at the table, 2 remaining staff are facilitating activities with students not involved in above noted activities and/or setting up work center activities.
9:40-9:50	Clean up/prep for music group		10	All staff are assisting students in clean up and transition to group	At least 5 students need 1:1 support to cooperate and participate in the clean-up transition process.
9:50-10:00	Music/Story Group	Various students need 1:1 assistance throughout the group to facilitate interactions and maintain appropriate attention, take their turn, imitate song motions etc.	10	Assisting in keeping students participating while teacher leads activities, stories etc.	Not enough support for helping students within the large group, maintain personal space while participating in the thematic based group which includes skills students need to understand the various activities presented for the day (anticipatory set) and meet IEP goals for focus and attention and reciprocal interactions
10-10:50	Work Centers focusing on Pre-K academics and IEP goals	Work Centers: As noted, behaviors regularly occur when students are participating in directed, non-preferred tasks and various supports and	10	Each staff person-currently teacher and 3 paras are assigned a center. 1 Staff person to 2-3 students per center. Students use a visual schedule and rotate to a new center every 10 minutes.	Most students are not yet able to transition from center to center independently and need individualized supports to successfully transition and work toward independence.

***Regional Program Operator Request for Funding of Additional Support Staff***

		strategies are needed to avoid behaviors			
10:50-11:10	Toileting/clean up/prep for recess	Students are aware recess is coming up and this is often the time when students will try to elope/get outside or participate in other inappropriate behavior such as climbing or acting out because they don't like to wait	10	2 staff toileting (2)students at a time in the bathroom, Currently 2 remaining staff are in the classroom monitoring the remaining students and putting away materials used in centers	Not enough support for safety, participation in classroom, integration activities, work on individual goals and health and hygiene needs.
11:10-11:40	Outside recess	Our area is fenced and gated but at least 4 students need constant monitoring to make sure they don't climb out or unlatch the gate. At least 4 students are unsafe on the climbing equipment and need to be monitored, 3 students eat non-edibles such as dirt/rocks and woodchips, 1 student likes to throw rocks and toys over the fence in an effort to hit parked cars.	10	Currently 3 staff are outside with students while 1 staff is in the classroom setting up lunches and/or going to cafeteria to get lunches for students on free/reduced.	Not enough support for safety, participate in classroom integration activities, work on individual goals and behavioral/self-help goals and needs.
11:40-12:15	Circle time/lunch time	Students come back inside from recess, sit and engage in circle time activities then go to lunch table	10	2 large tables are set up with students placemats and lunches-5 students per table with 2 staff per table facilitating mealtime and appropriate interactions among students and assisting in increasing self-help skills	Not enough support to facilitate each students individual needs, work on self-help goals and independence while maintaining safety.
12:15 -1:00	Lunch clean-up, self-select time or facilitated play and toileting	Students are allowed to choose activities and or participate in facilitated play or sensory based activities	10	3 staff are monitoring all students while 1 staff is cleaning up lunch and prepping for afternoon centers. When this is done, 2 staff will toilet while 2 staff are with remaining students	Not enough support for safety, participate in classroom integration activities, work on individual goals and behavior, self-help goals.
1:00-1:40	Music story group/then 5 minute work centers	Same as reported for previous group/centers with exception that afternoon centers are shorter in duration and simpler in activity complexity	10	Teacher leads groups, visual schedules used to transition students to the 4 different centers, each led by 1 staff person for 2-3 students per center	Not enough support for safety, participate in classroom routines/integration/swork on goals and behaviors

***Regional Program Operator Request for Funding of Additional Support Staff***

1:40-2:00	Outside recess	Same issues as previously noted with constant monitoring needed,	10	1 staff remains inside to clean, 3 staff outside until bus/parents start arriving, then all 4 staff needed to monitor and assist students transition to bus or parent safely.	Not enough support for safety, participating in classroom integration activities, work on IEP goals and behavioral needs.
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**Santa Barbara County**  
**Special Education Local Plan Area**  
 A Joint Powers Agency

Date: September 13, 2021

To: SBCSELPA JPA Board

From: Ray Avila, SBCSELPA Executive Director

Re: SBCSELPA Chief Business Official Salary Schedule Revision

**BACKGROUND:**

- The SBCSELPA Chief Business Official (CBO), Kim Hernandez, officially resigned as of June 30, 2021 (**SEE REF: VII-D.1**)
- SBCSELPA posted for this 1.0FTE vacancy on June 23, 2021, to seek eligible candidates (**SEE REF: VII-D.2**)
- The posting closed on Wednesday, July 7, 2021, and as of that date, there was one applicant. Feedback provided to SBCSELPA staff from interested applicants is that the salary range was “too low.”
- As of June 24, 2021, the SBCSELPA staff implemented an internal salary comparison for similar positions from LEAs from Santa Barbara County (**SEE REF: VII-D.3**) and the SBCSELPA Executive Director also implemented a listserv request with the statewide SELPA Association membership for CBO/Business Manager salary comparison information (**SEE REF: VII-D.4**).
- On July 2, 2021, the SBCSELPA Executive Director inquired with School Services, Inc. to request for an immediate salary comparison study to be executed. A brief study was implemented, and a summary of comparative salaries was provided on July 7, 2021, by Kathleen Spencer, Vice President, School Services of CA, Inc. (**SEE REF: VII-D.5**).
- On Friday, July 9, 2021, a “special” SBCSELPA JPA Board meeting was conducted to review the salary comparison information and vote on an action item for the revision of the SBCSELPA CBO salary schedule. The revised salary schedule was approved. (**SEE REF: VII-D.6**).
- In the hiring process of the new SBCSELPA CBO, it was noted that the salary schedule does not identify the number of duty days for this position. Based upon the recent CBO/Business Manager salary comparison information, it is recommended the duty days for the SBCSELPA CBO be at 223 days and this position be identified as Classified Management. (**SEE REF: VII-D.7**).

**FISCAL IMPACT:** None

**RECOMMENDATION:** The JPA Board approve the SBCSELPA request for the SBCSELPA Chief Business Official salary schedule to include the revisions as presented.

RA:lm

**Dr. Ray Avila**  
Executive Director  
Santa Barbara County SELPA  
N Fairview Ave, Bldg.5,  
Goleta, CA 93111

It is with tremendous gratitude and sadness that I submit my resignation. It has been an honor to work at Santa Barbara County SELPA for nearly fourteen years. The staff is professional and diligent in their support of Special Education students. I adore the relationships that we have built together as a team and am proud of our accomplishments together. You, Ray, have been one of the best supervisor's that I have ever had. Your encouragement, guidance, and stellar moral compass will continue to lead SELPA to great heights. I am grateful that I got the chance to work with you.

My last day at SELPA will be June 30, 2021. I will assist with the transition of my replacement.

Alvin Hernandez

Solvang, CA 93463

[illegible]



**We are updating our password policy. As part of our ongoing focus on keeping your account secure, EDJOIN is implementing strong password requirements enhancements. In the coming days, you will be prompted to choose a new password. If you need assistance, please contact the EDJOIN Helpdesk.**

## **Chief Business Official at Santa Barbara County Special Education Local Plan Area**

### **Job Information**

**Date Posted:** 6/22/2021

**Application Deadline:** 7/7/2021 11:55 PM Pacific

**Employment Type:** Full Time

**Length of Work Year:** 12 Months

**Salary:** \$73,080 - \$90,156 annually

**Number Openings:** (At time of posting) 1

**Contact:** Lindsay Macdonald

**Email:** lmacdonald@sbceo.org

**Phone:** (805)683-1424

### **Job Summary**

Under the direction of the SBCSELPA Executive Director provides administrative oversight for all necessary fiscal operations and budget reporting for Santa Barbara County SELPA to the JPA Board as well as the allocation of all Special Education Funding to member Local Educational Agencies which includes guidance with funding, expenditures, and maintenance of effort reports.

### **Requirements / Qualifications**

#### **Credential Requirements:**

- Completion of a comprehensive course of study (such as the CASBO certificate program) related to public school business administration
- A desired master's degree in business administration, accounting or related field

#### **Required Documents:**

- Resume
- 2 Letters of Recommendation
- 3 Letters of References

### **Comments and Other Information**

Submit resume, reference and letters of recommendation to Lindsay MacDonald, SELPA Office Manager at lmacdonald@sbceo.org

## Summary of Chief Business Officials, Director of Fiscal Services, and Business Managers in California schools

Transparentcalifornia.com, 6/29/21:

Employee Name	Job Title	Base Pay	Overtime	Other Pay	Benefits	Total Pay & Benf	Year	Notes	Agency
	Business Manager	116,856-132,092	Range from salary schedule			21-22			Santa Ynez Union High
Tina Marie Daigneault	Chief Business Official	233,845.00	0	780	62489	297114	2020	None	Riverside County Office of Education
Wael Hussien Elatar	Chief Business Official	177,436.00	0	9267	46969.86	233672.86	2020	None	El Monte Union High
Kimberlie Linz	Chief Business Official	172,988.00	0	0	40646	213634	2020	None	El Segundo Unified
Daniel J Silveira	Chief Business Official	113,679.00	0	0	38489	152168	2020	None	Le Grand Union High
Heather Brown	Chief Business Official	92,372.94	0	4160.84	29230.02	125763.8	2020	None	Grant Elementary
Margaret Isozaki	Director Of Fiscal Services	167,840.00	-	8,753.00	50,442.00	227,035.00	2020	None	College Of Marin
Melinda A Gluckman	Director I, Fiscal Services	167,733.00	-	780	47,906.00	216,419.00	2020	None	Riverside County Office of Education
Philip D Kornblum	Director I, Fiscal Services	160,611.00	-	780	46,970.00	208,361.00	2020	None	Riverside County Office of Education
Bethany Jane Figueroa	Administrator, Fiscal Services-Charter Schoo	144,176.00	-	-	41,811.00	185,987.00	2020	None	Riverside County Office of Education
Mary Jeannette Hollero S	Coordinator, Fiscal Services	126,278.00	-	-	35,419.00	161,697.00	2020	None	Riverside County Office of Education
Sonia A Garcia	Director Of Fiscal Services	120,732.00	-	3,030.00	35,823.00	159,585.00	2020	None	Merced Union High
Nancy Elizabeth Lane	Manager, Fiscal Services	114,495.36	-	1,431.18	42,987.75	158,914.29	2020	None	San Diego Community College District
Oluwaseyi Awoley	Director Fiscal Services	110,612.00	-	-	33,043.00	143,655.00	2020	None	El Segundo Unified
Peggy L Rodgers	Director Fiscal Services	106,685.76	-	3,199.92	None	109,885.68	2020	None	Kerman Unified
Carmen Larios	Fiscal Services Supervisr	62,792.00	-	7,178.00	39,341.00	109,311.00	2020	None	Santa Monica-Malibu Unified
Laura R Aguilar	Fiscal Services Manager	81,662.00	-	-	27,253.00	108,915.00	2020	None	Merced Union High
Sandra Knight	Director Fiscal Services	120,074.97	1,620.00	-	53,746.83	175,441.80	2020	None	Orcutt Union Elementary
Todd H Owens	Director, Fiscal Services	66,152.58	-	7,146.58	20,666.27	93,965.43	2020	None	San Diego Community College District
Brian D King	Coordinator Budget-Finance	138,619.56	-	552	37,598.57	176,770.13	2019	None	Santa Maria-Bonita
Diane M Turner	Business Manager	96,915.76	-	-	17,484.22	114,399.98	2019	None	Buellton Union Elementary
Michelle D Coffin	Director Ii Fiscal Services	121,795.80	-	-	29,818.59	151,614.39	2019	None	Santa Maria Joint Union High
LACI PRESTON	DIRECTOR FISCAL SERVICES	135,060.66	0	3,872.94	35,345.54	174,279.14	2019	None	Santa Barbara Unified
Eric R Dill	Chief Business Official	242,658.96	-	2,940.21	70,914.90	316,514.07	2019	None	Santa Clara Unified
Lisa Renee Grant-Dawson	Chief Business Official	225,796.97	-	7,091.87	75,799.86	308,688.70	2019	None	Stockton Unified
Connie T Ngo	Chief Business Official	192,665.52	-	3,000.02	81,776.43	277,441.97	2019	None	Portola Valley Elementary
Elizabeth Robbins	Chief Business Official	191,234.52	-	13,464.32	58,416.60	263,115.44	2019	None	Liberty Union High
Josephine Peterson	Chief Business Official	188,525.95	-	2,700.00	71,272.61	262,498.56	2019	None	Pacifica School District
Wenqin Shen	Chief Business Official	194,312.28	-	9,591.08	55,433.21	259,336.57	2019	None	Hillsborough City Elementary
Priscilla A Dichoso	Chief Business Official	184,294.50	-	2,989.38	65,702.29	252,986.17	2019	None	Redwood City Elementary
Andrea S Stubbs	Chief Business Official	190,888.10	-	595.42	56,880.63	248,364.15	2019	None	Saint Helena Unified
Robin Schmitt	Chief Business Official	191,512.50	-	600	48,351.13	240,463.63	2019	None	Brentwood Union Elementary
Kristen Coates	CHIEF BUSINESS OFFICIAL	192,151.00	-	2,960.00	40,114.00	235,225.00	2019	None	Twin Rivers Unified
Mary Anne Sarraill	Chief Business Official	181,222.64	-	3,909.60	44,068.69	229,200.93	2019	None	Temple City Unified
Timowhy W Rahill	Chief Business Official	183,299.52	-	120	44,934.54	228,354.06	2019	None	Benicia Unified
Tami S Peterson	Chief Business Official	189,067.12	-	3,622.90	34,778.68	227,468.70	2019	None	Ventura County Schools Business Services
Arleen Marilyn Sanchez	Chief Business Official	187,169.00	-	4,904.00	32,659.00	224,732.00	2019	None	Lake Elsinore Unified
Carol L Cole	Chief Business Official	170,728.00	-	3,600.00	50,011.00	224,339.00	2019	None	Romoland Elementary
Christine A Thomas	Chief Business Official	172,761.12	-	600	47,297.79	220,658.91	2019	None	Petaluma City Schools
Barbara Morini	CHIEF BUSINESS OFFICIAL	164,858.00	-	6,781.00	48,812.00	220,451.00	2019	None	Huntington Beach Union High
Paula Rigney	Chief Business Official	166,655.10	-	2,100.00	50,034.69	218,789.79	2019	None	Larkspur-Corte Madera
Craig A Golda	Chief Business Official	184,236.00	-	2,600.16	31,192.38	218,028.54	2019	None	Belmont-Redwood Shores Elementary
Vartouhi C Betz	Chief Business Official	167,327.00	-	1,200.00	49,098.00	217,625.00	2019	None	La Habra City Elementary
Marilyn Adrianzen	Chief Business Official	171,382.09	-	-	46,107.22	217,489.31	2019	None	San Ysidro Elementary
Mihyon Kim	Chief Business Official	173,553.04	-	10,600.00	32,337.90	216,490.94	2019	None	Albany Unified



Tina Marie Daigneault	Chief Business Official	171,832.00	-	585	43,854.00	216,271.00	2019	None	Riverside County Office of Education
Robert A Marical	Chief Business Official	155,887.89	-	10,250.00	48,443.37	214,581.26	2019	None	Cotati-Rohnert Park Unified
Gina Stieb	Chief Business Official	147,045.82	1,311.15	None	63,935.46	212,292.43	2019	None	Roseland School District
Diane L Deshler	CHIEF BUSINESS OFFICIAL	165,091.50	-	1,999.96	44,791.62	211,883.08	2019	None	Lafayette Elementary
Mildred Hoffman	Chief Business Official	169,091.70	-	-	42,546.62	211,638.32	2019	None	Ross Valley Elementary
Joe D Flores	Chief Business Official	155,100.60	None	-	56,423.36	211,523.96	2019	None	Shasta Union High
David Endo	Chief Business Official	166,157.00	-	-	44,585.00	210,742.00	2019	None	Hanford Elementary
Kimberlie Linz	Chief Business Official	168,096.00	-	-	39,690.00	207,786.00	2019	None	El Segundo Unified
Barbara Johnson	Chief Business Official	159,921.54	-	2,400.00	39,645.01	201,966.55	2019	None	Kentfield Elementary
Aaron Asplund	Chief Business Official	155,563.32	-	8,089.92	37,662.88	201,316.12	2019	None	Templeton Unified
Eugenio D Villa	Chief Business Official	113,262.80	-	28,544.36	59,126.30	200,933.46	2019	None	Inglewood Unified
Heather J Naylor	Chief Business Official	154,936.17	-	5,953.76	37,466.79	198,356.72	2019	None	Gridley Unified
Lyudmila L Milligan	Chief Business Official	146,119.19	-	1,680.00	50,188.16	197,987.35	2019	None	San Carlos Elementary
Sherrie S Castellanos	Chief Business Official	147,157.08	-	7,675.25	40,940.52	195,772.85	2019	None	South Monterey County Joint Union High
Veronica D Flournoy	Chief Business Official/Dof	146,066.52	-	5,894.00	36,219.95	188,180.47	2019	None	Spreckels Union Elementary
Ann Lachance	CHIEF BUSINESS OFFICIAL	140,297.88	-	-	47,100.36	187,398.24	2019	None	Coast Unified
Christine M Dacanay	Chief Business Official	128,489.00	-	3,259.00	52,971.40	184,719.40	2019	None	Inglewood Unified
Martin R Rodriguez	Chief Business Official Cbo	123,805.02	-	8,227.86	51,467.07	183,499.95	2019	None	Richland Union Elementary
Amy T Prescott	Chief Business Official	139,365.57	-	3,636.42	40,477.48	183,479.47	2019	None	Oak Grove Union Elementary
Caralyn R Mendoza	Chief Business Official	127,138.32	-	-	53,881.90	181,020.22	2019	None	Newman-Crows Landing Unified
DeAnn F Himes	Chief Business Official	135,000.00	None	17,520.00	27,847.97	180,367.97	2019	None	Red Bluff Joint Union High
Roberto Perez Jr	Chief Business Official	130,311.00	-	11,703.96	38,062.69	180,077.65	2019	None	Riverbank Unified
May S Yang	Chief Business Official	130,609.00	-	2,000.00	39,547.00	172,156.00	2019	None	Dos Palos Oro Loma Joint Unified
Olivia Esquivel	Chief Business Official	126,029.40	-	600	41,052.58	167,681.98	2019	None	Beardsley Elementary
Michael Albaugh	Chief Business Official	130,166.46	-	-	36,105.25	166,271.71	2019	None	Black Oak Mine Unified
Penny J Lauseng	Chief Business Official	125,663.00	-	9,710.82	30,550.86	165,924.68	2019	None	Ukiah Unified
Jaime Towe	District Office Chief Business Official	133,723.98	-	-	31,650.32	165,374.30	2019	None	Salida Union Elementary
Darlene A Waddle	Chief Business Official	126,323.52	-	900	37,632.52	164,856.04	2019	None	Nevada County Superintendent of Schools
Ruth E Anaya	Chief Business Official	121,519.77	None	5,233.76	36,598.08	163,351.61	2019	None	Palermo Union Elementary
Not Provided	Chief Business Official	88,375.00	-	35,995.88	38,835.49	163,206.37	2019	None	Ravenswood City Elementary
Mary K Figuly-Navas	Chief Business Official	110,104.00	-	12,873.00	38,388.22	161,365.22	2019	None	Scotts Valley Unified
Laura L Flores	CHIEF BUSINESS OFFICIAL	119,203.00	None	5,084.00	33,836.00	158,123.00	2019	None	Nevada Joint Union High
Melissa D Mercado	Chief Business Official	127,006.49	-	-	30,922.82	157,929.31	2019	None	Eureka Union
Karen Evans	CHIEF BUSINESS OFFICIAL	114,839.04	-	500.04	40,388.22	155,727.30	2019	None	Wasco Union Elementary
Gretchen J McReynolds	Chief Business Official	119,371.00	None	None	35,823.00	155,194.00	2019	None	Vallecito Union
Lori Wigg	Chief Business Official	121,994.00	-	2,405.00	30,334.00	154,733.00	2019	None	Jamul-Dulzura Union Elementary
Robert A Fellingner	Chief Business Official	121,891.56	-	-	32,703.66	154,595.22	2019	None	Redding School District
Frederick K Blanckmeiste	Chief Business Official	107,692.02	-	11,394.66	34,416.85	153,503.53	2019	None	Carmel Unified
Heather A Igarta	Chief Business Official	117,850.98	None	250	34,711.68	152,812.66	2019	None	Corning Union Elementary
Daena Meras	Chief Business Official	117,266.88	-	-	33,720.32	150,987.20	2019	None	Pierce Joint Unified
Diane Augusto	Chief Business Official	109,680.00	-	-	40,498.00	150,178.00	2019	None	Island Union Elementary
Eric Fano	Chief Business Official	132,961.00	-	1,500.00	14,869.00	149,330.00	2019	None	Savanna Elementary
Rufino Ucelo Jr.	Chief Business Official	111,156.00	-	1,068.48	36,725.39	148,949.87	2019	None	Kingsburg Joint Union High
Patricia R Toste	Chief Business Official	113,607.13	-	3,266.88	32,069.81	148,943.82	2019	None	Newcastle Elementary
Douglas Beaton	Chief Business Official	104,057.00	-	7,616.00	36,732.00	148,405.00	2019	None	Lucerne Valley Unified
Sheree Stopper	Chief Business Official	117,926.00	-	-	30,357.00	148,283.00	2019	None	Lemon Grove School District
Teresea C Spooner	Chief Business Official	102,314.42	9,170.00	1,411.00	31,291.20	144,186.62	2019	None	Fall River Joint Unified
Adrian H Vargas	CHIEF BUSINESS OFFICIAL	119,660.76	1,258.00	-	23,093.79	144,012.55	2019	None	Vallejo City Unified
Linda Covello	Chief Business Official	111,574.50	1,892.36	2,100.00	28,097.47	143,664.33	2019	None	Denair Unified
Linette L Hodson	Chief Business Official	139,400.04	-	4,108.00	None	143,508.04	2019	None	Castaic Union
Jodi C Lacosse	Chief Business Official	107,766.59	-	12,885.43	22,060.65	142,712.67	2019	None	Grass Valley Elementary

Balbir Saini	Chief Business Official	52,086.63	-	748.19	89,450.76	142,285.58	2019	None	Banta Elementary
Christine D Fears	Chief Business Official	102,414.19	-	3,840.00	31,634.34	137,888.53	2019	None	Corning Union High
Steven L Gragg	Chief Business Official	95,346.00	-	-	37,352.96	132,698.96	2019	None	Taft City School District
Kristin L Tiger	Chief Business Official	101,308.26	-	-	30,625.14	131,933.40	2019	None	Escalon Unified
Susana Lopez	Chief Business Official	109,314.29	-	-3,948.40	24,274.32	129,640.21	2019	None	Moreno Valley Unified
Yvonne B Perez	Chief Business Official	98,255.04	-	-	29,079.88	127,334.92	2019	None	Carmel Unified
Michael J Kauble	Chief Business Official	89,427.54	-	4,473.96	32,461.36	126,362.86	2019	None	Upper Lake Unified
Donell D Evans	Chief Business Official	92,589.66	-	-	32,968.74	125,558.40	2019	None	Anderson Union High
Heather Brown	Chief Business Official	83,159.08	None	500.04	25,571.04	109,230.16	2019	None	Grant Elementary
Kayla D Wasley	Chief Business Official	81,925.81	-	903.01	23,686.54	106,515.36	2019	None	Penn Valley Union Elementary
Leann Nowlin	Chief Business Official	88,088.00	-	-	17,658.00	105,746.00	2019	None	Central Union Elementary
Deborah Kennedy	Chief Business Official	87,621.00	-	7,718.00	5,568.00	100,907.00	2019	None	South Fork Union Elementary
Lesa Edwards	Chief Business Official	68,024.00	-	3,506.00	24,464.00	95,994.00	2019	None	Columbia Union Elementary
Monique D Stovall	Chief Business Official	79,002.27	-	1,125.00	15,354.34	95,481.61	2019	None	Dixon Unified
Balbir Saini	Chief Business Official	74,648.00	-	79	20,679.00	95,406.00	2019	None	Lemoore Union Elementary
Tina Daigneault	Chief Business Official	56,781.06	-	20,004.73	17,259.85	94,045.64	2019	None	Moreno Valley Unified
Melody W Glaspey	Chief Business Official	63,128.39	-	-	25,705.70	88,834.09	2019	None	Eureka Union
Rebecca A Holmes	Chief Business Official	61,142.20	-	-	17,915.03	79,057.23	2019	None	Buellton Union Elementary
Khai Nguyen	CHIEF BUSINESS OFFICIAL	69,029.00	-	600	4,980.00	74,609.00	2019	None	Reef-Sunset Unified
PATRICK K GAFFNEY	CHIEF BUSINESS OFFICIAL	52,249.98	-	150	20,040.05	72,440.03	2019	None	San Mateo-Foster City
Stacy Kalember	Chief Business Official	49,291.56	None	None	13,923.01	63,214.57	2019	None	Harmony Union School District
Kirsten R Starsiak	Chief Business Official	48,272.32	-	800	12,825.40	61,897.72	2019	None	Kentfield Elementary
T Nesia Hurley	Chief Business Official	44,500.00	None	None	12,887.00	57,387.00	2019	None	Two Rock Union
Antoinette Rodriguez Ror	Chief Business Official	41,750.49	-	70	14,590.84	56,411.33	2019	None	Byron Union Elementary
Donna L Heller	CHIEF BUSINESS OFFICIAL	43,173.78	5,747.50	-	686.73	49,608.01	2019	None	Tree of Life International Charter
Christine M Rahe	Chief Business Official	26,675.00	-	4,924.00	10,968.00	42,567.00	2019	None	Cuyama Joint Unified
Susana C. Aceves	Chief Business Official	9,560.00	-	18,702.00	4,039.00	32,301.00	2019	None	El Segundo Unified
J J Contreras	Chief Business Official	13,430.04	-	423	4,812.99	18,666.03	2019	None	Cabrillo Unified
Maria C Santa Cruz	Chief Business Official	11,628.39	-	195.83	4,553.35	16,377.57	2019	None	Millbrae Elementary
Virginia Alvarez	Chief Business Official And Human Resource	195,517.00	-	43,209.00	55,225.00	293,951.00	2018	None	Montecito Union Elementary

**Solano County Office of Education**  
**2020-2021**  
**Classified Management Monthly Salary Schedule S**

**\$1,256.00 Master's Stipend**  
**\$1,256.00 Doctoral Stipend**

<b>STEP</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>RANGE</b>					
<b>6</b>	\$5,791.00	\$6,081.00	\$6,385.00	\$6,704.00	\$7,039.00
<b>7</b>	\$6,116.00	\$6,422.00	\$6,743.00	\$7,080.00	\$7,434.00
<b>8</b>	\$6,330.00	\$6,647.00	\$6,979.00	\$7,328.00	\$7,694.00
<b>9</b>	\$6,476.00	\$6,800.00	\$7,140.00	\$7,497.00	\$7,872.00
<b>10</b>	\$6,800.00	\$7,140.00	\$7,497.00	\$7,872.00	\$8,266.00
<b>11</b>	\$7,140.00	\$7,497.00	\$7,872.00	\$8,266.00	\$8,679.00
<b>12</b>	\$7,497.00	\$7,872.00	\$8,266.00	\$8,679.00	\$9,113.00
<b>13</b>	\$7,872.00	\$8,266.00	\$8,679.00	\$9,113.00	\$9,569.00
<b>14</b>	\$8,266.00	\$8,679.00	\$9,113.00	\$9,569.00	\$10,047.00

Longevity based on placement on the salary schedule and years of service.

5 years	3.00%
10 years	5.50%
15 years	8.00%
20 years	10.50%
25 years	13.00%
30 years	15.50%
35 years	18.00%

1.5% Increase over 2019/20

Approved by the Solano County Superintendent of Schools on 6/10/21.

**RANGE                      TITLE – CLASSIFIED MANAGEMENT  
Salary Schedule**

06	CTE Pathway Project Coordinator Project Coordinator
07	Duplicating Services Manager Executive Assistant II - Student Programs Executive Assistant II - Human Resources Executive Assistant II - Educational Services Executive Assistant II - Administrative Services Executive Assistant II – SELPA Technology Systems Engineer
08	Executive Assistant III – Superintendent's Office
09	Program Manager, Early Learning Program Manager, Educational Liaison Program Manager, Workforce Development Program Manager, Youth Development & Special Events Transportation Manager
10	Business Information Systems Support Specialist Credentials Analyst and Induction Manager
11	Information Systems Technical Manager SELPA Fiscal Analyst
12	Chief Assistant to the County Superintendent
13	Business Information Systems Support Coordinator Coordinator of Assessment, Research and Evaluation District and School Support Liaison Early Learning Liaison Child Care Policy and Advocacy Early Learning Liaison Inclusion Early Learning Liaison Quality and Innovation Payroll & Benefits Manager Senior Network Engineer Senior Technology Systems Engineer/Administrator
14	Clinical Services Supervisor Internal Business Services Manager District Business Services Manager

**Sonoma County Superintendent of Schools**  
**CLASSIFIED MANAGEMENT ANNUAL SALARY SCHEDULE**  
**Fiscal Year 2020-2021**  
**Effective July 1, 2020**

Range	POSITION TITLE	STEP 1 ANNUAL	STEP 2 ANNUAL	STEP 3 ANNUAL	STEP 4 ANNUAL	STEP 5 ANNUAL	STEP 6 ANNUAL	Range'
1	Director, External Fiscal Services Chief Technology Officer	163,490	166,760	170,096	173,497	176,968	180,507	1
2	Director, Information Technology Director, Internal Fiscal Svcs Director, External Payroll & Finance Director, Facilities, Operations & Mtc.	147,723	150,679	153,691	156,766	159,901	163,098	2
3		140,621	143,434	146,302	149,228	152,213	155,257	3
4		128,524	131,094	133,716	136,390	139,118	141,901	4
5	Business Services Specialist IT Infrastructure/Security Manager	122,404	124,852	127,349	129,896	132,495	135,144	5
6	*District Fiscal Mgmt Advisor Internal Fiscal Svcs Analyst Special Ed Fiscal Analyst	118,237	120,601	123,013	125,474	127,983	130,543	6
7	Accountant	115,919	118,237	120,601	123,013	125,474	127,983	7
8	Educational Audiologist/Administrative Spec. Business Systems Support Analyst Information System Support Coordinator Data Analyst	111,206	113,430	115,698	118,012	120,373	122,779	8
9	Director of Communications	106,692	108,825	111,002	113,223	115,487	117,797	9
10	Network Administrator	100,831	102,848	104,904	107,003	109,143	111,326	10
11	*Administrative Operations Specialist Autism Specialist	98,147	100,111	102,113	104,155	106,239	108,363	11
12		94,089	95,971	97,890	99,848	101,845	103,881	12
13	Sp Ed Fiscal & Admin Manager	92,244	94,088	95,971	97,890	99,849	101,846	13
14	Coordinator, Tech Support Communications Support Technician District Fiscal Analyst Information Support Systems Specialist Fiscal Analyst Region LEC Coordinator	87,383	89,130	90,913	92,731	94,586	96,478	14
15	Project Coordinator/Son Cnty Plan Council North Coast School of Educ. Registrar/Advisor	83,337	85,003	86,704	88,437	90,206	92,010	15

**600.00 WILL BE ADDED TO ANY STEP FOR A DOCTORATE DEGREE. (\$600.00 + Annual / 12 Mos X FTE**

Per Superintendent Policies (SP 4500), employees hired prior to September 1, 2007 in these ranges will receive extended steps.

Range	Position Title (201MM1)	STEP 11 ANNUAL	STEP 16 ANNUAL
*6	District Fiscal Mgmt Advisor	137,071	143,924
*11	Administrative Operations Specialist	113,782	119,471

**SCHEDULE 201MMO/201MM1**  
**ANNUAL**

BASE HOURS PER DAY:	8
BASE AVG DAYS PER YEAR:	261
MONTHS PAID:	12

**From:** [Lindsay MacDonald](#)  
**To:** [Lindsay MacDonald](#)  
**Subject:** EAST SAN GABRIEL VALLEY - FW: CBO Salary Schedule request  
**Date:** Tuesday, July 6, 2021 11:50:32 AM

---

**From:** Scott Turner <[sturner@esgvselpa.org](mailto:sturner@esgvselpa.org)>  
**Sent:** Friday, July 2, 2021 1:29 PM  
**To:** Ray Avila <[ravila@sbceo.org](mailto:ravila@sbceo.org)>  
**Subject:** Re: CBO Salary Schedule request

Hi Ray,

My AU is currently 190k-209k on a 5 step. Not on the salary schedule, as these are contracted positions.

Happy 4th!

Scott

On Fri, Jul 2, 2021 at 11:24 AM SELPA Mail-Q: Ray Avila <[system@listserv.cc](mailto:system@listserv.cc)> wrote:

Dear SELPA Colleagues-

Our SELPA currently has a Chief Business Official (CBO) vacancy. Our salary schedule is antiquated to say the least! If you are a multi-district SELPA and have a CBO and/or Business Manager position, please forward me the salary schedule for these positions. I realize I am looking for the "Unicorn" this summer! Thank you for taking the time to forward this information. I will collect and share with all of you in the near future.

Sincerely,

Ray

*Ray S. Avila, Ed.D.*

*Executive Director*

*Santa Barbara County SELPA*

*[5385 Hollister Avenue, Bldg. 5](#)*

*[Santa Barbara, CA 93111](#)*

*[ravila@sbceo.org](mailto:ravila@sbceo.org)*

*(805)683-1424 – Office*

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Santa Cruz County Office of Education  
Dr. Faris Sabbah, Superintendent  
2021-2022 Certificated Management Salary Schedule  
222 Day Schedule, **Effective 7/1/2021**

Level	Classification	Step 1		Step 2		Step 3		Step 4		Step 5		Step 6	
		Daily	Annual	Daily	Annual	Daily	Annual	Daily	Annual	Daily	Annual	Daily	Annual
13	Deputy Superintendent	\$673.83	\$149,590	\$707.52	\$157,069	\$742.89	\$164,922	\$780.04	\$173,169	\$819.04	\$181,827	\$859.99	\$190,918
10	Associate Superintendent	\$582.07	\$129,220	\$611.18	\$135,682	\$641.74	\$142,466	\$673.82	\$149,588	\$707.52	\$157,069	\$742.89	\$164,922
9	Executive Director II	\$554.36	\$123,068	\$582.07	\$129,220	\$611.18	\$135,682	\$641.74	\$142,466	\$673.82	\$149,588	\$707.51	\$157,067
8	Executive Director	\$527.96	\$117,207	\$554.36	\$123,068	\$582.07	\$129,220	\$611.18	\$135,682	\$641.74	\$142,466	\$673.82	\$149,588
7	Senior Director	\$502.82	\$111,626	\$527.96	\$117,207	\$554.36	\$123,068	\$582.07	\$129,220	\$611.18	\$135,682	\$641.73	\$142,464
6	Director/Principal	\$478.88	\$106,311	\$502.82	\$111,626	\$527.96	\$117,207	\$554.36	\$123,068	\$582.07	\$129,220	\$611.18	\$135,682
5	Assistant Director	\$456.07	\$101,248	\$478.87	\$106,309	\$502.82	\$111,626	\$527.96	\$117,207	\$554.36	\$123,068	\$582.08	\$129,222
5	Project Director	\$456.07	\$101,248	\$478.87	\$106,309	\$502.82	\$111,626	\$527.96	\$117,207	\$554.36	\$123,068	\$582.08	\$129,222
4	Coordinator	\$434.35	\$96,426	\$456.08	\$101,250	\$478.87	\$106,309	\$502.82	\$111,626	\$527.96	\$117,207	\$554.36	\$123,068

**Placement Requirements:**

Placement on this schedule requires an Administrative Services credential

**Work Year Defined:**

Schedule is predicated on a 222 day work year. Salary Schedule reflects daily rate and annual rate based on a 222 day work year.

**Stipends:**

- Earned Master's Degree - 3% stipend
- Earned Doctorate - additional 2% stipend

• A 2.5% longevity stipend is awarded after 6 years of County Office service (a minimum of 5 years County Office service must be served in a management position). After 10 years of service to the County Office as a manager, an additional 2.5% stipend will be awarded; and every five years thereafter, a 2.5% stipend will be awarded. Management employees must complete 75% of available work days within the fiscal year in which they are hired in order to begin receiving longevity credit effective July 1 of that fiscal year. Otherwise, longevity will begin calculating July 1st of the following fiscal year.

**Health and Welfare Coverages:**

- Employees assigned to this schedule are entitled to receive vision, dental, and medical coverage for the employee and their dependents. Employees have a choice between HMO and PPO plans. Each plan has an employee premium contribution amount for which the employee can utilize a tax sheltered Section 125 Plan
- A life insurance policy is provided for every employee assigned to this schedule as well as a long-term disability plan which provides a specified level of income protection
- Employer contributions are made to the California State Teachers Retirement System (CalSTRS)
- Participation in a Section 125 tax shelter flexible spending plan and 403(b) and 457(b) annuity plans are also available

3% increase effective 7/1/2021

**\*1/1/2021 Added new position Executive Director II**

Superintendent Approved:



**Date:** July 7, 2021

**From:** Kathleen Spencer, Vice President, School Services of California, Inc.  
(916) 446-7517 / [kathleens@sscal.com](mailto:kathleens@sscal.com)

**Re:** Director Salaries

Agency	Position	Beginning Salary	Maximum Salary	Benefits Contribution	Position Type
<b>Director-level COE positions (Not assigned to SELPA specifically)</b>					
Santa Cruz COE	Director Fiscal Services	\$96,119	\$122,675		classified management
San Luis Obispo COE	Director, Fiscal Services	\$91,099	\$137,803		classified management
<b>SELPA Fiscal Management Positions</b>					
East San Gabriel Valley SELPA	Financial Operations Analyst - SELPA	\$100,681	\$122,327	\$26,610	classified management
Sonoma COE	Special Education Fiscal Analyst - SELPA	\$119,397	\$131,822		classified management
<b>SELPA Fiscal Positions - Bargaining Unit Position</b>					
Placer COE	Program and Data Analyst - SELPA	\$66,954	\$79,392		classified bargaining unit



**SANTA BARBARA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA**

**CLASSIFIED SALARY SCHEDULE  
2021-22**

**CHIEF BUSINESS OFFICIAL**

<b><u>A</u></b>	<b><u>B</u></b>	<b><u>C</u></b>	<b><u>D</u></b>	<b><u>E</u></b>
9,738	10,055	10,373	10,690	11,008
<b><u>L-1</u></b>	<b><u>L-2</u></b>	<b><u>L-3</u></b>	<b><u>L-4</u></b>	<b><u>L-5</u></b>
11,228	11,452	11,681	11,915	12,153

**Effective 07/09/2021**

**JPA Board Action taken on July 9, 2021 – CBO Salary Increase to \$116,856 - \$132,092.**

L = Longevity (see SELPA Personnel Handbook, Section 7, Page 7-12)

**SANTA BARBARA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA****CLASSIFIED **MANAGEMENT** SALARY SCHEDULE  
2021-22****CHIEF BUSINESS OFFICIAL**

<b><u>A</u></b>	<b><u>B</u></b>	<b><u>C</u></b>	<b><u>D</u></b>	<b><u>E</u></b>
9,738	10,055	10,373	10,690	11,008
<b><u>L-1</u></b>	<b><u>L-2</u></b>	<b><u>L-3</u></b>	<b><u>L-4</u></b>	<b><u>L-5</u></b>
11,228	11,452	11,681	11,915	12,153

**\*\*\*Number of Duty Days: 223****Effective 07/09/2021****JPA Board Action taken on July 9, 2021 – CBO Salary Increase to \$116,856 - \$132,092.**

L = Longevity (see SELPA Personnel Handbook, Section 7, Page 7-12)



# ORCUTT Union School District

*Where a Dedicated Staff Means Kids Come First*

**BOARD OF TRUSTEES**

SHAUN HENDERSON

LISA MORININI

LIZ PHILLIPS

MARK STELLER

MELANIE WAFFLE

HOLLY EDDS, Ed.D.

*District Superintendent*

JANET BERTOLDI

*Interim**Assistant Superintendent*

SUSAN SALUCCI

*Assistant Superintendent*

NICK TAYLOR, Ed.D.

*Assistant Superintendent*

June 24, 2021

Susan Salcido  
Superintendent  
Santa Barbara County Office of Education  
4400 Cathedral Oaks Rd  
Santa Barbara, CA 93110

Dear Susan,

I want to thank you for your continued support and partnership, particularly in the support and education of our students with special needs. Your staff, and the supportive leadership of Ray Avila, Executive Director for SBCSELPA have been amazing as service providers for our students.

Our district is facing some difficult challenges ahead with regard to our fiscal stability, and we also want to provide a seamless transition to our district programs for students with special needs. It is because of these reasons, we are examining the practicalities of transitioning some programs for our preschool students back to the district. I understand that we must provide you with at least one full school year notice of our intent to do so, and this letter serves as that notice.

I would like to inform you of Orcutt Union School District's intent to take back the following programs in the 2022-23 school year:

- Preschool SDC Programs
- Itinerant Programs for preschool age children
- Extended School Year
- Assessments for preschool age children

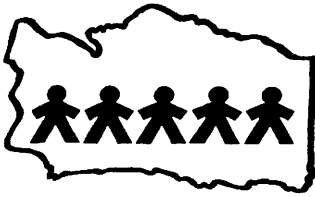
We plan to take the time to fully evaluate our options and determine complete feasibility for moving forward with this proposal over the next 4-5 months and make a final decision before November, 2021.

Thank you for your understanding, and we look forward to collaborating with you to ensure a smooth transition for our students, their families, and our staff in the coming year.

Sincerely,

Holly C. Edds, Ed.D.  
Superintendent

Cc: Ray Avila, Executive Director SBC SELPA  
Rusty Gordon, Executive Director Special Education, Orcutt USD



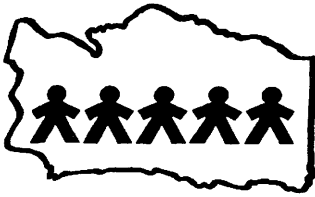
**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: September 13, 2021  
To: SBCSELPA JPA Board  
From: Ray Avila, SBCSELPA Executive Director  
Re: Announcement of New SBCSELPA Staff

**BACKGROUND:**

- SBCSELPA has hired Rachel Wigle as the new SBCSELPA Chief Business Official (CBO):
  - We are fortunate to have the talents and expertise that Ms. Wigle will bring to our organization in support of the finance and budget work for the 25 LEAs in our county. We are appreciative of the strong work Rachel has achieved in the past six years as the Financial Services Manager in the SBCEO Special Education Department and a total of 15 years in the School Business work world. Rachel has also been a contributing member of our SEAM/BO network and has actively participated on the SBCSELPA Funding Model Committee. All this combined, Rachel brings an amazing background into the CBO position
- SBCSELPA has also added two new employees to the WRAP Team in August 2021:
  - Victoria Navarro, WRAP Facilitator
  - Stephanie Guertin, WRAP Youth Support Specialist (YSS)
- Lastly, Barbara Katic, has joined the SBCSELPA staff as the new SB-PIC Doctoral Intern for the 2021-2022 school year. Barbara will primarily work with Alison Lindsey, SBCSELPA Mental Health Specialist, supporting the G.R.O.W. Program throughout the County, collecting data for our various programs, and providing School Psychology support to identified LEA's in the County.
- These 4 new employees come with great resumes and skill sets; we look forward to having them supporting our LEAs throughout Santa Barbara County.

RA:lm



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: September 13, 2021  
To: SBCSELPA JPA Board  
From: Ray Avila, SBCSELPA Executive Director  
Re: SBCSELPA Staff Resignation Notifications

**BACKGROUND:**

- Kim Hernandez notified Ray Avila, Executive Director for SBCSELPA, on June 15, 2021, that she would be resigning from her position as the SBCSELPA Chief Business Official (CBO), effective June 30, 2021 (**REF: VIII-C.1**).
- Jenelle Williams notified Ray Avila, Executive Director for SBCSELPA, on August 26, 2021, that she would be resigning from her position as the SBCSELPA Chief Business Official (CBO), effective September 13, 2021, or upon filling of the position with a new CBO, whichever date was sooner (**REF: VIII-C.2**).
- Kirsty Kenny notified Ray Avila, Executive Director for SBCSELPA, on June 14, 2021, that she would be resigning from her position as an SBCSELPA WRAP Facilitator, effective July 9, 2021 (**REF: VIII-C.3**).
- Tony Aceves notified Ray Avila, Executive Director for SBCSELPA, on August 4, 2021, that he would be resigning from his position as an SBCSELPA WRAP Youth Support Specialist (YSS), effective August 26, 2021 (**REF: VIII-C.4**).
- SBCSELPA appreciates the service Mrs. Hernandez, Mrs. Williams, Ms. Kenny, and Mr. Aceves provided during their terms with the organization.
- During the months of July and August the SBCSELPA was able to advertise, interview and fill the 4 vacant positions prior to the start of the 2021-22 school year. SBCSELPA is excited to welcome these new staff members and serve our LEAs in the upcoming school year.

RA:lm



August 26, 2021

Ray Avila  
Executive Director, Santa Barbara County SELPA  
5385 Hollister Avenue, Bldg. 5  
Santa Barbara, CA 93111

Dear Ray,

Please accept this letter as notice of my resignation from my position as Chief Business Official at the Santa Barbara County SELPA. At your request, my last day will be Monday, September 13, 2021.

I have quickly realized that, given the statutory deadlines and critical tasks required of this position, I would be unable to take a maternity leave without putting undue hardship on the SELPA and its member districts. It is essential that timely information be delivered so that districts can plan for and provide critical services throughout the county. Serving students in this community will always remain my top priority. For this reason, I am stepping away so that the SELPA can hire a permanent replacement to serve in continuity throughout the year.

Of course, I will do everything possible to wrap up my duties and transition tasks to other team members before my departure.

Thank you for the opportunity and I wish SELPA much success in the future.

Sincerely,

*Jenelle Williams*

Jenelle Williams  
[REDACTED]  
Santa Barbara, CA 93103  
[REDACTED]

Kirsty E Kenny

[REDACTED]  
Santa Barbara, CA 93111

14 June 2021

Dr. Ray Avila  
Executive Director  
SBC SELPA  
5385 Hollister Ave, Bldg. 7  
Santa Barbara, CA 93111

Dear Dr. Avila,


I regret to inform you that I would like to tender my resignation as SBC SELPA Wraparound Facilitator effective July 09, 2021. I hereby give one month notice of my intention to leave Santa Barbara County SELPA.

I made this decision, not because I'm unhappy with the many professional growth opportunities that have been presented, but as a strategic career move. It has been a pleasure to work with you for these past three years, and I wish the SBC SELPA continued success moving forward.

If there is anything that I can do in aiding a smooth transition of responsibilities, please don't hesitate to let me know. Additionally, if you wish to conduct an exit interview, I am happy to engage.

Thank you.

Yours Sincerely,



Kirsty E Kenny

6-14-21



Antonio Aceves

[REDACTED]

Goleta, CA 93117

[REDACTED]

[REDACTED] 4 [REDACTED]

08/04/2021

Dr. Ray Avila

Executive Director

SBC SELPA

5385 Hollister Ave, Bldg. 7

Santa Barbara, CA 93111

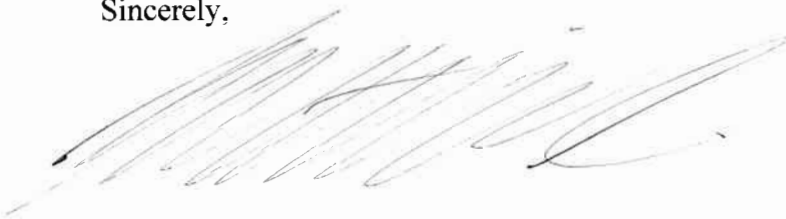
Dear Dr. Avila,

It is with regret that I provide you with this letter of resignation. My last day at Santa Barbara County SELPA will be August 26, 2021.

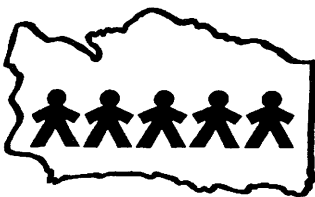
This was a difficult decision to make on my behalf. This past year I was finally was able to do the work that I always dreamed about. I've enjoyed working with this great team that has supported families in one of the most difficult years in recent times.

I wish you and the company all the best. If I can be of any assistance during this transition in order to facilitate the passing of my responsibilities to my successor, please let me know. I would be glad to help however I can.

Sincerely,



Antonio Aceves



**Santa Barbara County**  
**Special Education Local Plan Area**  
A Joint Powers Agency

Date: September 13, 2021  
To: SBCSELPA JPA Board  
From: Ray Avila, SBCSELPA Executive Director  
Re: SBCEO Request for Low Incidence SBCSELPA “Set Aside” Funds for Cold Spring School District for the 2021-2022 Academic Year

**BACKGROUND:**

- SBCEO provides special education services to Cold Spring School District as a “Direct Service” LEA.
- Between June 25, 2021 and August 2, 2021, two new students enrolled in the Cold Spring School District for the 2021-2022 academic year.
- The services for these students can be funded by Low Incidence Funding (LIF). One of these students is eligible under the criteria of *Hard of Hearing* and includes itinerant services provided by the Teacher of the Deaf. The other student is eligible under the criteria of *Visual Impairment* and receives services from the Teacher of the Visually Impaired. One of the students requires the support of a paraprofessional for the full school day.
- These additional services, which are required to provide a free appropriate public education (FAPE) for these students, have increased the cost of Cold Spring School District’s special education services by a projected total of \$119,684.81, as listed below:
  - DHH Itinerant Services: \$20,000
  - VI and O&M Itinerant Services: \$42,291
  - Additional Paraprofessional Support: \$57,393.81
- The expected Low Incidence funding available to Cold Spring School District for the 2021-22 school year is \$20,766.00.
- The SELPA Low Incidence Allocation Fiscal Year 2021-2022 Chart, Line Item 4, includes the 10% SELPA “set aside” of \$99,851.00.
- Cold Spring School District is requesting additional Low Incidence funding up to \$99,851.00 from the “set aside” allocation to offset the increased cost of these students’ services for the 2021-2022 academic year (**SEE REF: VIII-D.1**).

**FISCAL IMPACT:** \$99,851.00 for the 2021-2022 school year.

**RECOMMENDATION:** The JPA Board approve the SBCEO/Cold Spring School District proposed request and recommend the item be presented as an action item on the October 4, 2021 JPA Board meeting agenda as presented.

RA:lm



## Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307  
Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

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Date: September 13, 2021  
To: SBCSELPA JPA Board  
From: Kirsten Escobedo, Assistant Superintendent, SBCEO, on behalf of Cold Spring School District  
Re: Request for additional Low Incidence funds from the 20-21 10% Set Aside Allocation

### **Background**

- SBCEO provides special education services to Cold Spring School District.
- Between June 25, 2021 and August 2, 2021, two new students enrolled in the Cold Spring School District.
- One of these students is eligible under the criteria of Hard of Hearing and includes itinerant services provided by the Teacher of the Deaf.
- The other student is eligible under the criteria of Visual Impairment, and receives services from the Teacher of the Visually Impaired.
- One of the students requires the support of a paraprofessional for the full school day.
- These additional services, which are required to provide a free appropriate public education for these students, have increased the cost of Cold Spring's special education services by a projected total of \$119,684.81, as listed below:
  - DHH Itinerant Services: \$20,000
  - VI and O&M Itinerant Services: \$42,291
  - Additional Paraprofessional Support: \$57,393.81
- The expected Low Incidence funding available to Cold Spring School for the 2021-22 school year is \$20,766.
- The SELPA Low Incidence Allocation Fiscal Year 2021-2022 Chart, Line Item 4, includes the 10% SELPA "set aside" of \$99,851.00.
- Cold Spring School is requesting additional Low Incidence funding up to \$99,851.81 from this allocation to offset the increased cost of these students' services.

**Fiscal Impact:** The fiscal impact will be up to \$99,851.00.

**Recommendation:** The JPA board approve the request for additional Low Incidence funding for Cold Spring School District.

# Professional Development Offerings 2021-2022



Santa Barbara County  
Special Education Local Plan Area  
SELPA

(August 2021)

## Professional Development Offerings

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### Santa Barbara County Special Education Local Plan Area SELPA

The Santa Barbara County Special Education Local Plan Area (SBCSELPA) is a Joint powers Agency mandated to govern and facilitate special education programs administered by the Local Education Agencies (LEAs)/school districts within Santa Barbara County.

Santa Barbara County Special Education Local Plan Area (SBCSELPA) provides an array of services to the 20 school districts and 4 charter schools throughout Santa Barbara County. These services include the following:

- Oversight and case management for students placed in residential treatment nonpublic schools (NPSs).
- Wraparound social work services.
- Coordination of student mental health IEP related services and NPS placements for LEAs.
- Provides BCBA behavioral consult services to LEAs.
- Provides educational audiologist consult services to LEAs.
- Coordinates with private schools for the support of Child Find and Individual Service Plans (ISPs).
- Allocates funding for special education services.
- Providing training opportunities for LEA staff, parents, and community.
- Allocates and manages low incidence equipment and services funding.
- Develops and governs Local Plan special education policy and procedures for participating LEAs.
- Engages in interagency agreements with agencies such as Tri-Counties Regional Center and California Children's Services (CCS).
- Establishes a Community Advisory Committee (CAC) that advises the governing board and assists in parent and school education.
- Provides Medical Therapy Units (MTUs) for CCS.
- Provides Alternative Dispute Resolution (ADR) to LEAs/ districts and parents/guardians.
- Provides advisement specific to federal and state special education law.
- Provides advisement from State SELPA.
- Maintains the Local Plan, Procedural Handbook, and website [www.sbcselpa.org](http://www.sbcselpa.org) for Santa Barbara County SELPA.

### The Law

The Individuals with Disabilities Education Act (IDEA) and California special education laws guarantee all students with disabilities a Free, Appropriate Public Education (FAPE) in the least restrictive environment. The SBCSELPA and its member districts do not discriminate on the basis of race, color, national origin, religion, sex, or disability in educational programs and activities or employment practices, as required by Title 6 of the Civil Rights Act of 1964, Title 9 of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.

### Child Find

Special education programs are available to all eligible students with disabilities, ages 0-22 in Santa Barbara County. The Child Find mandate applies to all children who reside within a State, including children who attend private schools and public schools, highly mobile children, migrant children, homeless children, and children who are wards of the state. (20 U.S.C. 1412(a) (3)) This includes all children who are suspected of having a disability, including children who receive passing grades and are "advancing from grade to grade.

All individuals with disabilities residing in the state, including pupils with disabilities enrolled in Elementary and Secondary schools and Private schools, including parochial schools, regardless of the severity of their disabilities, and in need of special education and related services, will be identified, located and assessed as required in each district. SBC SELPA, in partnership with the local school districts and county office shall establish written policies and procedures for screening, referral assessment, identification, planning, implementation, review, and three-year triennial assessment for all children who reside in the State of California who are suspected of having a disability. Section 1412 of Title 20 of the U. S. Code.

District Special Education Programs

Adelante Charter School	805-966-7392
Ballard School District	805-688-4222
Blochman Union School District	805-922-0334
Buellton Union School District	805-688-4222
Carpinteria Unified School District	805-684-7657
Cold Spring School District	805-964-4711
College School District	805-922-0334
Cuyama Joint Unified School District	805-922-0334
Family Partnership Charter School	805-686-5339
Goleta Union School District	805-681-1200
Guadalupe Union School District	805-343-2114
Hope School District	805-682-2564
Lompoc Unified School District	805-742-3300
Los Olivos School District	805-688-4222
Manzanita Public Charter School	805-734-5600
Montecito Union School District	805-964-4711
Orcutt Union School District	805-938-8960
Santa Barbara Charter School	805-967-6522
Santa Barbara Unified School District	805-963-4331
Santa Maria Bonita School District	805-928-1783
Santa Maria Joint Union High School District	805-922-4573
Santa Ynez Valley Union High School District	805-688-4222
Solvang School District	805-688-4222
Vista del Mar Union School District	805-688-4222



### About SBCSELPA Professional Development Offerings

Professional Development Offerings are created from feedback of countywide staff input from a yearly survey, CDE targets in Special Education Plans (SEPs), and direct input from countywide Special Education Director and Local Education Agency (LEA) District Leadership. Each year, the Professional Development offerings are reviewed/revised with District and County Special Education Leadership and staff to ensure all topics emphasize student, district, and the overall Santa Barbara County needs. Presenter (s), dates/times, and locations are subject to change based on staff attendance and venue availability.

### How to Schedule a Professional Development Offering

Mini Professional Development Offerings individualized to each district request.

1. Districts: contact Jennifer Connolly at [jconnolly@sbceo.org](mailto:jconnolly@sbceo.org) to request the Professional Development topic.
  - Propose dates/time, and location of training.
  - Requests must be in writing via email, received a month in advance.
2. The presenter(s) to be contacted by Jennifer Connolly with the Professional Development topic (s) and proposed dates. Presenter (s) will affirm date, location, and time.
3. Districts will receive confirmation of Professional Development date (s), location, and presenter name (s) and presenter (s) contact information within five business days of the request.
4. The Professional Development event to be added to the SBCSELPA Online Management System, OMS calendar for tracking purposes.
5. Attendance: Participants of the Mini Professional Development events do not have to register on OMS.

District Special Education Director or Leadership team encourages participants to attend events. District Special Education Director or Leadership team to confirm number of attendees with presenter (s) for handouts.

6. Presenter (s) subject to change due to unforeseen emergencies.
7. District venues subject to change due to number of participants for Professional Development.
8. If more than one district requests the same topic on the same day, event may include more than one district.

### **Large Professional Development Offerings for North, Mid, South County**

1. Access the SBCSELPA OMS system at <https://sbcselpa.k12oms.org/>.
2. If registrant does not have an account, create an OMS account.
3. Select the link on the calendar and complete the registration.
4. No Phone Registrations.

## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### July

### American Disabilities Act 31st Anniversary

July				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
7-26-7-29- 2021 8:30-12:00 (4 days) Lompoc USD	Lindamood Bell Visualizing and Verbalizing	Hosted by Lompoc USD and LMB	Virtual- Lompoc host, SBCSELPA support with additional Staff	\$1020 per person includes kit.

This Professional Development Offerings Booklet is updated monthly.

## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### August

### International Assistance Dog Month

August				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
8-2-8-5- 2021 8:30-12:00 (4 days) Lompoc USD	Lindamood Bell Seeing Stars	Hosted by Lompoc USD and LMB	Virtual- Lompoc host, SBCSELPA support with additional Staff	\$1020 per person includes kit.
8-3-2021 (South) SBCSELPA 8:30-3:30	GROW Summit	Alison/Rosy/Barbara	In person	Free
8-4-2021 (North) SMJUHSD Board Room 8:30-3:30	GROW Summit	Alison/Rosy/ Barbara	In person	Free
8-12-2021 9:00-10:30	Supporting Students with Behavioral Needs in School Settings	Rosy Bucio, SBCSELPA BCBA	Virtual	Free
8-13-2021 10:00-11:30	Antecedent Interventions for Behavior	Phil Pandac, SBCSELPA BCBA	Virtual	Free
8-19-2021 8:30-3:00	CPI Initial	Billy/Bethany	Virtual	\$21.49 for the book
8-19-2021 2:00-3:00	SIRAS for Beginners and new staff	SBCSELPA Jennifer	Virtual	Free

August				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
8-26-2021 8:30-3:00	CPI Refresher	Rosy/Jessica	Virtual	\$21.49 for the book
8-31-2021 1:00-3:00	SIRAS Updates for All Staff	SIRAS/SBCSELPA	Virtual	Free
<i>TBD</i>	<i>Individual Transition Plan (New ITP)</i>	<i>SBCSELPA/Transition Network Team</i>	<i>Virtual</i>	<i>Free</i>

This Professional Development Offerings Booklet is updated monthly.

## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### September

Deaf Specialists Day, September 18

International Week of the Deaf, September 20-26

<https://wfdeaf.org/iwdeaf2021/>

September				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
9-1-2021 8:00-9:30	TCRC Presentation to Transition Teams	TCRC Team/SBCSELPA	Virtual	Free
9-2-2021 8:30-3:00	CPI Refresher	Natalie/Jennifer	Virtual	\$21.49 for book
9-2-2021 9:00-10:30	A New Lens on Behavior: Evidence based Knowledge for School Teams	Rosy Bucio, SBCSELPA BCBA	Virtual	Free
9-3-2021 10:00-11:30	Data Collection for Behavior and IEP Goals	Phil Pandac, SBCSELPA BCBA	Virtual	Free
9-7-2021 12:30-2:30 SBCSELPA	CPI Physical Training	Stephan/ Jennifer	SBCSELPA In person	Free
9-9-2021 5:30-7:00	September School Updates for Families	SBCSELPA and Alpha Resource Center	Virtual	Free
9-10-2021 10:00-11:30	Fundamentals of ABA	Phil Pandac, SBCSELPA BCBA	Virtual	Free

<b>September</b>				
<b>Date/ Time/Location</b>	<b>Name of Event</b>	<b>Presenter</b>	<b>Virtual/ In person</b>	<b>Free/ Cost</b>
9-14-2021 1:30-3:00	SIRAS Service Logs, Batch Printing IEPs, MIS Summary, Emailing Forms and Electronic Signature	SBCSELPA	Virtual/Recorded	Free
9-15-2021 8:30-11:30	SIRAS CALPADS/MIS	SIRAS Brian/SBCSELPA	Virtual	Free
9-16-2021 Time 8:30-11:30	English Learners Training	SBCEO/SBCSELPA	In Person at SBCEO	\$
9-16-2021 8:30-3:00	CPI Initial	Chris/Jermaine	Virtual	\$21.49 for book
9-21-9-22-2021 12:00-3:30 (Day 1 and 2 of a four-day training)	Lindamood Bell On Cloud9 Math	SBCSELPA/LMB	Virtual	\$1020 includes kit.
9-28-2021 1:00-3:00	Alternative to Dispute Resolution (ADR)	Clare Fowler Recorded and facilitated by SBCSELPA ADR CADRE	Virtual	Free
9-29-2021 1:00-2:30	CAPTAIN EBP	Rosy Bucio and Robyn Young	TBD	Free
9-29-2021 1:00-2:30	Creating a Culture of Wellness	Alison Lindsay	Virtual	Free
9-30-2021 8:30-12:30	Best Practices for Interpreting at IEPs	SBCSELPA and SLOSELPA, Lena Moran Acereto	Virtual Training for Interpreters only	TBD
9-30-2021 1:00-3:00	'Hot Topics' in Special Education	Jan Tomskey, Fagan, Friedman, and Fulfroft, LLP,	Virtual	Free

		CCASP and SBCSELPA		
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## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### October

Dyslexia Awareness Month, Learning Disability Awareness Month

ADHD Awareness Month

National Physical Therapy Month

Vision Therapist Day, October 5

October				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
10-5 -2021 1:30-3:00	PSW COHORT 1	Diagnostic Center/SBCSELPA	TBD	Free
10-6-2021 8:30-3:00	English Learners with Disabilities Training: Overview of Section I: Identification of EL, MTSS and Pre-Referral Interventions	SBCSELPA/ Imperial SELPA/SBCEO	Virtual; hosted by SBCSELPA.	Free
10-7-2021 3:30- 5:00	Disability Rights California Alternatives to Conservatorship	SLOSELPA and SBCSELPA Registration: <a href="http://slocoe.k12oms.org/2259-204714">http://slocoe.k12oms.org/2259-204714</a>	Virtual	Free
10-7-2021 8:30-3:00	CPI Initial	Alison/Courtney	Virtual	\$21.49 for book
10-11-2021 2:00-3:30	SIRAS Goal Developer, Meetings, Amendments, Document	SBCSELPA	Virtual/ Recorded	Free

	Library Supports			
<b>October</b>				
<b>Date/ Time/Location</b>	<b>Name of Event</b>	<b>Presenter</b>	<b>Virtual/ In person</b>	<b>Free/ Cost</b>
10-12-2021 1:00-2:30	Creating a Culture of Wellness	Alison Lindsay	Virtual	Free
10-12-2021 1:00-3:00	Dyslexia Day 1	Dyslexia Training Institute, SBCSELPA	Virtual	\$60 for all three days
10-13-2021 12:30-2:30	CPI Physical Training	Jennifer	In Person at SBCSELPA	Free
10-14-2021 12:30-3:30 (Day 3 of 5)	Lindamood Bell On Cloud9 Math	SBCSELPA/Lindamood Bell	Virtual	\$1020 includes the kit
10-14-2021 2 hours on your own- recorded	Inclusive Education for Students with Mild-Moderate Disabilities	Diagnostic Center/SBCSELPA	Virtual	Free
10-19-2021 1:00-3:00	Dyslexia Day 2	Dyslexia Training Institute, SBCSELPA	Virtual	\$60 for all three days
10-20-2021 12:30-3:30 (Day 4 of 5)	Lindamood Bell On Cloud9 Math	SBCSELPA/Lindamood Bell	Virtual	\$1020 includes the kit
10-21-2021 8:30-3:00	CPI Refresher	Louisa/Laurice	Virtual	\$21.49 for book
10-26-2021 1:00-3:00	Dyslexia Day 3	Dyslexia Training Institute, SBCSELPA	Virtual	\$60 for all three days
10-26-2021- 10-28-2021 Time TBD	PSW COHORT 1 Coaching	Diagnostic Center/SELPA	Virtual	Free
10-27-2021 12:30-2:30	CPI Physical Training	Jennifer	In Person	Free



			North County SMB Souza	
<b>October</b>				
<b>Date/ Time/Location</b>	<b>Name of Event</b>	<b>Presenter</b>	<b>Virtual/ In person</b>	<b>Free/ Cost</b>
10-28-2021 12:30-3:30 (Day 5 of 5)	Lindamood Bell On Cloud9 Math	SBCSELPA/Lindamood Bell	Virtual	\$1020 includes the kit
<i>TBD</i>	<i>Transition Assessments</i>	<i>TNT, SBCSELPA</i>	<i>TBD</i>	<i>Free</i>

## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### November

#### Epilepsy Awareness Month

#### National School Psychology, November 9

November				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
11-2-2021 1:00-3:00	Alternative to Dispute Resolution (ADR)	Clare Fowler Recorded and facilitated by SBCSELPA ADR CADRE	Virtual	Free
11-3-2021 3:00-4:00	Self Care for the Educator	Alison Lindsay	Virtual	Free
11-3-2021 12:30-2:30	CPI Physical Training	Jennifer	In Person at SBCSELPA	Free
11-3-2021 2 hour recorded training	Keeping the Day Sane: Mental Health 101 for Paraeducators	Diagnostic Center/ SBCSELPA	Virtual	Free
11-4-2021 8:30-3:00	CPI Refresher	Stephan/Bethany	Virtual	\$21.49 for book
11-9-2021 1:00-3:00	Legal Training 'Hot Topics'	Jan Tomskey Fagan, Friedman, and Fulfroft, LLP, CCASP and SBCSELPA	Virtual	Free
11-10-2021 12:00-1:00	Self Care for the Educator	Alison Lindsay	Virtual	Free
11-10-2021 12:30-2:30	CPI Physical Training	Jennifer	In Person North County SMB Souza	Free
11-16-11-18-2021 Time TBD	PSW COHORT 1	Diagnostic Center/SBCSELPA	Virtual	Free

	Coaching			
11-17-2021 1:30-3:00	Present Levels, Progress Reports, Bulk Progress Reports	SBCSELPA	Virtual/Recorded	Free
<b>November</b>				
<b>Date/ Time/Location</b>	<b>Name of Event</b>	<b>Presenter</b>	<b>Virtual/ In person</b>	<b>Free/ Cost</b>
11-18-2021 8:30-3:00	CPI Initial	Rosy/Jessica	TBD	\$21.49 for book
11-30-2021 8:30-3:00	Meeting the Needs of English Learners with Moderate & Severe Disabilities	Imperial SELPA	Registration <a href="https://www.icoe.org/selpa">https://www.icoe.org/selpa</a>	Free
<i>TBD (night, 2 hours)</i>	<i>Parent Training</i>	<i>Alpha Resource/SBCSELPA</i>	<i>TBD</i>	<i>Free</i>
<i>TBD</i>	<i>DHH Training</i>	<i>SBCSELPA</i>	<i>TBD</i>	<i>Free</i>

This Professional Development Offerings Booklet is updated monthly.

## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### December

#### International Day of Persons with Disabilities- December 3

December				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
12-1-2021 One hour recorded training	Mindfulness Practice: The Educator's Guide to Help Students Practice Mindfulness	Diagnostic Center/SBCSELPA	Virtual	Free
12-1-2021 12:30-2:30	CPI Physical Training	Jennifer	In Person at SBCSELPA	Free
12-7-2021	PSW COHORT 1 Wrap up	Diagnostic Center/SBCSELPA	In Person	Free
12-8-2021 12:30-2:30	CPI Physical Training	Jennifer	In Person North County SMB Souza	Free
<i>TBD</i>	<i>OT Training</i>	<i>SBCSELPA/OT</i>	<i>TBD</i>	Free

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## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### January

#### Chronic Traumatic Encephalopathy (CTE) Awareness

January				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
1-11-2022 8:30-3:00	English Language Learners Training: Overview of Section 2: Pre-Referral and Referral, Assessment, and IEP Processes	SBCSELPA/ Imperial SELPA/SBCEO	Virtual; hosted by SBCSELPA.	Free
1-12-2022 3.5 hours recorded	An Introduction to the What's and Not's of ADHD and Implications	Diagnostic Center/SBCSELPA	Virtual	Free
1-19-2022 8:30-10:30	SIRAS Updates with SIRAS	SBCSELPA/SIRAS	Virtual/Recorded	Free
1-27-2022 8:30-3:00	CPI Initial	Phil/ Jennifer	TBD	\$21.49 for book
1-27-2022 8:30-3:00	Writing Linguistically Appropriate Goals and Objectives for Els with Disabilities	Imperial SELPA	Registration at <a href="https://www.icoe.org/selpa">https://www.icoe.org/selpa</a>	Free
<i>TBD</i>	<i>PSW COHORT 2</i>	<i>Diagnostic Center/SBCSELPA</i>	<i>TBD</i>	<i>Free</i>

## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### February

#### Vision Awareness Month

February				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
2-17-2022 8:30-3:00	CPI Refresher	Jermaine/Joe	TBD	\$21.49 for book
<i>TBD (Night, 1 hour)</i>	<i>Parent Training</i>	<i>Alpha Resource/SBCSELPA</i>	<i>TBD</i>	<i>Free</i>
<i>TBD</i>	<i>PSW COHORT 1 Coaching</i>	<i>Diagnostic Center/SBCSELPA</i>	<i>TBD</i>	<i>Free</i>

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## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### March

#### Developmental Disabilities Month

#### Down Syndrome Day, March 21

March				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
3-1-2021 2:00-3:00	SIRAS Searches, Statistical Reports, Special Factors/ Low Incidence	SBCSELPA	Virtual/Recorded	Free
3-2-2021 1:00-3:00	Alternative to Dispute Resolution (ADR)	Clare Fowler Recorded and facilitated by SBCSELPA ADR CADRE	Virtual	Free
3-2-2022 3 hours recorded	Evidence-Based Practices for Students with Mild-Moderate Autism Spectrum Disorder	Diagnostic Center/ SBCSELPA	Virtual	Free
3-3-2022 8:30-3:00	CPI Refresher	Phil/Courtney	TBD	\$21.49 for book
3-9-2022 8:30-3:00	English Learners with Disabilities Training: Overview of Section 3: Education Programs and Instructional Strategies	SBCSELPA/ Imperial SELPA/SBCEO	Virtual; hosted by SBCSELPA	Free

3-15-2021 9:00-10:30	SIRAS Behavior Intervention Plans	SBCSELPA	Virtual/Recorded	Free
March				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
3-31-2022 8:30-3:00	CPI Initial	Stephan/Laurice	TBD	\$21.49 for book
<i>TBD</i>	<i>PSW COHORT 2 Coaching</i>	<i>Diagnostic Center/SBCSELPA</i>	<i>TBD</i>	<i>Free</i>
<i>TBD</i>	<i>ADR Training for CADRE</i>	<i>Clare Fowler/SBCSELPA</i>	<i>TBD</i>	<i>Free</i>
<i>TBD</i>	<i>Colleges Series</i>	<i>SBCSELPA/TNT</i>	<i>TBD</i>	<i>Free</i>

This Professional Development Offerings Booklet is updated monthly.



## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselfpa.k12oms.org/>

### April

#### Autism Awareness Month

#### Occupational Therapist Day, April 1

#### International Day of American Sign Language

#### Administrative Professionals Day, April 27

#### Administrative Assistants Day, April 27

April				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
4-6-2022 8:30-3:00	English Learners with Disabilities Training: Overview of Section 4: Proposing Exit from Special Education Services	SBCSELPA and Imperial County SELPA	Virtual	Free
4-13-2022 8:30-10:30	Legal Training 'Hot Topics'	Jan Tomsy	Virtual	Free
4-14-2022 8:30-3:00	CPI Initial	Chyelin/Natalie	TBD	\$21.49 for book
4-26-2021 1:00-3:00	Alternative to Dispute Resolution (ADR)	Clare Fowler 'LIVE' and facilitated by SBCSELPA ADR CADRE	Virtual	Free
4-27-2022 8:30-3:00	Pathway Towards Reclassification of English	Imperial SELPA	Registration at <a href="https://www.icoe.org/selpa">https://www.icoe.org/selpa</a>	Free

	Learners with Significant Cognitive Disabilities			
April				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
4-28-2022 8:30-3:00	CPI Refresher	Alison/Chris	TBD	\$21.49 for book
TBD (night, 1 hours)	Parent Training	Alpha Resource/SBCSELPA	TBD	Free
<i>TBD</i>	<i>PSW COHORT 2 Wrap Up</i>	<i>Diagnostic Center/SBCSELPA</i>	<i>In Person</i>	<i>Free</i>
<i>TBD</i>	<i>Residential Colleges Series</i>	<i>SBCSELPA/TNT</i>	<i>TBD</i>	<i>Free</i>
<i>TBD</i>	<i>Vision Training</i>	<i>SELPA/Vision</i>	<i>TBD</i>	<i>Free</i>

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## 2021-2022 Professional Development Calendar of Events by the Month

To Register go to <https://sbcselpa.k12oms.org/>

### May

#### Mental Health Awareness Month

#### National Adapted P.E., May 1

#### Teacher Appreciation, May 2-May 6

#### Nurses, May 6

#### Speech and Language Month, May 18

May				
Date/ Time/Location	Name of Event	Presenter	Virtual/ In person	Free/ Cost
5-4-2022 8:30-11:30	SIRAS Updates and End of Year Reminders with SIRAS	SBCSELPA/SIRAS	Virtual/Recorded	Free
5-5-2022 8:30-3:00	CPI Initial	Louisa/Joe	TBD	\$21.49 for book
5-10-2022 5:00-8:00	SELPA-Bratton	SBCSELPA	In person	TBD
5-12-2022 8:30-3:00	CPI Refresher	Billy/Jennifer	TBD	\$21.49 for book
5-24-2022 8:30-3:00	English Language Learners Training: Overview of Section 5: Reclassification from English Learner Status	SBCSELPA and Imperial County SELPA	Virtual	Free
<i>TBD</i>	<i>GROW</i>	<i>Alison/Rosy</i>	<i>In person</i>	<i>Free</i>
<i>TBD</i>	<i>Nurses Training</i>	<i>SBCSELPA</i>	<i>TBD</i>	

## Professional Development Event Descriptions by Topic



### Adapted P.E. (TBD)

### Alternative to Dispute Resolution (ADR)

SBCSELPA and member LEAs promote collaborative relationships with parents or guardians and community agencies ensuring students with disabilities receive free and appropriate education (FAPE). SBCSELPA provides to member LEAs, parents/guardians, and agencies throughout Santa Barbara County alternatives for resolving disputes or misunderstandings in the IEP Process. The Alternative to Dispute Resolution (ADR) goal is to restore positive communication with parents, guardians, and LEAs. ADR meetings save time and money by promoting ongoing collaborative relationships with parents, LEAs, and community agencies. Participants will learn how to organize and orchestrate effective IEP Team meetings and about a Facilitated IEP Team meeting.

Clare Fowler Mediate.com: <http://www.clarefowler.com/>

SBCSELPA ADR Cadre and Clare Fowler provide a four, two-hour series on Alternative to Dispute Resolution (ADR) techniques. September 28 (Day 1) will focus on the importance of pre-planning for IEPs, Facilitated IEPs Meetings and Conferences. November 2 (Day 2) will explore de-escalation strategies for when tensions rise in meetings. March 29 (Day 3) encompasses understanding mental health environments, students and the talent of liberation and communication in particular tackling demographic and mental obstacles through difficult conversations. The final day of the series, April 26 shines a spotlight on resolution with unfinished business including multiple stakeholders. Day 1-3 are recorded training with the SBCSELPA ADR Cadre as facilitators of the events. Day 4 is a 'live' event virtually with Clare Fowler and the SBCSELPA ADR Cadre.

### Administrators

#### SBCSELPA Administrators Academy

Administrators Academy is designed to provide information to new or existing school leaders and Administrators on compliant best practices in special education including topics related to the Special Education Plans (SEP) Targets. Participants will have the opportunity to ask questions and learn about the many programs and procedures of the Santa Barbara County SELPA.

Topics and Dates TBD

## Assessment

### Patterns of Strengths and Weaknesses (PSW)

A Pattern of Strengths and Weaknesses (PSW) is one of the three methods school districts may use when determining a student's eligibility under Specific Learning Disability (SLD) category. As opposed to the discrepancy model, which informs the team if a student is performing more poorly than expected, PSW seeks to determine why, thus effectively linking assessment to intervention. Participants will be presented with information necessary to understand, interpret, and apply the PSW model to SLD eligibility to be consistent with California Special Education law. The different ways of qualifying for SLD will also be presented along with why PSW evolved.

### Assistive Technology (TBD)

## Autism

### ADOS Autism Diagnostic Observation Schedule (TBD)

The Autism Diagnostic Observation Schedule (ADOS) is an instrument for assessing autism spectrum disorder. The protocol consists of a series of structured and semi-structured tasks that involve social interaction between the examiner and the individual under assessment. The examiner observes and identifies the potential diagnosis of classic Autistic Disorder or related autism spectrum disorders, allowing a standardized assessment of autistic symptoms. Each subject is administered activities from just one of the four modules. The selection of an appropriate module is based on the developmental and language level of the referred individual. Module 1 is used with children who use little or no speech. Subjects that do use phrase speech but do not speak fluently are administered Module 2. Module 3 is for younger subjects who are verbally fluent. Module 4 is used with adolescents and adults who are verbally fluent.

### Evidence Based Practices in Autism by C.A.P.T.A.I.N.

C.A.P.T.A.I.N. (California Autism Professional Training and Information Network) is dedicated to providing statewide access to training and resources in Evidence Based Practices (EBPs) that are culturally sensitive, family centered, cost effective, and competency based. Supporting locally based trainings with trainers of trainers at the local level. Emphasizing how to use EBPs to assist students in accessing the California Common Core State Standards and developing College and Career Readiness. Providing ongoing training, support, and technical assistance to implement EBPs and ensure fidelity of implementation. Supporting the development of local multiagency collaborations to support consistent use of EBPs. In addition to providing web-based access to materials and resources that are vetted and aligned with current EBPs.



## Behavior

### Behavior Series

#### Data Collection in Special Education

In this training, participants will have the opportunity to learn about the most common types of data systems used in special education programs (e.g., frequency, duration) and how different IEP goals require different types of data collection. Particular attention will also be given to how to accurately collect ABC data and participants will have opportunities to practice this through case examples and group activities.

#### Understanding the Functions of Behavior

The focus of this training will be helping participants learn that behaviors are information and serve different functions. Once functions are understood then skills can be developed that allow students to navigate through struggles in a more adaptive manner.

#### Fundamentals of Behavior

To help educational staff broaden their understanding of “behaviors” in students, this training will introduce them to the science of behavior, including the neuro-biological cycle of behavior that is true for all human beings. Additionally, information related to ACES, trauma, learning challenges, and chronic stress experiences will be presented to help participants examine their own narratives about behaviors in students.

#### De-Escalation Strategies: Guiding Principles and Next Steps

In this training, participants will have the opportunity to learn guiding principles for de-escalating students during behavioral/emotional responses and the importance of proactive strategies to mitigate escalation cycles.

#### Behavior Intervention Plans (BIP)

SELPA PENT Cadre members will take participants through all the steps of a behavior intervention planning process.

### Multi-Tiered System of Supports for Behavior and Social Success

The implementation of school-wide classroom and research-based positive behavior emotional supports promotes successful social and learning outcomes. In this training, a practical application for social/emotional supports to be discussed. Resources for implementing behavior and social/emotional interventions at each tiered level will encompass this training.

### Creating a Culture of Wellness How to support Intentionally and Meaningfully Support Staff Well- Being

Now more than ever, school staff – from teachers to paraprofessionals to office personnel – need to feel connected to and supported by their school family. This past year has taken a toll on everyone and has highlighted the need to, intentionally and meaningfully, support the social-emotional wellness not only of our students, but also of our staff. After all, if our staff do not have the skill set needed to regulate their own emotions, how are they able to teach it to students?

In this two-part workshop, we will cover the concept of emotional intelligence, how to use these skills to enhance and promote the wellness of the educators you support, and most importantly, how to cultivate it within yourself to be a more effective leader. Together, we will review your existing staff wellness practices, discuss new ideas to enhance these practices, and build new practices that lend themselves to the improvement of staff well-being, and in turn, student well-being and school climate.

**Audience:** School Psychologists, Site Administrators (Principals, Assistant Principals), Special Education Administrators (Directors, Program Coordinators, etc.), Superintendents, Assistant Superintendents.



### Crisis Prevention

#### Nonviolent Crisis Prevention Intervention:

#### One-Day Refresher:

The One-Day Refresher Course is designed for persons who need to re-certify and have already taken the Initial Course and received certification.

Investment: \$21.49 for Staff and Parents of students attending public school within Santa Barbara County, \$30 all other participants.

### One-Day Initial:

The One-day Initial Course is designed for school staff working with students who have the potential for demonstrating “acting out” behavior.

Investment: \$21.49 for Staff and Parents of students attending public school within Santa Barbara County, \$30 all other participants.

### CPI Physical Training

Two-hour Unit 8 and 9 Physical Interventions training. In person. Offered in North and South County. All Participants must wear comfortable clothing, bring blue CPI card, water, and wear masks. Trainings offered in North and South Counties.

### Conscious Discipline Modules

Developed by Dr. Becky Bailey, watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program. At the end of the module, a facilitated discussion will take place to review the information covered.



### Deaf and Hard of Hearing (TBD)

### Diagnostic Center of Southern California Trainings

All Diagnostic Center Trainings are prerecorded and FREE. A Zoom link will be sent to participants via the Southern California Diagnostic Center upon registering in SBCSELPA online registration system <https://sbcsepa.k12oms.org>.

### R-7: October 14: Inclusive Education for Students with Mild-Moderate Disabilities

Focus of this training is inclusive education and best practices for educating students with mild to moderate disabilities in inclusive settings. Topics discussed: how to utilize research-based practices to develop and implement programs that encourage learning and growth for all students, including but not limited to inclusive education models, effective planning and collaboration, identifying the demands within the learning environment, understanding each individual learner needs, accommodations vs. modifications, differentiation and universal design.

**Audience:** multidisciplinary teams working with students with mild-moderate disabilities in inclusive settings. District Administrators, Special Education Teachers, General Education



Teachers, School Psychologists, Speech and Language Pathologists, Occupational Therapists, and Paraeducators.

Time: 1.75 hours (recorded training)

**M-6: November 3: Keeping the Day Sane: Mental Health 101 for Paraeducators**

Many adults handle behavior scenarios with tactics that actually escalate student emotions rather than improve them, resulting in a decrease in student readiness for participation and learning. This training will equip staff with basic knowledge and easy-to-learn strategies that help staff be more successful and keep students safe and ready to learn.

**Audience:** Paraeducators, Special Education Teachers, Administrators, School Psychologists, ERMHS staff, School Counselors and other IEP team members.

**M-8: December 1: Mindfulness Practice: The Educator's Guide to Help Students Practice Mindfulness**

There is a growing body of research that shows the effectiveness of mindfulness practices for children and adolescents to help regulate their emotions and develop positive coping strategies. Mindfulness practices are also considered an effective intervention to develop empathy and decrease anxiety and aggressive behaviors.

**Audience:** Special Education teachers, School Psychologists, Administrators LCSWs, LMFTs, LPCCs, Clinical Psychologists, ERMS staff or school counselors.

Time: 1 hour (recorded training)

**S-1: January 12: An Introduction to the What's and Not's of Attention Deficit Hyperactivity Disorder (ADHD) and Implications**

An introduction to the understanding and complexity and multifaceted aspects of Attention Deficit Hyperactivity Disorder (ADHD). Cognitive, behavioral, social, and academic issues associated with the condition will be discussed. Focus is placed on critical role of executive functioning (i.e., self-regulation and self-goal directed behavior) and how this functioning explains many of the challenges faced by students with ADHD. Professionals require the understanding of the disorder as it is necessary for effective development and implementation of strategies and supports. Techniques and strategies will be shared that can support students who face challenges associated with ADHD.

**Audience:** School psychologists and anyone with knowledge of psychological tests and psychometrics. Participants should have a basic understanding of executive functioning.

### A-1: March 2: Evidence-Based Practices for Students with Mild-Moderate Autism Spectrum Disorder

Many interventions exist for Autism Spectrum Disorder (ASD). However, scientific research has found only some of these interventions to be effective. The interventions that researchers have shown to be effective are called evidence-based practices (EBPs). Primary reasons for using EBPs are that the students demonstrated improved outcomes, the interventions are legally defensive, and the use of EBPs align with best practices in education. This training will provide the history on identification of EBPs for ASD and support the understanding and use of EBPs for individuals affected by mild-moderate ASD.

**Audience:** School personnel working with students with mild-moderate ASD.

Time: 1.75 hours (recorded training)



### English Learners with Disabilities Trainings with Imperial County SELPA

**October 6:** An overview of Section 1 of the California Practitioner's Guide. Identification of English Learners, Multi-Tiered System of Supports (MTSS), and Pre-Referral Interventions.

**January 11:** An overview of Section 2 of the California Practitioner's Guide. Pre-Referral and Referral, Assessment, and IEP Processes.

**March 9:** An overview of Section 3 of the California Practitioner's Guide. Education Programs and Instructional Strategies.

**April 6:** An overview of Section 4 of the California Practitioner's Guide. Proposing Exit from Special Education Services,

**May 24:** An Overview of Section 5 of the California Practitioner's Guide. Reclassification from English Learner Status.

All trainings are 8:30-3:00 and FREE.

Registration on <https://sbcselpa.k12oms.org>.

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Additional offered by Imperial SELPA (registration on Imperial SELPA website: <https://www.icoe.org/selpa> )

November 30: Meeting the Needs of English Learners with Moderate & Severe Disabilities

January 27: Writing Linguistically Appropriate Goals and Objectives for Els with Disabilities

April 27: Pathway Towards Reclassification of English Learners with Significant Cognitive Disabilities



### G.R.O.W: G.R.O.W. Growth Mindset, Resilience, Other Centered, Work Ethic (For Therapeutic Learning Programs (T.L.P.):

#### Introduction to G.R.O.W. for new programs and staff

Participants will receive an overview of the G.R.O.W. program, learning about everything from the foundational principles to the specific program components. Through direct instruction, videos, group discussion, and in-vivo practice of skills, participants will learn the science behind the program as well as how put it into practice in the classroom. Although this training is for staff who are new to the G.R.O.W. program, all are welcome to participate.

#### Skill-Building Sessions

Participants in the G.R.O.W. Skill-Building Sessions can expect to take a deeper dive into the program components covered in the G.R.O.W. Summit. With facilitation, participants will engage in small group role-play activities to practice the skills taught in the session. Additionally, participants will have the opportunity to connect and consult with the G.R.O.W. learning community to learn from others' successes and problem-solve barriers to program implementation.

#### GROW Summit

Wow, it has been A YEAR. Take a deep breath (or three) and come join us as we check-in and review how far we have come with G.R.O.W. during the 2021-2022 school year. Participants will have an opportunity to connect with your colleagues from around the county and to share in your successes and challenges in program implementation. As always, this is a space where participants have permission to feel and to “grow” along with us in our journey to create the therapeutic wellness model that is G.R.O.W. We look forward to “seeing” you there!

Audience: Any and all staff who work in and/or support G.R.O.W. programs within SBCSELPA.



## Health

### Nurses Network

All countywide nurses are welcome to the Nurse's Network. This two-hour network meeting will provide nurses a chance to collaborate on current changes in school health with COVID-19.



### Best Practices in IEP Interpretation with Lena Moran Acereto

Participants will learn or refine the skills needed for interpretation in Individualized Education Plan (IEP) settings. Terminology and remote interpretation will be reviewed in this four hour training.



## Legal

### Jan Tomsy 'Hot Topics in Special Education'

Jan E. Tomsy is a partner at Fagen, Friedman, & Fulfroft, LLP, serving clients from the Oakland office. A nationally recognized leader in special education law, Ms. Tomsy has represented school district clients in mediations and due process hearings, as well as in special education-related litigation in both state and federal courts and in the Ninth Circuit Court of Appeals. Her expertise in special education matters has helped scores of districts to address issues and resolve disputes in this specialized field. Additionally, Ms. Tomsy has assisted districts in countless student expulsion hearings, particularly those that involve complex or sensitive issues, and has successfully defended districts' decisions on appeal to county boards and in court. A popular speaker, Ms. Tomsy is asked to present throughout the country on education and the law. She frequently presents for the Association of California School Administrators, LRP's national Institute (focusing on legal issues related to educating students with disabilities), the LRP Special Education School Attorneys Conference, and the LRP Directors' Summit. Ms. Tomsy is the author of *Personal Liability for IDEA Violations: Where the Courts Stand* and was a contributing author to *The Administrator's Guide to Building and Maintaining a Comprehensive Autism Program* and *IDEA Due Process Survival Guide*, all of which are LRP publications. Ms. Tomsy presents 'Hot Topics in Special Education.'



### Lindamood- Bell: On Cloud Nine Math

The On Cloud Nine® Math Program, from Lindamood-Bell, develops the ability to image and verbalize the concepts and processes of math. Concept imagery and numeral imagery are integrated with language to improve both mathematical reasoning and mathematical computation. On Cloud Nine® instruction is effective for elementary math instruction and as an intervention for students of any age or grade level experiencing difficulty in math or not performing to their potential.

The underlying skills that On Cloud Nine® builds are the foundational skills needed to be successful in higher math.

On Cloud Nine® Math develops a student's ability to:

- Image numerals, numerical concepts, and the number line.
- Count by ones, twos, fives, and tens, and establish imagery for the base-ten math concept.
- Add and subtract with carrying and borrowing.
- Multiply and divide — and comprehend those functions.
- Solve word problems.
- Comprehend decimals and fractions.

Cost: \$1020 for five, three-hour sessions; includes the kit.



### Network Meetings for all Related Services

Network Meetings are scheduled meetings with staff that serve students in a similar way. Network meetings is a time for Teachers, Speech and Language Pathologists, Occupational Therapists, Adapted P.E. Teachers, School Psychologists, Nurses, and BCBAs to collaborate on topics of their profession. Meetings to occur throughout the year each month.

### Nonpublic Schools and Nonpublic Agency Behavior Trainings: (open to all LEAs as well)

NPS/A requirements for annual renewal of certification, including the following as specified in Education Code 56366.1

#### Requirements for NPS/A renewal of certification:

1. Documentation of NPS/A staff training in the use of evidence-based practices and interventions specific to the unique behavioral needs of the NPS/A pupil population.

2. Trainings shall be provided annually within 30 days of employment to new staff and all staff implementing behavior related services in the NPS/A. (see Attachment)

In response to the requirements for annual renewal of certification, SBCSELPA offers behavior trainings encompassing evidence-based practices and interventions.

Each training satisfies the following conditions:

1. Conducted by licensed or certified persons in fields related to evidence-based practices and interventions.
2. Taught in manner consistent with the development and implementation of individualized education programs.

SBCSELPA offers the following trainings that fulfill the new requirements of AB1172 for an NPS/A.

**August 12, 9:00-10:30:** Supporting Students with Behavioral Needs in School Settings (Free)

**August 13, 10:00-11:30:** Antecedent Interventions for Behavior (Free)

**August 19, 8:30-3:00:** Nonviolent Crisis Prevention Intervention (CPI) Initial (new to CPI) \$20 for book.

**August 26, 8:30-3:00:** Nonviolent Crisis Prevention Intervention (CPI) Refresher (renewals)\$20 for book.

**September 2, 8:30-3:00:** Nonviolent Crisis Prevention Intervention (CPI) Refresher (renewals) \$20 for book.

**September 2, 9:00-10:30:** A New Lens on Behavior: Evidence Based Knowledge for School Teams (Free)

**September 3, 10:00-11:30:** Data Collection for Behavior and IEP Goals (Free)

**September 10, 10:00-11:30:** Fundamentals of ABA (Free)

**September 16, 8:30-3:00:** Nonviolent Crisis Prevention Intervention (CPI) Initial (new to CPI) \$20 for book.



Occupational Therapy (TBD)



Reading

Dyslexia Training Institute

The Dyslexia Training Institute (DTI) returns for three days of training in Dyslexia and Reading Interventions.

Cost: \$60 for six hours of training.



### SELPA-Bratton

The third annual SELPA-Bratton Awards honors eleven staff county wide for their hard work and dedication to students in Special Education. Please join us in honoring ten very deserving recipients.

Third Annual SELPA-Bratton May 10, Glen Annie Golf Course Frog Bar and Grill, 5:00-8:00.

### September School Updates with SBCSELPA and Alpha Resource Center

Santa Barbara County Public Health and Local Education Agencies present School Updates to families.

### SIRAS

#### Summer Updates in SIRAS

August 31, 1:00-3:00: SIRAS Systems provides 'Summer Updates' information to all staff sharing the new procedures and forms created over the summer. All staff are invited to this one-hour virtual training.

#### SIRAS Boot Camps

August 19, 2:00-3:00: Introduction to SIRAS for New Staff: An introduction to SIRAS Systems and IEP writing is provided in this two-hour training. Participants will learn how to schedule a meeting, complete IEP forms, and how to complete the meeting to be finalized in SIRAS. Training intended for new staff.

September 14, 1:30-3:00: Topics: Service Logs. Batch Printing IEPs for General Education staff, the MIS Summary page, and Emailing Forms Link and Electronic Signatures to be reviewed in this one and a half hour virtual training.

October 11, 2:00-3:30: Topics: Goal Developer, Various Meetings, Amendments, and the Document Library/Added Forms to be reviewed in this one and a half virtual training.

November 17, 1:30-3:00: Topics: Present Levels of Performance, generating Progress Reports, and generating Bulk Progress Reports to be reviewed in this one and a half hour virtual training.

March 1, 2:00-3:00: Topics: Searches, Statistical Reports, Special Factors/Low Incidence, and additional features in SIRAS to be reviewed in this one-hour virtual training.

March 15, 9:00-10:30: Topics: Behavior Intervention Plans reviewed in this hour and a half-hour virtual training.

**SIRAS Trainings with SIRAS Team:**

September 15: 8:30-11:30: Topics: CALPADS/ CASEMIS information updates

January 19, 8:30-10:30: Topics: Preparing for Transition Meetings. preparing for Statewide Assessment to be reviewed in this three-hour virtual training.

May 4, 8:30-11:30: Topics: End of year Calpads, Next Years Data, recap and reminders for year closure.

**Social Emotional: Relational Scaffolding: Developing Trust-Based Learning Relationships**

Drawing from foundations of interpersonal neurobiology, applied developmental attachment, and specific communication skills; participants will gain a functional understanding of how educators can best utilize relationships with their students to support social-emotional development, academic access, and a culture of emotional inclusion.



**Transition**

**Colleges Tours**

Explore options of college programs in Santa Barbara County and beyond. Participants will learn about residential placements, adult living, entrance requirements, and coursework in this multi-day series.

Audience: Parents, students, Guidance Counselors, School Psychologists, Agencies and all Educators.

**Individual Transition Plan (ITP) Training**

Participants will learn how to complete the new Individual Transition Plan (ITP) in SIRAS.

Audience: High School Special Education Teachers, Special Education Transition Age Teachers, Special Education Middle School Teachers.



### Tri-County Regional Center (TCRC) Presentation to High School Programs

Tri-County Regional Center presents an overview of services and supports provided to high school programs throughout Santa Barbara County.

Audience: High School Mild-Moderate, Moderate-Severe Special Education Teachers, Administrators, Transition Age Youth Staff and Teachers.

### Transition Fairs

Transition Fair offers families of students transitioning from middle school to high school and high school and beyond the opportunity to talk and gain resources from local agencies and services.

### Transition Assessment Training (TBD)

A review of vetted Transition Assessments provided in this training. Participants will learn about various free resources for measuring students' skills in preparation for transition from high school to post-secondary education.

## ‘Mini’ LEA Professional Development Topics Available Upon Request

Contact Jennifer Connolly [jconnolly@sbceo.org](mailto:jconnolly@sbceo.org) to book a **FREE** presentation.

### Behavior Series

#### Understanding Brain States & Behavior

Participants will be introduced to the applied science of brain states and behavior regulation. The goal of this mini-PD is for staff to begin to understand the underpinnings for all human escalation cycles and how “behavior” is not unique to students with behavioral challenges. Staff will be guided through current research on the topic and have the opportunity to participate in activities that help integrate the content that is presented.

#### Supporting Students with Behavioral Needs in School Settings

This introductory mini-PD offers participants a brief overview of traditional vs brain-based perspectives on student dysregulation and challenges staff to reflect on their own narratives about student problem behavior. Additionally, a variety of proactive evidence-based practices for mitigating challenging behavior will be presented and participants will have an opportunity to apply strategies to case-studies in a small group activity.

#### How To “Coach” Students

This mini-PD is focused on practical, hands-on, evidence-based strategies for giving students feedback, offering supporting, and “correcting” pre-escalation behavior. Staff will reflect on how they like to be “coached” and then apply the scientific information shared to case examples they self-generate. The goal is for participants to walk away with a fresh perspective on how “coaching” vs correcting and/or inadvertent shaming of students could broadly help all the students they serve.

#### Default vs GROW: How our “Lens” Impacts the Way We Support Students

This mini-PD will start with a brief review of brain states and how behavior escalates in all humans, followed by an outline of the differences between “default” vs “GROW” lenses. The objective is for participants to understand what influences our perspectives and responses to student behavior and how students, especially students with challenging behavior, deserve scientific coaching practices rooted in dignity not punishment procedures.

#### Data Collection in Special Education

In this training, participants will have the opportunity to learn about the most common types of data systems used in special education programs (e.g., frequency, duration) and how different IEP goals require different types of data collection. Particular attention will also be given to how to accurately collect ABC data and participants will have opportunities to practice this through case examples and group activities.

## Understanding the Functions of Behavior

The focus of this training will be helping participants learn that behaviors are information and serve a number of different functions. Once functions are understood then skills can be developed that allow students to navigate through struggles in a more adaptive manner.

## Fundamentals of Behavior

To help educational staff broaden their understanding of “behaviors” in students, this training will introduce them to the science of behavior, including the neuro-biological cycle of behavior that is true for all human beings. Additionally, information related to ACES, trauma, learning challenges, and chronic stress experiences will be presented to help participants examine their own narratives about behaviors in students.

## De-Escalation Strategies: Guiding Principles and Next Steps

In this training, participants will have the opportunity to learn guiding principles for de-escalating students during behavioral/emotional responses and the importance of proactive strategies to mitigate escalation cycles.

## SELPA 28: SBCSELPA Continuum of Mental Health Services

Late in 2020, an Ad-Hoc Committee was formed to revise the SBCSELPA Continuum of Mental Health. This training is to introduce the new Continuum, discuss its function/limitations, and to provide information on two added services to the Continuum: Social Work Services and Parent Counseling.

## SELPA 28A: SBCSELPA Wrap Supports Referral- recorded available on SBCSELPA YouTube Channel

The new Santa Barbara County SELPA Wrap Referral is here—and it’s fillable! This short training will explain what Wrap supports are, how the referral process works, and how to document on an IEP. This training will be recorded and available for viewing at your convenience.

## Brain-Based Behavioral Perspectives and Support Strategies

Drawing from foundations of interpersonal neurobiology, applied developmental attachment, and specific communication skills; participants will gain a functional understanding of how educators can best support students who present with relational and behavioral challenges. Staff will then be able to calibrate their approach to meet the needs of the student as they exist in the moment, supporting emotional resilience and academic success.

### Relational Scaffolding

Drawing from foundations of interpersonal neurobiology, applied developmental attachment, and specific communication skills; participants will gain a functional understanding of how educators can best utilize relationships with their students to support social-emotional development, academic access, and a culture of emotional inclusion.

### G.R.O.W. Skill-Building Sessions

Participants in the G.R.O.W. Skill-Building Sessions can expect to take a deeper dive into the program components covered in the G.R.O.W. Summit. With facilitation, participants will engage in small group role-play activities in order to practice the skills taught in the sessions. Additionally, participants will have the opportunity to connect and consult with the G.R.O.W. learning community in order to learn from others' successes and problem-solve barriers to program implementation.

### Self-Care for the Educator

Self-Care for Educators provides a time to reflect on your own mental health so that you can more effectively support students. In the course of our work, we are confronted with the challenging aspects of life. As Educators, we are asked to “do more with less,” and work within uncertain funding and restrictive policy contexts. The circumstances the youth of today bring to school often impacts not only our teaching but takes a toll on the school as a whole. Practicing self-care is an important activity that will help you cognitively, physically, and emotionally “bounce back” each day over the long term.

### Parent Support

#### Mental Health for Families: Supporting the Mental Health of Families and Caregivers during Distance Learning

A presentation of self-care practices during times of acute and chronic stress for parents/guardians/caregivers. In addition, a resource for parents/guardians/caregivers to help support the children in their home during this time of distance learning.

### SIRAS

#### Introduction to SIRAS for new employees

New Staff will learn the how to maneuver through SIRAS and how to create an IEP in SIRAS.

### SIRAS updates

The new features in SIRAS created during the summer 2020 to be reviewed in this one and a half hour training.

### Advanced Refresher

The Goal Wizard, Service Logs, and Progress Reports to be reviewed in this one and a half hour training.

### Conscious Discipline Modules

#### **1. Introduction to Conscious Discipline Modules**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) Program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

#### **2. Conscious Discipline Modules: “Consequences”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

#### **3. Conscious Discipline Modules: “Creating the School Family.”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

#### **4. Conscious Discipline Modules: “Assertiveness”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

#### **5. Conscious Discipline Modules: “Choices”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

#### **6. Conscious Discipline Modules: “Becoming Brain Smart, Parts 1 and 2.”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

#### **7. Conscious Discipline Modules: “Composure”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

### **8. Conscious Discipline Modules: “Empathy”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

### **9. Conscious Discipline Modules: “Positive Intent”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

### **10. Conscious Discipline Modules: “Encouragement”**

Staff will, with a facilitator; watch a series of training modules on Conscious Discipline, an evidence-based, trauma-informed social-emotional learning program, developed by Dr. Becky Bailey. At the end of the module, a facilitated discussion will take place to review the information covered.

Targeted Audience: Any staff supporting a G.R.O.W. (TLP, TLC, STEPS, etc.) program: Teacher, Mental Health Therapist, School Psychologist, Site Administrator, BCBA, paraprofessional, Program Coordinator, Special Education Director.

‘Mini’ LEA Professional Development Topics Available Upon Request

List of events offered updated monthly.

Contact Jennifer Connolly [jconnolly@sbceo.org](mailto:jconnolly@sbceo.org) to book a **FREE** presentation.

July

July 28: Lompoc BIP

August

August 2, 3, 4<sup>th</sup>: GROW Series (at SELPA 2<sup>nd</sup> and 3<sup>rd</sup>, in Santa Maria 4<sup>th</sup>)

August 5: Guadalupe CPI Training

August 6: SBCEO SIRAS Beginners Training

August 10: Orcutt SIRAS Beginners Training

August 12: SBCEO Montecito Union CPI Training

August 13: Buellton CPI

August 16: Hope: Behavior Training

August 16: Goleta CPI Training

August 16 & 17: SB Unified & Goleta Unified BIP 101 Refresher Series

August 16: Buellton: Welcome to RULER: How SEL Makes the Biggest Difference

August 18: Hope Supporting Students Behavior As We Return to School: Evidence Based Strategies

August 23: Buellton Welcome Back to Brain-Based Behavioral Support

August 26: SB Unified Welcome Back to Brain-Based Behavioral Support

August 30: Santa Ynez Welcome Back to Brain-Based Behavioral Support

September

October

November

December

January

February

March



April

May

June

## SBCSELPA Staff

(New Office) 5385 Hollister Avenue Bld. 7 Santa Barbara, CA 93111 805-683-1424

Dr. Ray Avila	<a href="mailto:ravila@sbceo.org">ravila@sbceo.org</a>
SBCSELPA Executive Director	
Jennifer Connolly	<a href="mailto:jconnolly@sbceo.org">jconnolly@sbceo.org</a>
SBCSELPA Coordinator	
Lindsay MacDonald	<a href="mailto:lmacdonald@sbceo.org">lmacdonald@sbceo.org</a>
Office Manager	
Brian Helt	<a href="mailto:bhelt@sbceo.org">bhelt@sbceo.org</a>
Executive Secretary	
Jenelle Williams	<a href="mailto:jwilliams@sbceo.org">jwilliams@sbceo.org</a>
Chief Business Official	
Rosy Mato-Bucio	<a href="mailto:rbucio@sbceo.org">rbucio@sbceo.org</a>
SBCSELPA BCBA	
Phil Pandac	<a href="mailto:ppandac@sbceo.org">ppandac@sbceo.org</a>
SBCSELPA BCBA	
Deborah Umansky	<a href="mailto:dumansky@sbceo.org">dumansky@sbceo.org</a>
Clinical Psychologist Intern Supervisor	
Taryn Hurvitz	<a href="mailto:thurvitz@sbceo.org">thurvitz@sbceo.org</a>
Audiologist	
Lisa Foote	<a href="mailto:lfoote@sbceo.org">lfoote@sbceo.org</a>
SBCSELPA AT/AAC Specialist	
Stephan Salter	<a href="mailto:ssalter@sbceo.org">ssalter@sbceo.org</a>
SBCSELPA Mental Health Specialist/NPS Coordinator	
Alison Lindsey	<a href="mailto:alindsey@sbceo.org">alindsey@sbceo.org</a>
SBCSELPA Mental Health Specialist/Wraparound Services	
Natalie Facio-Leon	<a href="mailto:nfacioleon@sbceo.org">nfacioleon@sbceo.org</a>
Wraparound Services Facilitator (Bilingual)	
Tony Aceves	<a href="mailto:tacheves@sbceo.org">tacheves@sbceo.org</a>
Youth Support Specialist (Bilingual)	
Grace Vega	<a href="mailto:gvega@sbceo.org">gvega@sbceo.org</a>
Youth Support Specialist (Bilingual)	

**Professional Development Presenter(s) Information**

Dr. Ray Avila	<a href="mailto:ravila@sbceo.org">ravila@sbceo.org</a>
SBCSELPA Executive Director	805-683-1424
Jennifer Connolly	<a href="mailto:jconnolly@sbceo.org">jconnolly@sbceo.org</a>
SBCSELPA Coordinator	805-683-1424
Alison Lindsey	<a href="mailto:alindsey@sbceo.org">alindsey@sbceo.org</a>
SBCSELPA Mental Health Specialist/Wraparound	805-683-1424
Rosy Bucio	<a href="mailto:rbucio@sbceo.org">rbucio@sbceo.org</a>
SBCSELPA BCBA	805-688-1424
Phil Pandac	<a href="mailto:ppandac@sbceo.org">ppandac@sbceo.org</a>
SBCSELPA BCBA	805-688-1424
Stephan Salter	<a href="mailto:ssalter@sbceo.org">ssalter@sbceo.org</a>
SBCSELPA Mental Health Specialist/NPS Coordinator	805-688-1424
Robyn Young	<a href="mailto:ryoung@sbunified.org">ryoung@sbunified.org</a>
Regional Implementation SELPA Lead for C.A.P.T.A.I.N.	
Santa Barbara Unified Program Facilitator	

**P.E.N.T. Team (Behavior)**

Carrie Hicinbothom	<a href="mailto:chicinbothom@smbd.net">chicinbothom@smbd.net</a>
SMB BCBA	
Yolanda Horton	<a href="mailto:yhorton@smbd.net">yhorton@smbd.net</a>
SMB BCBA	
Billy Headrick	<a href="mailto:bheadrick@orcutt-schools.net">bheadrick@orcutt-schools.net</a>
Orcutt BCBA	
Rosy Bucio	<a href="mailto:rbucio@sbceo.org">rbucio@sbceo.org</a>
SBCSELPA BCBA	
Kaitlyn Bathel	<a href="mailto:kbathel@sbunified.org">kbathel@sbunified.org</a>
SBUSD School Psychologist	
Phil Pandac	<a href="mailto:ppandac@sbceo.org">ppandac@sbceo.org</a>
SBCSELPA BCBA	

C.A.P.T.A.I.N. Team (Autism)

Robyn Young	<a href="mailto:ryoung@sbunified.org">ryoung@sbunified.org</a>
Regional Implementation SELPA Lead for C.A.P.T.A.I.N.	
Yolanda Horton	<a href="mailto:yhorton@smbsd.net">yhorton@smbsd.net</a>
SMB BCBA	
Rosy Bucio	<a href="mailto:rbucio@sbceo.org">rbucio@sbceo.org</a>
SBCSELPA BCBA	
Lauren Hoffman	<a href="mailto:hoffman.lauren@lUSD.org">hoffman.lauren@lUSD.org</a>
LUSD BCBA	
Jermaine Powell	<a href="mailto:jpowell@sbunified.org">jpowell@sbunified.org</a>
SBUSD BCBA	
Donna Todaro	<a href="mailto:dtodaro@sbceo.org">dtodaro@sbceo.org</a>
SBCEO Special Education Teacher	
Meghan Davy	<a href="mailto:mdavy@alphasb.org">mdavy@alphasb.org</a>
Advocacy Systems Specialist	
Alpha Resource Center	

CPI Presenters North County

Chyelin Andreadakis	<a href="mailto:candreadakis@sbceo.org">candreadakis@sbceo.org</a>
Billy Headrick	<a href="mailto:bheadrick@orcutt-schools.net">bheadrick@orcutt-schools.net</a>
Phil Pandac	<a href="mailto:ppandac@sbceo.org">ppandac@sbceo.org</a>
Alison Lindsey	<a href="mailto:alindsey@sbceo.org">alindsey@sbceo.org</a>
Jennifer Connolly	<a href="mailto:jconnolly@sbceo.org">jconnolly@sbceo.org</a>
Rosy Bucio	<a href="mailto:rbucio@sbceo.org">rbucio@sbceo.org</a>
Stephan Salter	<a href="mailto:ssalter@sbceo.org">ssalter@sbceo.org</a>
Natalie Facio-Leon	<a href="mailto:nfacio-leon@sbceo.org">nfacio-leon@sbceo.org</a>
Bethany Schacherer	<a href="mailto:bschacherer@smbds.net">bschacherer@smbds.net</a>
David Ibsen	<a href="mailto:dibsen@buelltonuds.org">dibsen@buelltonuds.org</a>
Courtney Holloway	<a href="mailto:cholloway@smbds.net">cholloway@smbds.net</a>

CPI Presenters South County

Joe Isaacson	<a href="mailto:jisaacson@goleta.k12.ca.us">jisaacson@goleta.k12.ca.us</a>
Benjamin Ingalls	<a href="mailto:bingalls@goleta.k12.ca.us">bingalls@goleta.k12.ca.us</a>
Louisa Wood	<a href="mailto:lbwood@sbunified.org">lbwood@sbunified.org</a>
Jermaine Powell	<a href="mailto:jpowell@sbunified.org">jpowell@sbunified.org</a>
Chris Osborn	<a href="mailto:cosborn@sbunified.org">cosborn@sbunified.org</a>
Alison Lindsey	<a href="mailto:alindsey@sbceo.org">alindsey@sbceo.org</a>
Jennifer Connolly	<a href="mailto:jconnolly@sbceo.org">jconnolly@sbceo.org</a>
Rosy Bucio	<a href="mailto:rbucio@sbceo.org">rbucio@sbceo.org</a>
Stephan Salter	<a href="mailto:ssalter@sbceo.org">ssalter@sbceo.org</a>
Laurice Seely	<a href="mailto:seely.laurice.lusd.org">seely.laurice.lusd.org</a>
Natalie Facio-Leon	<a href="mailto:nfacio-leon@sbceo.org">nfacio-leon@sbceo.org</a>

CPI Presenters (District only Trainers)

Amy Gillespie	<a href="mailto:agillespie@cusd.net">agillespie@cusd.net</a>
Nico Lopez	<a href="mailto:nlopez@cusd.net">nlopez@cusd.net</a>
Jody Dowell	<a href="mailto:jdowell@smjuhsd.org">jdowell@smjuhsd.org</a>
Elizabeth Acker	<a href="mailto:acker.elizabeth@lusd.org">acker.elizabeth@lusd.org</a>
Lauren Hoffman	<a href="mailto:hoffman.lauren@lusd.org">hoffman.lauren@lusd.org</a>

Tracy Thompson

[thompson.tracy@lusd.org](mailto:thompson.tracy@lusd.org)

Ashley Smeester

[smeester.ashley@lusd.org](mailto:smeester.ashley@lusd.org)

#### ADR Cadre

Jennifer Connolly

[jconnolly@sbceo.org](mailto:jconnolly@sbceo.org)

SBCSELPA Coordinator

Patty Moore

[pjmoore@alphasb.org](mailto:pjmoore@alphasb.org)

Alpha Resource Center

Manager, Children, Family & Advocacy Services

Dr. Karla Curry

[kcurry@cusd.net](mailto:kcurry@cusd.net)

Carpinteria, Director of Special Education

Jamie Carpio

[jcarpio@sbunified.org](mailto:jcarpio@sbunified.org)

Santa Barbara Unified Program Specialist

Amy Gillespie

[agillespie@cusd.net](mailto:agillespie@cusd.net)

Carpinteria School Psychologist

Beverly Sherman

[bsherman@buelltonusd.org](mailto:bsherman@buelltonusd.org)

Santa Ynez Valley Consortium Coordinator

Rusty Gordon

[rgordon@smbd.net](mailto:rgordon@smbd.net)

Santa Maria Bonita, Director of Special Education

Cherylin Lew

[clew@goleta.k12.ca.us](mailto:clew@goleta.k12.ca.us)

Goleta, Director of Special Education

Dr. Joseph Ledoux

[ledoux.joseph@lusd.org](mailto:ledoux.joseph@lusd.org)

Lompoc, Coordinator

Meghan Davy

[mdavy@alphasb.org](mailto:mdavy@alphasb.org)

Advocacy Systems Specialist

Alpha Resource Center

Dr. Ray Avila

[ravila@sbceo.org](mailto:ravila@sbceo.org)

SBCSELPA Executive Director

Thank you to all Presenters, Teams, and Cadre for your time and positive energy!

### Available Resources

OMS Calendar of Events	<a href="https://sbcselpa.k12oms.org/">https://sbcselpa.k12oms.org/</a>
Professional Development	
SBCSELPA Local Plan	<a href="http://www.sbcselpa.org">www.sbcselpa.org</a>
Educators, Parent Resources	
SBCSELPA Procedural Handbook	<a href="http://www.sbcselpa.org">www.sbcselpa.org</a>
Educators, Parent Resources	
Special Education Parent Handbook	<a href="http://www.sbcselpa.org">www.sbcselpa.org</a>
Parent Resources	<a href="https://www.sirassystems.org">https://www.sirassystems.org</a>
What are all these IEP Documents? Parent Questions for an IEP	<a href="http://www.sbcselpa.org">www.sbcselpa.org</a>
Parent Resources	<a href="https://www.sirassystems.org">https://www.sirassystems.org</a>
Turning 3: Transition from Early Start to Preschool	<a href="http://www.sbcselpa.org">www.sbcselpa.org</a>
Parent Resources	<a href="https://www.sirassystems.org">https://www.sirassystems.org</a>
SIRAS Systems (IEP development)	<a href="https://www.sirassystems.org">https://www.sirassystems.org</a>
Educators Resources	
SBCSELPA YouTube Channel for all trainings	
Santa Barbara SBCSELPA Conference Room	<a href="mailto:bhelt@sbceo.org">bhelt@sbceo.org</a>
To book Santa Barbara SBCSELPA Conference Room	

### Professional Development Locations for Larger Events

North: Santa Maria Bonita Souza Center: 708 Miller St. Santa Maria, CA 93454

Mid- County: Buellton Recreation Center: 301 2<sup>nd</sup> St. Buellton, CA 93427

South: SBCSELPA Conference Room: 5385 Hollister Avenue Building 7 Santa Barbara, CA 93111 (new location)

Zoom Conferencing

This Professional Development Offerings Booklet is updated monthly,

## 2020-21 LEA/District Cost Associated with Due Process SBCSELPA Account Balances

	Carryover Funding	2020-21 Allocation	Expended to Date 2020-21	Balance
Adelante Charter		\$ 5,804.00		\$ 5,804.00
Blochman		\$ 5,562.00	\$ -	\$ 5,562.00
Carpinteria		\$ 10,725.00	\$ 10,725.00	\$ -
Family Partnership Charter	\$ 10,000.00	\$ 6,005.00	\$ -	\$ 16,005.00
Goleta		\$ 14,768.00	\$ 3,859.00	\$ 10,909.00
Guadalupe		\$ 8,458.00	\$ -	\$ 8,458.00
Hope		\$ 7,503.00	\$ 7,582.00	\$ (79.00)
Lompoc		\$ 30,463.00	\$ -	\$ 30,463.00
Manzanita Charter		\$ 6,132.00	\$ -	\$ 6,132.00
Orcutt		\$ 18,585.00	\$ 18,585.00	\$ -
Santa Ynez Valley Consortium		\$ 42,735.00	\$ 42,735.00	\$ -
SBCEO - Direct Service		\$ 16,972.00	\$ -	\$ 16,972.00
Santa Barbara Unified		\$ 41,903.00	\$ 41,903.00	\$ -
Santa Barbara Charter		\$ 5,762.00	\$ -	\$ 5,762.00
Santa Maria JUHSD	\$ 20,580.46	\$ 27,912.00	\$ 29,175.00	\$ 19,317.46
Santa Maria-Bonita	\$ 89,672.23	\$ 50,711.00	\$ -	\$ 140,383.23
<b>TOTAL</b>	<b>\$ 120,252.69</b>	<b>\$ 300,000.00</b>	<b>\$ 154,564.00</b>	<b>\$ 265,688.69</b>

Total balances as of 5/3/21

\$ 154,564.00	\$ 265,688.69
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Total balances reported 3/1/21

\$ 33,034.00	\$ 387,218.69
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Difference as of 5/3/21

\$121,530.00 (\$121,530.00)

Payments to date to individual legal firms:

Dannis Woliver	\$	-
Fagen Friedman Fulfro	\$	-
Leibert Cassidy	\$	-
Hatch & Cesario	\$	3,859.00
Lozano Smith	\$	-
Peter Sansom	\$	-
Ruderman & Knox	\$	-
SISC Voluntary Coverage	\$	-
Reimbursements to Districts	\$	150,705.00



**2020-21**  
**YEAR TO DATE SELPA LEGAL FEES (RESERVE)**

Beginning Balance                      \$        325,000.00  
YTD Expenditures

July	\$                      -
August	\$                      -
September	\$                      700.00
October	\$                      -
November	\$                      105.00
December	\$                      3,747.50
January	\$                      2,742.50
February	\$                      -
March	\$                      2,482.00
April	\$                      -
May	\$                      -
June	\$                      1,225.00
<b>TOTAL</b>	<b>\$                      11,002.00</b>
<b>ENDING BALANCE</b>	<b>\$                      313,998.00</b>

Payments to Law Firms:

Dannis Woliver Kelley	\$                      -
Fagen Friedman Fulfro	\$                      5,247.00
Law Office of Melissa Hatch	\$                      2,755.00
Liebert Cassidy Whitmore	\$                      -
Lozano Smith	\$                      -
Musick, Peeler & Garrett	\$                      -
Lana Clark	\$                      -
Atkinson, Andelson, Loya	\$                      -
Payments to Districts	\$                      3,000.00

**TOTAL 2020-21 LEGAL SETTLEMENTS TO DATE**

Settlement Agreements	\$                      2,400.00
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(Settlement Agreement  
Termination Date 6/30/21)

## 2021-22 Year to Date Nonpublic School Placement Costs

District	# Students Currently Placed	# Students Cumulative Placements	Mental Health Placements Total SELPA Paid	Non-Mental Health Placements SELPA 70% Cost	District Estimated Offset to SELPA Cost	Total Estimated Cost
Santa Barbara Unified - Mental Health Placements	2	2	\$ 53,884.00		\$ 135,580.00	\$ 315,285.00
Santa Maria Jt. Union - Mental Health Placements	1	1	\$ 12,524.00		\$ 95,604.00	\$ 150,288.00
Santa Ynez Valley Consortium - Mental Health Placements	0	1	\$ 12,000.00		\$ 91,224.00	\$ 171,800.00
 TOTAL	 3	 4	 \$ 78,408.00	 \$ -	 \$ 322,408.00	 \$ 637,373.00
2020-21 Mental Health NPS Placement Budget			\$ 1,910,000.00			
TOTAL YTD Mental Health Placement Costs			\$ 78,408.00			
Less District Estimated Offset to SELPA Costs			\$ 322,408.00			
Balance Available			<u>\$ 2,154,000.00</u>			
2020-21 Non Mental Health NPS Placement Budget			\$ 360,000.00			
TOTAL YTD Non Mental Health Placement Costs			\$ -			
Balance Available			<u>\$ 360,000.00</u>			

**Mental Health Placements** = Students with an eligibility of emotionally disturbed placed in a nonpublic school pursuant to an IEP and funded by State Mental Health funding.

**Non-Mental Health Placements** - Students in these placements are fully paid by the SELPA office with 30% of the costs being billed back to the district at year-end. These are placements that are made through Settlement Agreements for students who do not qualify for Clinical Mental Health services.

**Reflects all invoices paid as of 5/18/21**